

# Public Document Pack



Tuesday, 7 February 2023

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## COUNCIL

You are summoned to a meeting of the Council which will be held in the Council Chamber, Woodgreen, Witney OX28 1NB on **Wednesday, 15 February 2023 at 2.00 pm.**



Giles Hughes  
Chief Executive

To: Members of the Council

Councillors: Julian Cooper (Chair), Andrew Coles (Vice-Chair), Andrew Prosser, Mike Cahill, Joy Aitman, Alaa Al-Yousuf, Luci Ashbourne, Andrew Beaney, Jill Bull, Nathalie Chapple, Owen Collins, Suzi Coul, Jane Doughty, Harry Eaglestone, Duncan Enright, Ted Fenton, Andy Graham, Jeff Haine, Gill Hill, David Jackson, Richard Langridge, Liz Leffman, Nick Leverton, Norman MacRae MBE, Michele Mead, Elizabeth Poskitt, Carl Rylett, Geoff Saul, Harry St John, Ben Woodruff, Mathew Parkinson, Colin Dingwall, Andy Goodwin, Mark Johnson, Lysette Nicholls, Dean Temple, Alex Wilson, Lidia Arciszewska, Hugo Ashton, Michael Brooker, David Cooper, Natalie King, Dan Levy, Charlie Maynard, Rosie Pearson, Rizvana Poole, Alaric Smith and Ruth Smith

Recording of Proceedings – The law allows the public proceedings of Council, Cabinet, and Committee Meetings to be recorded, which includes filming as well as audio-recording. Photography is also permitted. By participating in this meeting, you are consenting to be filmed.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Democratic Services officers know prior to the start of the meeting.

West Oxfordshire District Council, Council Offices, Woodgreen, Witney, OX28 1NB  
[www.westoxon.gov.uk](http://www.westoxon.gov.uk) Tel: 01993 861000

# AGENDA

1. **Apologies for Absence**  
To receive any apologies for absence from Members.
2. **Declarations of Interest**  
To receive any declarations from Members of Council on any items to be considered at the meeting.
3. **Minutes of Previous Meeting (Pages 5 - 18)**  
To approve the minutes of the previous meeting, held on 18 January 2023.
4. **Receipt of Announcements**  
To receive any announcements from the Chair, Leader, Executive Members or the Chief Executive.
5. **Participation of the Public**  
Any member of the public, who is a registered elector in the District, is eligible to ask one question at this meeting, of the Chair of the Council, any Member of the Executive or the Chair of any Committee, on any matter in relation to which the Council has powers or duties or which affects the District.  
Notice, together with a written copy of the question, must be provided to Democratic Services, either by email to [democratic.services@westoxon.gov.uk](mailto:democratic.services@westoxon.gov.uk) or by post to: Democratic Services, West Oxfordshire District Council, Woodgreen, Witney OX28 1NB, and received no later than noon on the seventh working day before the date of the meeting.  
A response may be provided at the meeting or within three clear working days of the meeting.  
A total of 15 minutes is allowed for questions from members of the public.
6. **Questions by Members**  
No member questions were received by the deadline of 12.00pm, Monday 6 February 2023.

The deadline for urgency questions is 10.00am on the day of the meeting.

## Reports from Officers

7. **Appointment of Deputy Electoral Registration Officers (Pages 19 - 22)**  
Purpose:  
To recommend to Council, the appointment of a Deputy Electoral Registration Officer.  
Recommendation:  
That Council resolves to:
  1. Delegate authority to the Council's Electoral Registration Officer to appoint Deputy Electoral Registration Officer(s) to act in place of the Electoral Registration Officer as appropriate, and where they are unable to act personally to this post.

## Recommendations from Committees and the Executive

### 8. **Appointment of Director of Governance (Pages 23 - 26)**

#### Purpose:

To recommend to Council, the appointment of Andrea McCaskie as the Director of Governance (Monitoring Officer) for West Oxfordshire District Council, and to outline interim arrangements.

#### Recommendations:

The Performance and Appointments Committee on 2 February 2023 resolved to recommend that Council resolves to:

1. Approve the appointment of Andrea McCaskie as the Director of Governance and Monitoring Officer for West Oxfordshire District Council on a permanent full time basis.
2. Note that the provisional verbal offer of employment has been made, subject to two references, medical clearance and eligibility check (BPSS check) in accordance with the Council's policies.
3. Agree the appointment commences on a date to be mutually agreed between the successful candidate and the Chief Executive.
4. Agree that the appointment is made on a salary of £80,000 per annum.
5. Approve the extension of the current interim Monitoring Officer arrangement with Susan Sale until 16 April 2023, or until Andrea McCaskie starts, whichever is the sooner.
6. Agree that should there be a gap between the 16 April 2023 and the start of Andrea McCaskie's employment, then Andrew Brown, the current Deputy Monitoring Officer should be designated as the Council's Monitoring Officer for that interim period.

### 9. **Recommendations from the Executive (formerly Cabinet) to Council (Pages 27 - 30)**

#### Purpose:

To consider recommendations made to Council by the Executive, since its meeting on 16 November 2022.

#### Recommendation:

That Council:

1. Consider the recommendations made by the Executive.

### 10. **Report of the Chief Finance Officer on the Budget** **REPORT TO FOLLOW AS A SEPARATE SUPPLEMENT**

### 11. **2023-2024 Budget and Medium Term Financial Plan (Pages 31 - 116)** **ANNEXES K-N TO FOLLOW AS SEPARATE SUPPLEMENT**

#### Purpose:

To provide the proposed Budget for 2023-2024, whilst also considering for approval:

- 1) The draft base budgets for 2023/24
- 2) The Council's Capital Programme for 2023/24 to 2031/32
- 3) The level of Council Tax for 2023/24
- 4) The Medium Term Financial Strategy

- 5) The Council's Financial Strategies
- 6) Fees and Charges
- 7) The Council's Pay Policy Statement

Recommendations:

Subject to the resolutions of the Executive on 8 February 2023, the Executive resolves to recommend the following to Council for approval:

- i) The General Fund revenue budgets as summarised in Annex B
- ii) The updated Medium Term Financial Strategy in Annex E
- iii) The Capital Programme for 2023/24 to 2031/32 as set out in Annex D
- iv) Fees and Charges, as previously circulated and set out in Annex H
- v) The Council's Pay Policy Statement as set out in Annex J
- vi) The Council's Capital Strategy as set out in Annex K
- vii) The Council's Investment Strategy as set out in Annex L
- viii) The Council's Treasury Strategy as set out in Annex M

12. **Council Tax 2023/2024** (Pages 117 - 136)

Purpose:

To enable Council to calculate and set the Council Tax for 2023/2024.

Recommendation:

That Council resolves to:

- I. Agree the resolution set out in Annex A to the report.

**Motions on Notice - (No motions were submitted prior to the deadline).**

(END)

## WEST OXFORDSHIRE DISTRICT COUNCIL

Minutes of the meeting of the  
Council

Held in the Council Chamber at 2.00 pm on **Wednesday, 18 January 2023**

### PRESENT

Councillors: Julian Cooper (Chair), Andrew Coles (Vice-Chair), Joy Aitman, Alaa Al-Yousuf, Lidia Arciszewska, Hugo Ashton, Andrew Beaney, Michael Brooker, Jill Bull, Mike Cahill, Nathalie Chapple, Owen Collins, David Cooper, Jane Doughty, Suzi Coul, Colin Dingwall, Harry Eaglestone, Duncan Enright, Andy Goodwin, Andy Graham, Jeff Haine, Gill Hill, David Jackson, Natalie King, Richard Langridge, Liz Leffman, Dan Levy, Norman MacRae MBE, Charlie Maynard, Martin McBride, Michele Mead, Lysette Nicholls, Rosie Pearson, Rizvana Poole, Elizabeth Poskitt, Andrew Prosser, Carl Rylett, Geoff Saul, Alaric Smith, Ruth Smith, Harry St John and Alex Wilson

Officers: Giles Hughes (Chief Executive), Elizabeth Griffiths (Chief Finance Officer, Deputy Chief Executive and Section 151 Officer), Frank Wilson (Group Finance Director - Publica), Andrew Brown (Democratic Services Business Manager), Max Thompson, Susan Sale (Monitoring Officer), Astrid Harvey, Barry Clack (Communications Officer) and Georgina Dyer (Business Partner Accountant)

Other Councillors in attendance:

### **CL.35 Minutes of Previous Meeting**

Councillor Norman MacRae MBE raised two points of order under Rule 15.14 (Questions Previously Asked). Firstly, Councillor MacRae asked Councillor Joy Aitman, Cabinet Member for Stronger Healthy Communities, for a further update on works regarding maintenance to the playing fields at Monaghan Way in Carterton, and also the play area within the country park. Councillor MacRae stated that a written answer had still not been received.

Councillor Aitman responded by stating that a discussion had taken place with Councillor MacRae at the end of the previous meeting. Councillor Aitman also advised of her understanding that meeting was also set up for Councillor MacRae with the relevant Publica Assistant Director responsible for the area, and that resolutions were forthcoming on this matter.

Secondly, Councillor MacRae asked Councillor Lidia Arciszewska, Cabinet Member for the Environment, for a further update regarding the standards of service surrounding domestic waste collection, as a result of a personal experience of a missed collection. Councillor MacRae stated that after raising the issue online, the collection took place several days after the advice given, and if this was an acceptable standard of service.

Councillor Arciszewska responded by advising that an instruction was given to officers to look into this matter, and that this had not been followed up. Councillor Arciszewska recommitted to following up on this matter.

The minutes of the meeting held on 19 October 2022 were unanimously approved by Council and signed by the Chair as a correct record.

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This approval was subject to an amendment raised by Councillor Harry St. John, to Question 3 of Members Questions (CL.31), where in Question 3, the question text should read “How many of the District’s Sewerage Treatment Works are due for an upgrade?”

#### **CL.36 Apologies for Absence**

Apologies for absence were received from the following Councillors:

L Ashbourne, M Johnson, M Parkinson, T Fenton, N Leverton, D Temple and B Woodruff.

#### **CL.37 Declarations of Interest**

There were no declarations of interest from Members or Officers.

#### **CL.38 Receipt of Announcements**

##### Chair of the Council

The Chair of the Council, Councillor Julian Cooper, welcomed all members and officers to the meeting.

The Chair was pleased to announce that the Mayor of Woodstock, Ontario, Canada was in attendance for the meeting, and that the Mayor’s presence was gratefully received by all members.

The Chair congratulated Councillor Harry St. John on his recent marriage.

The Chair was also delighted to formally welcome Max Thompson to the post of Senior Democratic Services Officer for the Council, and that Max was very welcome to West Oxfordshire District Council.

The Chair announced the cancellation of a reception on Sunday 7 May 2023 owing to both commitments to the Coronation of His Majesty King Charles III, and financial constraints.

The Chair reminded Members that they were all invited to a presentation with Simon Hoare MP, Member of Parliament for North Dorset, former Member of West Oxfordshire District Council, and Chair of the Northern Ireland Select Committee on 10 March 2023. The presentation will discuss the future of the Ulster province.

The Chair finished by reminding members of two presentations that would take place after the close of the Council meeting – Firstly from the Chief Constable of Thames Valley Police and also the Thames Valley Police & Crime Commissioner, and a further officer briefing to members on the Elections Act.

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Leader of the Council

The Leader of the Council, Councillor Andy Graham, updated members on progress with the recruitment of a permanent Director of Governance (Monitoring Officer) for the Council. There had been a 'healthy' response to the job advertisement, with suitable candidates lined up for Interviews.

The Performance and Appointments Committee, in conjunction with Senior Officers, would soon meet to conduct these Interviews, and would then be expected to make a recommendation to Council in February 2023, for the appointment of a new Director of Governance (Monitoring Officer) for the Council. The current arrangement with Oxford City Council would cease in March, but could be extended further, but would only be done so if appropriate.

The Leader also confirmed, as a result of a question from Councillor Andrew Coles, Vice Chair of the Council, that this would be a West Oxfordshire District Council only position.

The Leader also committed to writing to the Leader of the Opposition, Councillor Michele Mead, to advise of the financial implications that would incur if the current arrangement was extended.

Deputy Leader of the Council

The Deputy Leader of the Council, Councillor Duncan Enright, made the following statement regarding Marriott's Walk Shopping Centre in Witney:

"Councillors may have seen the press release last Friday announcing the completion of the acquisition of Marriott's Walk in Witney by the Council.

The Council has owned the freehold of Marriott's since before it was built, having assembled the site in the first decade of the new millennium. It remains one of the most significant regeneration projects carried out by the Council, in partnership with Simons Developments.

Whilst the Council initially had first refusal to acquire the leasehold upon its completion back in 2009, it chose not to do so given the cost of the acquisition, and instead invested in a broader range of commercial property, both within and outside the district. This strategy has served the Council well over the years.

Almost fifteen years on, the centre, like many retail areas, is facing challenges with empty units and softening rental tones. Perhaps more importantly, the lack of a local voice in the running of the centre has been a major concern for the Council for some time, and therefore when

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the opportunity arose to marry together the freehold and leasehold again, it felt like an opportunity worth pursuing.

In line with the Council's published Investment Strategy, we utilised the strength and depth of our Councillor & officer resources via the cross party Capital Programme Investment Board, and I am indebted to that group for steering the due diligence process supported by key expert external advisors CBRE and Bevan Brittan.

I know some members of the public were surprised by this announcement, but I hope they will recognise that you cannot conduct commercially confidential negotiations and discussions in public, without having an adverse impact on the outcome for the taxpayer who, of course, funds this. I will add that the transaction is entirely in line with our published Investment Strategy to reinvigorate our market towns.

In the interests of transparency I can advise the Council, that the sum paid for the centre was £9.16m plus normal acquisition and due diligence costs – significantly less than the sum discussed at Cabinet in July 2022, and less than a third of the price paid by the original investors in the site back in 2009.

This is a good investment for the Council and more importantly the price paid will allow us to invest further in the site, to bring all the units back into use and reactivate the public spaces within the scheme.

This is good news for the Council, good news for the retailers, not just on Marriott's Walk, but across the whole of Witney town and, hopefully, the whole District. This is good news for the whole of West Oxfordshire and, no, we will not be introducing car parking charges within the centre to finance this.

But we will be looking at all sorts of ways to reinvigorate Marriott's Walk for the Witney town, and we also hope to make it a space for everyone to enjoy."

#### **CL.39 Participation of the Public**

There was no public participation at this meeting.

#### **CL.40 Members' Questions**

The following question was asked at the meeting by Councillor Norman MacRae MBE, with the answer from Councillor Lidia Arciszewska, Cabinet Member for the Environment recorded below:

**QI:** At the Cabinet Meeting of 17 August 2022, it was agreed that an additional £75,000, (over the cost of diesel machine replacement), was allocated to purchase two new pavement / road sweepers for Chipping Norton and Woodstock.



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Have these electrically powered sweepers been ordered?; at what total cost?; and what is the anticipated delivery date?

**AI:** The sweepers have been ordered at a cost of £102,034 (£204,068 total), and they are anticipated to arrive towards the end of February. Ubico are liaising with the manufactures to ascertain if they can be provided any earlier.

Councillor MacRae then asked the following supplementary question:

**Q1a:** At the Cabinet meeting of 17 August 2022, I asked whether Woodstock and Chipping Norton might share a vehicle, and details of where the sweepers were on which days.

Councillor Lidia Arciszewska, Cabinet Member for the Environment, said that the vehicles were in use 5 days a week and that officers had advised that the two existing vehicles needed replacing.'

On 6 September, Councillor Arciszewska wrote as follows:

"Below is the response regarding the issues that you raised at the last Cabinet meeting:

- The mini-sweepers do not operate on a rota basis – They are very much used on a reactive basis, e.g. if a crew reports broken glass or high volume of leaves from trees, then they would report it and a mini sweeper would go out to clear any debris.
- We have 4 mini-sweepers; 1 for Woodstock, 1 for Carterton, 1 for Chipping Norton and 1 for Witney.
- The sweeper for Witney is the only one used full time and that's operational 3 days a week."

Do we really need to spend £204,068 on two sweepers, when it could be that two current sweepers may well be able to be redeployed?

**A1a:** 70% of the money being spent has been previously approved to purchase these sweepers. The remaining percentage has been further approved to cover the cost of the diesel sweepers. The Council has committed to protect the Environment, and not all vehicles within the fleet can be replaced. The smaller vehicles will be replaced by diesel sweepers, and longer term will be replaced with electrical variants. This is a good decision for the Council.

#### **CL.41 Pan-Regional Partnership for the Oxford to Cambridge Area**

Councillor Andy Graham, Leader of the Council, introduced the report which was to consider whether the Council should be a participant in the proposed pan-regional partnership for the Oxford to Cambridge area.

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Councillor Graham gave an overview of the proposition, which has developed following discussions between local partners and government officials. The pan-regional partnership would bring together around twenty local partners including councils, local enterprise partnerships and the Arc Universities Group. The partnership would provide a vehicle to take forward shared economic and environmental ambitions.

Councillor Duncan Enright, Deputy Leader of the Council, added that Councils work best when they work in partnership to achieve common goals. This included working together to tackle the climate emergency, offering equality and opportunity, along with looking for infrastructural support between Oxford and Cambridge.

In debate, it was highlighted that Buckinghamshire was not included within the partnership, and may have been inadvertently omitted. There was a keenness to ensure that West Oxfordshire played a vital and significant part in the partnership. The proposition highlights the rationale for continuing economic development, and that both Oxfordshire and Cambridgeshire have some of the largest, advanced businesses within the United Kingdom. The partnership does not run in parallel with the 'Arc', and looks to build upon the East-West Rail Link and enable a powerhouse within the country, and collaborate on environmental and biodiversity work.

Councillor Graham reassured Council that this is a top priority, and that this project will have a major part played by West Oxfordshire District Council.

Councillor Graham proposed to agree the pan-regional partnership. This was seconded by Councillor Enright, and was agreed unanimously by Council.

Council **Resolved** to:

1. Agree that West Oxfordshire be a participant in the proposed pan-regional partnership for the Oxford to Cambridge area.

#### **CL.42 Draft West Oxfordshire Council Plan 2023-2027**

Councillor Andy Graham, Leader of the Council, introduced the report on the Draft West Oxfordshire Council Plan 2023–2027.

Five strategic priorities for the District were identified which reflect the wide ranging issues and challenges requiring focus and attention over the immediate and longer term. The Draft Council Plan had been discussed by the three Overview and Scrutiny Committees and finalised in response to the views and insights given through this process. The Draft West Oxfordshire Council Plan 2023–2027 was now presented to Full Council for consideration and adoption.

In debate, it was highlighted that the Draft West Oxfordshire Council Plan 2023–2027 was informed by the 'Your Voice Counts' programme of consultation, comprising of a digital consultation open to all (24 August 22 to 5 October 22) which received over 4000 visitors and generated over 400 responses, a Town and Parish Council and Village Meeting Summit,

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and a Stakeholder Event with attendance from a range of organisations active in West Oxfordshire from across the environment, social and economic sectors. The importance of lowering carbon emissions and adapting to climate change was also highlighted as a major factor of the success of the plan.

Councillor Graham stated that there will be quarterly performance management reports, which will detail an overview of progress to date and actions required to further progress delivery of the Council Plan priorities for the following twelve months.

Councillor Graham, along with Councillor Duncan Enright, Deputy Leader of the Council, thanked all Officers involved for their tireless work in bringing together the final plan for adoption. There was also a joint tribute paid to the role of local Town and Parish Councils for their work in the consultation phase.

Councillor Graham proposed to agree the Draft West Oxfordshire Council Plan 2023–2027. This was seconded by Councillor Enright, and was agreed unanimously by Council.

Council **Resolved** to:

1. Approve the Draft West Oxfordshire Council Plan 2023–2027, and agree its adoption.

#### **CL.43 Approval of Council Tax Base and 2023-2024 Budget Update**

Councillor Dan Levy, Cabinet Member for Finance, introduced the report that provided an update on the developing budget for 2023/24. Council was asked to consider:

- 1) The draft base budgets for 2023-2024;
- 2) Fees and charges for 2023-2024;
- 3) Adoption of the Council Tax Base for 2023-2024;
- 4) The submission of the business rates return.

Councillor Levy gave an overview of the current position surrounding the 2023-2024 budget. Councillor Levy highlighted that the Council was now in a position of surplus finance, rather than in a position of deficit, although this still does not keep up with the current levels of Inflation more widely. Councillor Levy also stated that there may be headwinds ahead, and difficult decisions may be forthcoming in the future.

Councillor Levy said that there was a direction received from Central Government that Council Tax would need to be raised by a maximum allowed amount. For the West Oxfordshire District, this was £5 on a Band D Property, as the District had a low Council Tax base. Councillor Levy reminded Members that the portion of Council tax that remains within the Council, is indeed low, and most of the funds received are passed on to other precepting authorities.

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In debate, it was highlighted that there was a pound sign (£) within the first of the recommendations, when this should have just been a number. This was confirmed by the Chief Finance Officer.

A consultation took place surrounding the Council's budget, and it was widely received that the majority of residents would like to pay less, for a more enhanced service. The consultation was carried out in the appropriate way.

Councillor Levy also highlighted that the direction that came from Central Government regarding the raising of council tax was indeed necessary, and if not followed through, this may hinder opportunities for support on other projects and ideas that the Council may have in the future.

Councillor Levy proposed that Council agree the recommendations as set out in the report. This was seconded by Councillor Graham, and was agreed unanimously by Council.

Council **Resolved** to:

1. Approve the Council Tax Base shown in Annex G, calculated as 47,078.85 for the year 2023-2024;
2. Authorise the Chief Finance Officer to submit the National Non Domestic Rates Return 1 (NNDRI) to the Ministry of Housing, Communities and Local Government by the submission date of 31st January 2023;
3. Authorise the Chief Finance Officer to approve the annual uprating of allowances and non-dependent deductions in the Local Council Tax Support Scheme in line with national regulations.

#### **CL.44 West Oxfordshire District Council Draft Programme of Meetings 2023-2024**

Councillor Andy Graham, Leader of the Council, introduced the report, which set out a programme of Council and Committee meetings for 2023-2024.

Councillor Graham gave an overview of the importance of the meetings programme, which not only took into consideration the timetable of the Council's meeting schedule for the remainder of the 2022-2023 civic year, but also set the meeting schedule for the civic year of 2023-2024. The schedule had taken into consideration many other commitments that Members of the Council have within their own, busy schedules and lifestyles.

Councillor Graham was delighted to pay tribute to the work of Andrew Brown, Publica's Democratic Services Business Manager, for the creation of the schedule and the work undertaken to bring forward the meetings timetable, having factored in the aforementioned considerations, but also to ensure that all meetings are appropriately supported by the Democratic Services team, under his stewardship.

Councillor Alaa Al-Yousuf rose to pay tribute to the continued, excellent work of the West Oxfordshire District Council Democratic Services team, and that it was great to see the team

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now back at full capacity, following a recent recruitment exercise to appoint Max Thompson as the Council's new Senior Democratic Services Officer.

Councillor Graham proposed that Council accept the recommendations surrounding the programme of meetings. This was seconded by Councillor Rosie Pearson, and was unanimously agreed by Council.

Council **Resolved** to:

1. Approve the changes to the programme of meetings for January to May 2023 as explained in paragraph 2.3 and shown in Annex A;
2. Approve the programme of meetings for June 2023 to May 2024 as shown in Annex B;
3. Delegate authority to the Monitoring Officer, in consultation with Group Leaders, to make changes to the programme of meetings in the event that there is any future decision of Council to change the committee structure or committee remits that impacts the programme of meetings;
4. Delegate authority to the Democratic Services Business Manager to set meeting dates for the Performance and Appointments Committee, member training and briefing sessions and any working groups established by the Council.

#### **CL.45 Recommendations of the Constitution Working Group**

In the absence of Councillor Ted Fenton, who was not in attendance at the meeting, Councillor Michele Mead introduced the report. The report was to consider proposals from the Constitution Working Group for amendments to the West Oxfordshire District Council Constitution to adopt a new Glossary, Summary & Explanation, Articles, Functions of Responsibility, Standards Sub-Committee Procedure Rules and Monitoring Officer Protocol.

In debate, it was highlighted that Members were encouraged to stand when speaking in meetings if they were comfortable to do so, but are not obliged to – this will make them more visible to others, and would be of assistance to meeting attendees with disabilities.

The work of the Constitution Working Group will mean that the Constitution, as a formal document, would remain 'fluid', and that there is no target end date formally set for the work to come to an end. Work will continue on this and Members will be advised accordingly should any further changes be required.

Consultation would take place with appropriate senior officers and group leaders as and when required when constitution changes are proposed.

Councillor Owen Collins rose, on a point of order, to remind colleagues that a change was implemented within the Constitution to refer to others with non-gender specific titles, such as Chair and Leader. Councillor Collins stated that there had been several instances of this not happening during the meeting, and encouraged colleagues to follow best practise.

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Councillor Mead proposed that Council accept the recommendations put forward by the Constitution Working Group. This was seconded by Councillor Julian Cooper, and was unanimously agreed by Council.

Council **Resolved** to:

1. Approve the Glossary at Annex A to this report and formally adopt it as part of the Council's Constitution from 19th January 2023;
2. Approve the Summary & Explanation at Annex B to this report and formally adopt it as part of the Council's Constitution from 19th January 2023;
3. Approve the Articles at Annex C to this report and formally adopt it as part of the Council's Constitution from 19th January 2023;
4. Approve the Functions of Responsibility at Annex D to this report and formally adopt it as part of the Council's Constitution from 19th January 2023;
5. Approve the Standards Sub-Committee Procedure Rules at Annex E to this report and formally adopt it as part of the Council's Constitution from 19th January 2023;
6. Approve the Monitoring Officer Protocol at Annex F to this report and formally adopt it as part of the Council's Constitution from 19<sup>th</sup> January 2023;
7. Note the amendments made to the Constitution under delegated authority by the Monitoring Officer as summarised at paragraph 2.7 of this report.

#### **CL.46 Appointment of Independent Remuneration Panel**

Councillor Andy Graham, Leader of the Council, introduced the report to seek approval to appoint members of the public to the Council's Independent Remuneration Panel (IRP), which is responsible for assessing and making recommendations on the allowances paid to councillors.

Regulations require that an IRP comprising at least three independent members of the public review and assess councillors' allowances and make a recommendation on the scheme to be adopted by the Council. The Panel produces a report making recommendations about the payment and amount of allowances, the duties to which special responsibility allowance are applicable; and whether allowances should be index linked. The IRP also makes recommendations to the Council whenever the Council decides to either revoke or amend its current scheme. The Council has a duty to have regard to the recommendations of the IRP.

Councillor Graham proposed that the recommendations of the report be agreed by the Council. This was seconded by Councillor Duncan Enright, and was unanimously agreed by Council.

Council **Resolved** to:

1. Approve the appointment of Michael Paget-Wilkes and Janet Eustace to the Council's Independent Remuneration Panel;

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2. Delegate authority to the Monitoring Officer to make one or more further appointments to the Council's Independent Remuneration Panel, subject to the Panel comprising no more than 5 people;
3. Agree that members of the Independent Remuneration Panel will be paid £250 per year.

#### **CL.47 Dispensations**

Councillor Andy Graham, Leader of the Council, introduced the report which recommended that Council approve a number of general dispensations to councillors under the Localism Act 2011 for a period of four years.

Councillor Graham proposed that the recommendation of the report be agreed by the Council. This was seconded by Councillor Duncan Enright, and was unanimously agreed by Council.

Council **Resolved** to:

1. Approve, under Section 33 of the Localism Act 2022, the general dispensations listed at paragraph 2.1, for all elected members and co-opted members of West Oxfordshire District Council, until 17 January 2027.

#### **CL.48 Motion A: Public Houses - Proposed by Councillor St. John, Seconded by Councillor Langridge.**

Councillor Harry St. John proposed the motion, which details that if a public house is closed for whatever reason, and the applicant can prove they have tried to make it viable, or have failed to find a buyer for the pub as a pub at a realistic price reflecting its true commercial value (over a realistic marketing period of at least 12 months), and not some exaggerated hope value for residential conversion, the Council's policy (currently defined in E5) will seek, in the first instance, to see the building reused for a suitable community use.

If there is no obvious need or demand for that type of use, then the Council's second preference would be conversion to affordable housing to provide smaller dwellings for local people resident in the parish or adjoining parishes, and this should be secured in perpetuity by a suitable S106 agreement to supplement the known shortage of affordable dwellings for local people especially in rural villages. The third preference should be commercial use - office, workshops or even retail to encourage more employment opportunities in rural locations.

Councillor St. John proposed that the resolutions attached to the motion are agreed by Council. This was seconded by Councillor Richard Langridge.

After advice from the Chair that it would be reasonable for the motion to be referred to the appropriate Scrutiny Committee, Councillor St. John stated that he was happy for this to happen, as it would benefit for the relevant wording be attached to any resolutions in line with the Local Plan.

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Council **Resolved** to refer the motion to the Economic and Social Overview & Scrutiny Committee.

**CL.49 Motion B: Development Grampian Conditions - Proposed by Councillor. St. John, Seconded by Councillor Langridge.**

Councillor Harry St. John proposed the motion, which details that the Council will seek to impose suitable 'Grampian' conditions on any development where the connection of the new dwellings or commercial space would impose additional flows of sewage and/or surface water into the local foul or surface water drainage systems, where these are unable to cope due to lack of adequate existing capacity.

This has been evidenced by pipe bursts, flooding, regular blockages and resultant flooding or surcharging either from main pipes, or at the eventual Sewage Treatment Works (STWs) serving the appropriate local system. When a system is upgraded to cope with the additional flows the development generates, then the development can proceed in accordance with the Local Plan. In particular the Council is concerned about schemes where surface water from a new development is proposed to be connected directly to a foul sewer unless the foul system has the capacity to treat the additional flows without storm events occurring at STWs – i.e. release of untreated sewage into the river system due to excess surface water in the system.

Council wishes to reduce/minimise the risk of untreated foul water being released onto land, into residents' property and into our river systems where Council Policy is to improve water quality, minimise pollution and enhance our natural environment - where necessary through suitable controls.

Councillor St. John proposed that the resolutions attached to the motion are agreed by Council. This was seconded by Councillor Richard Langridge.

After advice from the Chair that it would be reasonable for the motion to be referred to the appropriate Scrutiny Committee, Councillor St. John stated that he was happy for this to happen, as it would benefit for the relevant wording be attached to any resolutions in line with the Local Plan.

Council **Resolved** to refer the motion to the Climate & Environment Overview & Scrutiny Committee.

**CL.50 Motion C: Swift Nesting Sites - Proposed by Councillor St. John, Seconded by Councillor Dingwall.**

Councillor Harry St. John proposed the motion, which details that the Council is pleased to note that, to encourage nesting by swifts, swift brick planning conditions are already imposed as a matter of course on applications where the size and aspect of the building is appropriate. Council wishes to increase the availability of suitable nesting sites on domestic and commercial buildings for a bird that is a quintessential part of our spring and summer months and whose numbers have been declining rapidly for various reasons.



Council

18/January2023

Councillor St. John proposed that the resolutions attached to the motion are agreed by Council. This was seconded by Councillor Colin Dingwall.

After advice from the Chair that it would be reasonable for the motion to be referred to the appropriate Scrutiny Committee, Councillor St. John stated that he was happy for this to happen, as it would benefit for the relevant wording be attached to any resolutions in line with the Local Plan.

Council **Resolved** to refer the motion to the Climate & Environment Overview & Scrutiny Committee.

The meeting closed at 3.19pm.

CHAIR

The Meeting closed at 3.19 pm

CHAIRMAN

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 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>
<p>Name and date of Committee</p>	<p><b>FULL COUNCIL – 15 FEBRUARY 2023</b></p>
<p>Subject</p>	<p><b>APPOINTMENT OF DEPUTY ELECTORAL REGISTRATION OFFICER</b></p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>None</p>
<p>Accountable officer</p>	<p>Giles Hughes, Electoral Registration Officer Tel: (01993) 861658 Email: <a href="mailto:giles.hughes@westoxon.gov.uk">giles.hughes@westoxon.gov.uk</a></p>
<p>Summary/Purpose</p>	<p>To recommend to Council, the appointment of a Deputy Electoral Registration Officer</p>
<p>Annexes</p>	<p>None</p>
<p>Recommendation</p>	<p>That Council resolves to:</p> <ol style="list-style-type: none"> <li>I. <i>Delegate authority to the Council's Electoral Registration Officer to appoint Deputy Electoral Registration Officer(s) to act in place of the Electoral Registration Officer as appropriate, and where they are unable to act personally to this post.</i></li> </ol>
<p>Corporate priorities</p>	<ul style="list-style-type: none"> <li>• Deliver great services through ensuring financial sustainability</li> </ul>
<p>Key Decision</p>	<p>NO</p>
<p>Exempt</p>	<p>NO</p>
<p>Consultees/ Consultation</p>	<p>None</p>

## **1. BACKGROUND**

- 1.1** Due to the changes to legislation that have been brought in by the Elections Act 2022 it is felt necessary that the Council needs to appoint a deputy Electoral Registration Officer. Council is currently the only body able to appoint these, as set out in the Representation of the People Act 1983.
- 1.2** Currently, Giles Hughes is the Electoral Registration Officer as appointed by the Council in September 2021. However, there are no assigned deputy if the ERO was unable to act personally due to sickness, leave or other reasons.
- 1.3** Therefore, to provide resilience it is felt that a Deputy Electoral Registration Officer is needed. The best placed people for these roles are the current Electoral Services Manager.
- 1.4** It is also recommended that the decision in future to appoint Deputy Electoral Registration Officers is delegated to the Council appointed Electoral Registration Officer to ensure that appointments could be made when necessary, especially around Elections, allowing a quick turnaround if there are any issues such as illness across the Elections Team.

## **2. FINANCIAL IMPLICATIONS**

- 2.1** There are no financial implications to this decision, as there will be no additional payment for this additional responsibility.

## **3. LEGAL IMPLICATIONS**

- 3.1** Under Section 8(2) of the Representation of the People Act 1983, Full Council must appoint an Officer to the position of 'Electoral Registration Officer'. This position is responsible for maintaining the Electoral Register for the area. The Chief Executive (Giles Hughes) is the appointed Electoral Registration Officer for West Oxfordshire District Council.
- 3.2** Under Section 52(2) of the Representation of the People Act 1983, the Council may appoint a Deputy Electoral Registration Officer who is able to perform and exercise any of the duties and powers of the Electoral Registration Officer.
- 3.3** It is felt prudent under the current circumstance to appoint a Deputy Electoral Registration Officer. The Electoral Registration Officer may recommend who to appoint but no appointments can be made without the formal approval of Council.
- 3.4** Future decisions on the appointment of deputy Electoral Registration Officers can be delegated by Council as has been the case with the appointment of Deputy Returning Officers.

## **4. RISK ASSESSMENT**

4.1 If no Deputy is appointed then there is greater reliance on the Electoral Registration Officer and therefore any sickness, leave, etc. may lead to temporary voter id's not being processed and members of the public being unable to vote.

**5. EQUALITIES IMPACT**

5.1 The current holders of the roles seem best suited to these additional roles and therefore no open recruitment has been made for these roles.

**6. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

6.1 None

**7. ALTERNATIVE OPTIONS**


7.1 Council could decide not to appoint any deputy Electoral Registration Officers or just an additional one or more. None of these courses of action are recommended as the recommendation is deemed to be reasonable and appropriate for the current and future needs.

**8. BACKGROUND PAPERS**

8.1 None

(END)

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 <p style="text-align: center;"><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>	<p><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>
<p>Name and date of Committee</p>	<p><b>FULL COUNCIL – 15 FEBRUARY 2023</b></p>
<p>Subject</p>	<p><b>APPOINTMENT OF DIRECTOR OF GOVERNANCE AND MONITORING OFFICER</b></p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Councillor Andy Graham, Leader of the Council Tel: (01993) 861000; Email: <a href="mailto:andy.graham@westoxon.gov.uk">andy.graham@westoxon.gov.uk</a></p>
<p>Accountable officer</p>	<p>Giles Hughes, Chief Executive Tel: (01993) 861000, Email: Giles Hughes <a href="mailto:Giles.Hughes@westoxon.gov.uk">Giles.Hughes@westoxon.gov.uk</a></p>
<p>Summary/Purpose</p>	<p>To recommend to Council, the appointment of Andrea McCaskie as the Director of Governance (Monitoring Officer) for West Oxfordshire District Council, and to outline interim arrangements.</p>
<p>Annexes</p>	<p>None</p>
<p>Recommendation</p>	<p>The Appointments Committee on 2 February 2023 resolved to recommend that Council resolves to:</p> <ol style="list-style-type: none"> <li>1. Approve the appointment of Andrea McCaskie as the Director of Governance and Monitoring Officer for West Oxfordshire District Council on a permanent full time basis.</li> <li>2. Note that the provisional verbal offer of employment has been made, subject to two references, medical clearance and eligibility check (BPSS check) in accordance with the Council's policies.</li> <li>3. Agree the appointment commences on a date to be mutually agreed between the successful candidate and the Chief Executive.</li> <li>4. Agree that the appointment is made on a salary of £80,000 per annum.</li> <li>5. Approve the extension of the current interim Monitoring Officer arrangement with Susan Sale until 16 April 2023, or until Andrea McCaskie starts, whichever is the sooner.</li> <li>6. Agree that should there be a gap between the 16 April 2023 and the start of Andrea McCaskie's employment then Andrew Brown the current Deputy Monitoring Officer should be designated as the Council's Monitoring Officer for that interim period.</li> </ol>
<p>Corporate priorities</p>	<ul style="list-style-type: none"> <li>• Putting Residents First</li> <li>• A Good Quality of Life for All</li> <li>• A Better Environment for People and Wildlife</li> <li>• Responding to the Climate and Ecological Emergency</li> <li>• Working Together for West Oxfordshire</li> </ul>

Key Decision	YES
Exempt	NO
Consultees/ Consultation	The recommendations are made following a recruitment campaign using Tile Hill, Management Consultancy and interview process. Following interviews the Appointments Committee were unanimous in their decision that, subject to the approval of Full Council, Andrea McCaskie should be offered the post of Director of Governance and Monitoring Officer



## **I. BACKGROUND**

- I.1** Under section 5 of the Local Government and Housing Act 1989 the Council is required to appoint one of its officers to act as Monitoring Officer. The Monitoring officer is responsible to report to the Council:
- Any contravention of law or any code of conduct or practice made or approved by or under legislation
  - Any maladministration or injustice
  - Any matter which is likely to give rise to any contravention or maladministration
- I.2** Additional responsibilities were delegated to the Monitoring officer under the Local Government Act 2000 and the Localism Act 2011 with regard to the operation of the Constitution and the promotion of ethical governance within the district and parish councils.
- I.3** A significant element of the work of the Monitoring Officer is with issues relating to towns and parishes. Across West Oxfordshire there are 406 town and parish councillors in comparison to 49 district councillors.
- I.4** The Council's Performance and Appointments Committee has the role of considering the terms and conditions of the Council's statutory roles. It also makes recommendations to Council on the appointment of statutory roles. Decisions on appointments/designations to the statutory roles are made by Council.
- I.5** In February 2022 West Oxfordshire District Council resolved to designate Susan Sale as the Council's Monitoring Officer on an interim 12 month basis with effect from 1st March 2022. Susan Sale is also the Head of Law and Governance at Oxford City Council and is also designated as the Monitoring Officer for that authority. Susan has handed in her notice to Oxford City Council and will leave their employment on the 16<sup>th</sup> April 2023.
- I.6** In September following a review of the Monitoring Officer arrangement and the retained officer structure, Cabinet supported the recruitment of a full time Director of Governance to act as the Council's Monitoring Officer. A full time role with additional responsibilities beyond the statutory monitoring officer will add additional capacity to the Council's retained officer structure and help the Council take forward the priorities in the Council Plan in partnership with Publica and Ubico colleagues. The role will work particularly closely with colleagues in Legal Services, Electoral Services and in Democratic Services. A full time role will ensure appropriate availability through the week.
- I.7** Following a recruitment campaign and robust candidate assessment, final interviews took place with the Performance and Appointments Committee on 2<sup>nd</sup> February 2023.
- I.8** The Performance and Appointments Committee consisted of:
- Cllr Andy Graham – Leader of the Council
  - Cllr Joy Aitman - as a substitute for Cllr Duncan Enright
  - Cllr Michele Mead
  - Cllr Norman McRae
  - Cllr Dan Levy
- I.9** Cllr Andy Graham acted as Chair of the Performance and Appointments Committee, and the Committee was supported by the Chief Executive.

- 1.10 The Performance and Appointments Committee members were unanimous in recommending that Andrea McCaskie be offered, subject to the necessary pre-employment checks and ratification at Full Council, the position of Director of Governance and Monitoring Officer

## **2. FINANCIAL IMPLICATIONS**

- 2.1 The Salary for this position is £80,000 per annum within the budgeted salary range. A pay award is expected to take effect from April 2023

## **3. LEGAL IMPLICATIONS**

- 3.1 The Council has a duty to appoint to the statutory role of Monitoring Officer. The Appointments Committee may recommend who to appoint, but no appointment can be made without the formal approval of Council.

## **4. RISK ASSESSMENT**

- 4.1 If the Council does not ratify the appointment, then there is a risk that the Council may not fulfil the statutory responsibilities covered by this role and this may also risk the delivery against the Council's Council Plan priorities.

## **5. EQUALITIES IMPACT**

The recruitment followed best practice with a fair, equal and transparent process, reducing bias and selecting the strongest candidate on merit.

## **6. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

- 6.1 None


## **7. ALTERNATIVE OPTIONS**

- 7.1 Council could decide not to appoint a Director of Governance and Monitoring Officer. This will seriously reduce the statutory officer capacity and require an existing officer to be designated as Monitoring Officer to allow the Council to fulfil its legal obligations. This course of action is not recommended.

## **8. BACKGROUND PAPERS**

- 8.1 None

(END)

 <p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p>WEST OXFORDSHIRE DISTRICT COUNCIL</p>
<p>Name and date of Committee</p>	<p>COUNCIL – 15 February 2023</p>
<p>Subject</p>	<p>RECOMMENDATIONS FROM EXECUTIVE (formerly Cabinet) TO COUNCIL</p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Councillor Andy Graham, Leader of the Council. Email: <a href="mailto:andy.graham@westoxon.gov.uk">andy.graham@westoxon.gov.uk</a></p>
<p>Accountable officer</p>	<p>Andrew Brown, Business Manager – Democratic Services. Email: <a href="mailto:max.thompson@westoxon.gov.uk">max.thompson@westoxon.gov.uk</a>.</p>
<p>Report author</p>	<p>Max Thompson, Senior Democratic Services Officer. Email: <a href="mailto:max.thompson@westoxon.gov.uk">max.thompson@westoxon.gov.uk</a>.</p>
<p>Summary/Purpose</p>	<p>To consider recommendations made to Council by the Executive, since its meeting on 16 November 2022.</p>
<p>Annexes</p>	<p>Annex A – Recommendations from Executive (formerly Cabinet) to Council.</p>
<p>Recommendation(s)</p>	<p>That Council</p> <p style="padding-left: 40px;">I. Consider the recommendations made by the Executive.</p>
<p>Corporate priorities</p>	<ul style="list-style-type: none"> <li>• Putting Residents First</li> <li>• A Good Quality of Life for All</li> <li>• Working Together for West Oxfordshire</li> </ul>
<p>Key Decision</p>	<p>NO</p>
<p>Exempt</p>	<p>NO</p>
<p>Consultees/ Consultation</p>	<p>NONE</p>

**1. BACKGROUND**

- 1.1 The Council is required to consider recommendations made to Council by the Executive, since its meeting on 16 November 2022.

**2. MAIN POINTS**

- 2.1 The three decisions that are recommended by the Executive to be adopted by Council, are detailed within Annex A. All other decisions were in the Executive's gift to make and no other recommendations have been made at this time.

**3. FINANCIAL IMPLICATIONS**

- 3.1 Any financial implications of the proposed decisions are as set out in the associated reports to Cabinet and/or Committees.

**4. LEGAL IMPLICATIONS**

- 4.1 None.

**5. RISK ASSESSMENT**

- 5.1 Not Applicable.

**6. EQUALITIES IMPACT**

- 6.1 Not Applicable.

**7. CLIMATE AND ECOLOGICAL EMERGENCIES IMPLICATIONS**

- 7.1 Not Applicable.

**8. BACKGROUND PAPERS**

- 8.1 None.


(END)

## Recommendations from Executive (formerly Cabinet) to Council.

<u>Date</u>	<u>Meeting</u>	<u>Recommendation</u>
16 November 2022	Cabinet	<p><u>Council Tax Support Scheme.</u></p> <ul style="list-style-type: none"> <li>• Cabinet <a href="#">resolved to recommend to Council</a> that approval be given to approve the increase to income bands, as detailed within paragraph 2.5, from 1 April 2023.</li> </ul>
8 February 2023 **	Executive	<p><u>Consideration of Local Authority Housing Fund.</u></p> <ul style="list-style-type: none"> <li>• Executive <a href="#">resolves to recommend to Council</a> to allocate Capital Funding of £2m to match fund the capital grant payable by Department for Levelling Up, Communities and Local Government in the event of a direct acquisition approach.</li> </ul> <p><u>Consideration of Local Authority Housing Fund.</u></p> <ul style="list-style-type: none"> <li>• Executive <a href="#">resolves to recommend to Council</a> to allocate Section 106 funding to support the business case up to a maximum of £40,000 per unit to gap fund the scheme to deliver affordable rents in the event of a direct acquisition approach.</li> </ul>

\*\* Subject to the resolutions of Executive on 8 February 2023.

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 <p style="text-align: center;"><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>	<p><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>
<p>Name and date of Committee</p>	<p><b>Council – Wednesday 15 February 2023</b></p>
<p>Subject</p>	<p><b>2023-2024 Budget and Medium Term Financial Plan</b></p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Councillor Dan Levy, Executive Member for Finance. Email: <a href="mailto:dan.levy@westoxon.gov.uk">dan.levy@westoxon.gov.uk</a></p>
<p>Accountable officer</p>	<p>Elizabeth Griffiths, Section 151 Officer, Chief Finance Officer and Deputy Chief Executive. Email: <a href="mailto:elizabeth.griffiths@westoxon.gov.uk">elizabeth.griffiths@westoxon.gov.uk</a></p>
<p>Summary/Purpose</p>	<p>To provide the proposed Budget for 2023-2024, whilst also considering for approval:</p> <ol style="list-style-type: none"> <li>1) The draft base budgets for 2023/24</li> <li>2) The Council’s Capital Programme for 2023/24 to 2031/32</li> <li>3) The level of Council Tax for 2023/24</li> <li>4) The Medium Term Financial Strategy</li> <li>5) The Council’s Financial Strategies</li> <li>6) Fees and Charges</li> <li>7) The Council’s Pay Policy Statement</li> </ol>
<p>Annexes</p>	<p>Annex A – Detail of base budget changes by service area  Annex B – Prior year comparison  Annex C – Budget increase proposals  Annex D – Draft Capital Programme  Annex E – Draft MTFS  Annex F – MTFS Graph  Annex G – Council Tax Schedules 1-4  Annex H – Fees &amp; Charges 2023/24  Annex I – Responses from the annual statutory budget consultation  Annex J – Council Pay Policy Statement  Annex K – Capital Strategy Report  Annex L - Investment Strategy Report  Annex M – Treasury Strategy Report  Annex N – Summary of Prudential Indicators</p>

Recommendations	<p>Subject to the resolutions of the Executive on 8 February 2023, the Executive resolves to recommend the following to Council for approval:</p> <ul style="list-style-type: none"> <li>i) The General Fund revenue budgets as summarised in Annex B</li> <li>ii) The updated Medium Term Financial Strategy in Annex E</li> <li>iii) The Capital Programme for 2023/24 to 2031/32 as set out in Annex D</li> <li>iv) Fees and Charges, as previously circulated and set out in Annex H</li> <li>v) The Council's Pay Policy Statement as set out in Annex J</li> <li>vi) The Council's Capital Strategy as set out in Annex K</li> <li>vii) The Council's Investment Strategy as set out in Annex L</li> <li>viii) The Council's Treasury Strategy as set out in Annex M</li> </ul>
Corporate priorities	<p>Modern Council Services and Sustainable Finance:  Delivering excellent modern services whilst ensuring the financial sustainability of the Council.</p>
Key Decision	No
Exempt	No



## **1. BACKGROUND**

- 1.1. Each year the Council prepares its budget for the following year. A pre settlement draft was circulated in December for comment. This update includes the annual settlement which is given in draft in December and was finalised on the 6<sup>th</sup> of Feb and the final NNDR calculation for business rates which was submitted ahead of the extended deadline of the 3<sup>rd</sup> of February.

## **2. MAIN POINTS**

- 2.1. The government settlement proved generous with New Homes Bonus, which was expected to be discontinued, remaining, albeit at a lower level but with an additional funding guarantee grant being given to make up the difference. We have also been told that the rates reset has been postponed to at least 2025/26.
- 2.2. For several years now we have been forecasting an expected drop in funding. This has meant that each year we tend to forecast that while funding is sufficient for the current year, a reduction in future year's funding will cause us to have a budget deficit. Predicting Govt funding is always difficult but the last few years have created even more uncertainty. Cycles of funding changes, such as baseline rates resets, were broken by the onset of the pandemic which saw huge amounts of central Govt cash being distributed through furlough schemes and business support grants. This has been followed by political turmoil and uncertainty and global economic upheaval. The settlement given this year has reversed the funding shortfall of the first draft – but while last year's settlement gave us a surplus of £1.6m, due to the funding gap being much wider this year, the settlement gives us a deficit of £350k
- 2.3. While we have operated for several years now under the threat of funding cuts, what we could not have foreseen was the huge rise in inflation in 2022. Even without any actual growth, in the same way that residents have seen their household bills increase exponentially, the Council is experiencing huge rises in the cost of external contracts, consumables, utility costs, borrowing costs and project expenditure. This of course aligns with a large increase in wage costs which, while less than inflation, is still a significant increase to our budget. This dramatic increase in base budget – which we can neither control in the short term nor avoid – means that we have used up any buffer in our funding envelope and even more normal inflationary increases in future years will take us beyond it, with the risk that funding cuts could make the gap insurmountable without radical interventions. We have seen from the overspends being reported in our Q3 financial performance report that the unexpected additional cost and reduction in income being incurred this year is likely to consume the £1.6m surplus we initially projected and is further confirmation of the trajectory of our finances.
- 2.4. As part of our forward planning, and in line with our expectation of funding cuts, we have kept our costs very tightly controlled over the past few years and taken surpluses to reserves where possible. This has the double benefit that our current baseline budget has been as tightly controlled as possible and we do have sufficient reserves to cover expected deficits in the short term. This however, can only be temporary and we must identify and implement remedial cost cutting measures or we will relatively quickly drain those reserves. These are unlikely to be welcome or easy steps to take and will, by necessity, go beyond simple efficiency savings.
- 2.5. The Council had already put in place an investment strategy to generate additional income and had initiated efficiency reviews in areas such as Waste. While we have been quick to seize

potential opportunities for investment, they have proved to be few and far between and the current economic climate has put further pressure on these not only in terms of future returns but also on the cost of borrowing. Given the difficulty we have experienced in finding suitable investment opportunities, achieving additional revenue from this source must be viewed as ad hoc and something to be pursued as a strategy when the opportunity presents itself but we cannot rely on it to address the funding gap. As the unexpected surge in inflation has widened the budget gap it's clear that while we will press on with these plans they remain helpful and important but are no longer sufficient to address the extent of the problem.

2022/23 budget surplus (1,609,731)

<b>Budget Movements</b>	<b>£</b>	<b>£</b>
<b><u>Changes in expenditure</u></b>		
Pay Inflation & Councillors Allowances	845,485	
Electricity & Gas Inflation	253,171	
Leisure Income Contingency	558,613	
Recycling sorting cost increase	80,000	
Loss of on street parking income	169,390	
One off growth reversal	(772,000)	
Ubico Contract cost increase	754,099	
Other adjustments identified in budget meetings	(133,912)	
Interest on external borrowing	539,518	
		2,294,363
<b><u>Changes in income</u></b>		
Waste Collection fees to Parish Councils	(50,000)	
Proposed Garden Waste licence increase by £5	(124,635)	
Other fees & charges increases	(90,621)	
Income expected from Investment Recovery Strategy	(1,142,396)	
Other adjustments identified in budget meetings	23,940	
Additional property rental income	(114,325)	
		(1,498,037)
<b><u>Changes in funding</u></b>		
MRP	431,339	
Business Rates	102,000	
Council Tax	(339,072)	
Council Tax surplus	75,000	
Use of Earmarked Reserves	293,987	
New Homes Bonus	2,378,105	
2022/23 Service Grant	148,000	
Revenue Support Grant	79,268	
Potential Replacement Government Funding	(500,000)	
		2,668,627
<b>2023/24 DRAFT BUDGET SHORTFALL</b>		<b>1,855,222</b>

- 2.6. The table above shows the key first draft changes to budget and funding that turned a £1.6m surplus in 2022/23 into an expected £1.85m deficit in 2023/24, a swing of almost £3.5m.
- 2.7. The draft settlement increased funding significantly for the coming year. It is worth remembering that all of these funding changes are beyond our control. We cannot earn or guarantee them for future years and it's just as possible that they disappear at short notice as they are to be maintained – which is why we cannot afford to be complacent about the unexpected providence of the current year. In our response to the recent consultation on the settlement we highlighted, as I'm sure other Councils also did, the difficulty of long term planning in the context of only short term sight of our funding.

<b>Budget deficit presented to Scrutiny &amp; the Executive in Dec 22</b>		1,855,222
	<b>£</b>	<b>£</b>
<b><u>Revenue Changes</u></b>		
Interest on external borrowing	(173,156)	
Bulky Waste	(11,540)	
Investment Recovery Income	87,500	
		<u>(97,196)</u>
<b><u>Funding Changes</u></b>		
MRP	(19,100)	
Revenue Support Grant	(87,274)	
New Homes Bonus	(1,079,635)	
2022/23 Service Grant	(83,364)	
Lower Tier Grant	96,000	
Funding Guarantee Grant	(929,970)	
		<u>(2,103,343)</u>
<b>2023/24 REVISED DRAFT BUDGET SHORTFALL</b>		<b>(345,317)</b>

- 2.8. The most notable subsequent changes were the Council Tax surplus, anticipated partial year rental income from Elmfield, some Publica savings from postage and IT, increases to the member allowance budget both in general allowance level and the increase in the number of members of the executive and a budget for the Council Tax advice leaflet which has become annual practice. There is a lowered expectation of income from the investment strategy which reflects the difficulty of finding suitable investment opportunities. This gives a positive benefit in the short term as the modelling anticipates a requirement to fund interest ahead of revenues being generated – which would be the case if any build out or renovations were required – but the longer term effect is a larger reduction in revenue than the funding costs of the project (obviously, as unless it returned a positive margin we wouldn't be investing in it).
- 2.9. The other notable increase is a larger provision for subsidy loss on temporary emergency accommodation. The numbers of people housed increased hugely during the pandemic but has not subsequently dropped. This level of overspend was seen as a one off during Covid but Q3 analysis has identified it as likely to incur the same level of variance in the current year and the expectation is that it will remain at this level next year too.

**Budgeted surplus presented to Scrutiny & Executive in January 2023** (345,317)

	£	£
<b><u>Revenue Changes</u></b>		
SWAP contract inflation	7,991	
Interest on external borrowing	53,156	
Elmfield Rental income	(75,000)	
HB Subsidy loss on temporary emergency accommodation	250,000	
Member Training, NI and Allowances	44,200	
Publica savings	(64,998)	
Council Tax Leaflet	15,000	
Ongoing Cyber security non staff cost	14,500	
Google 365 & MFD identified savings	(21,000)	
Pension fund additional contribution	50,000	
		273,849
<b><u>Funding Changes</u></b>		
Council Tax surplus	(64,114)	
MRP	(53,750)	
		(117,864)
<b>2023/24 DRAFT BUDGET SURPLUS</b>		<b>(189,332)</b>

- 2.10. Through the pandemic, large amounts of additional grant funding was given to the Council to provide additional support to the community and much of this was used to fund multiple fixed term posts. This funding, as expected, is finite and the term of these posts is coming to an end. Many of the service areas have asked for these roles to be made permanent but in the absence of the temporary additional funding that has paid for them for the last couple of years, these would be permanent additional strains on the budget. Publica officers were also asked to bring forward other requests for inclusion in the budget. This resulted in several initiatives being proposed.
- 2.11. These have subsequently been reviewed by the Executive and CExs, and the final list of recommendations from Cabinet is shown below. Some are shared posts or shared teams working across more than once Council. Where they are expected to generate compensating income or reduced costs, this has been noted. Where they require the agreement of all Councils to fund them this has been clarified. If WODC could choose to fund a smaller amount of additional resource on their own, this has also been noted on the table. While many of these are currently existing posts, the issue is that they were previously funded either by a specific short term allocation outside of the revenue budget or external funding that has now come to an end so in order for them to continue they would need to be funded from our base budget.
- 2.12. After initial review, two posts have been removed on the basis that we expect to receive grant funding for them.
- 2.13. A further review was done with some posts being recommended as permanent growth items and some as fixed term posts. Where the post is recommended to be fixed term, the intention

is that there is a clear exit strategy at the end of the term and that the post is not continued unless external funding can be found.

- 2.14. The expectation of the Asset Management Post is that this will save £35k in revenue spend on consultancy and professional fees in 2023/24 and will result in an increased rental income of over £75k by the following year resulting in a net saving overall of £50k.
- 2.15. The expectation of the funding to implement our revised leisure strategy and reviewing our income generating services is that it will reduce losses in all of these areas far in excess of the cost of the funding. This is per annum funding for 2 years but may not be all spent on a post, it may be a mixture with additional consultancy. The exact outcome will be dependent on the output from the review currently underway and expected to be delivered by the end of March.
- 2.16. A short summary of the budget increases included in the proposed budget is shown below with fuller detail included in Annex C.
- 2.17. Three of the posts below have already been converted to permanent posts during the year based on reports brought forward for consideration, namely the Climate Change Manager, the Market Towns Officer and the Cyber Security Post. These are proposed to move from being funded by ear marked reserves to being part of the baseline budget from 2023/24

		£	£
Permanent	Climate Change Manager	53,030	
Permanent	Market Towns Officer	35,960	
1yr FT	Democratic Services Assistant	12,033	
1yr FT	Biodiversity Land Management Post	46,859	
1yr FT	Climate Change Post	39,137	
Permanent	Woodgreen Reception/Executive Assistant	31,275	
Permanent	Finance Business Partner	20,000	
Permanent	HR Specialists x 3	23,000	
1yr FT	Waste Partnership Manager	10,250	
1yr FT	Empty Homes Co-Ordinator	8,060	
Permanent	Environment and Regulatory Services additional resource	32,000	
Permanent	Flooding/Land Drainage Post	39,000	
Permanent	Asset Management Post	63,000	
Permanent	Cyber Security Post	71,190	
			<b>484,794</b>
One off	Revenue expenditure on new Planning software	166,000	
2 yr fund	Implement leisure strategy and review income generation	95,100	
			<b>261,100</b>

- 2.18. Along with the additions to the base budget above, a final funding settlement was issued on the 6<sup>th</sup> of February which increased our govt funding by £128k. We have also now done our final calculations on business rates and these too have been amended.

Budgeted surplus originally presented to the Executive in February (189,332)

	£	£
<b><u>Revenue Changes</u></b>		
Budget increases	745,894	
<b><u>Funding Changes</u></b>		
Business Rates	(815,562)	
Renewables	(62,345)	
Business Rates Deficit Reserve to repay deficit in 2023/24	800,000	
Additional Government Funding	(128,527)	
		539,460
<b>2023/24 BUDGET DEFICIT</b>		<b>350,128</b>

- 2.19. There is estimated growth in retained Business Rates for 2023/24 due to the revaluation of every property liable to Business Rates across the country. The challenge for Billing Authorities in estimating retained business rates versus income likely to be collected is complicated by this year's revaluation and the end of extended reliefs in 23/24. The revaluation has pushed a material number of businesses above the threshold to qualify for Small Business Rate Relief and those businesses caught out by this will now be liable to pay where they have benefited from a 100% relief in the past. The estimated level of Small Business Rate Relief has fallen by £700k in 23/24 equivalent to 15% of the 22/23 total.
- 2.20. The rateable value in the Industrial Sector in West Oxfordshire has increased by 30% and the office sector by 21%, rises significant enough, especially in the context of the current cost of living crisis, to encourage ratepayers to challenge their valuation through the appeals process. Due to the large number of appeals likely to be lodged with the VOA, it is difficult to estimate when the impact of those appeals will be felt.
- 2.21. The government scheme of extended reliefs for the Hospitality and Leisure sectors also ends which could put ratepayers under pressure to meet their liability, potentially increasing our bad debts.
- 2.22. Overall, these factors are likely to reduce the amount of income that we are able to collect in 23/24, which will result in a deficit between the estimate made in the NNDR I in January 2023 and the actual outturn of Business Rates in April 2024. It is a statutory requirement that we repay the deficit in the following financial year, therefore it would be prudent to move a large proportion of this estimated growth in retained Business Rates in 23/24 into the Deficit Reserve in anticipation of the need to repay during 24/25. This will be kept under review as the level of appeals becomes apparent.
- 2.23. The key changes to our budget from 21/22 to 22/23 are as follows:
- Increases in salaries driven by inflation.
  - Sharp increases in utility costs and fuel – this has of course had a disproportionate impact on Ubico's budget whose costs include the waste vehicle fleet

- Uncertainty around the future income from the Leisure centres. GLL, our leisure operator, hold the utility risk in the contract and the huge increase in costs coupled with reduced usage is pushing the centres into a loss making situation.
- Proposed £5 increase in Council Tax
- The reversal of one off growth items, for example, last year we included an additional £650k budget for the Local Plan review. Spend against this has not yet started and unspent funds from this year will be rolled to next. There was a request in the growth items for an additional £250k but a timeline has since been established on spend which shows that the profile is likely to be £505k in 23/24, £185k in 24/25 and £275k in 25/26, giving a total of £965k. This means that the budget rolled forward from the current year will be enough to cover expenditure next year, including the fixed term planning policy post and no additional budget will be requested until next year at the earliest. There is also £100k which was set aside as contingency last year so the request in future years is not anticipated to exceed the £250k that has been signalled.

- 2.24. Council Tax is expected to increase by £5 on a band D property. Tax base has increased by 1.96% and we have forecast that business rates won't have their baseline reset till 2025. Revised Council Tax base is shown in Annex G.
- 2.25. The draft Capital Programme in Annex D lists all potential capital expenditure in 2023/24. Some current projects may not be completed in 2022 and be included as "slippage" in the final review of the current financial year with the recommendation that they are carried forward to 2023/24. As always, inclusion in the Capital Programme at this stage is so that we ensure that we capture potential borrowing requirements and give visibility to potential programmes. It does not mean that spend is authorised – in most cases a business case will need to be brought forward for review – and it does not mean that the cash or budget is available and can therefore be spent elsewhere if plans change.
- 2.26. The Medium Term Financial Strategy (MTFS) at Annex E shows an increasing budget gap in future years. This is because we expect the baseline reset of business rates that has been deferred for several years now to happen in the medium term at the latest. While it should be noted that, for obvious reasons, the further into the future we project, the less certainty there is around the numbers, it's of paramount importance that we realise that this is where the danger lies. The Council has sufficient reserves to cover any shortfall arising in the very short term but as we increase base budget, we widen the funding gap not only next year but in every subsequent year, meaning that permanent increases in base budget have an exponential effect on our future financial stability. The expected rates figure post reset has been adjusted upwards to reflect the revaluation that has taken place this year.
- 2.27. The graph in Annex F shows the impact ongoing of our projected budget deficits. No matter how much we draw from reserves in 2023/24, we must make alterations during the year that bring the budget back into balance going forward in order to prevent the outcomes shown in the current forecast. This projection includes replacement Govt funding which is not estimated at unreasonable levels but may not happen.
- 2.28. The issue with our financial forecast is not this year, it never was. We have a healthy amount of reserves which will buffer us through short term issues. A position not enjoyed by many other Councils. The issue is that with the unthinkable happening and Councils all around us filing S114 notices every week, Councils being no longer financially sustainable has become an

all too vivid reality and we, while benefitting from past prudence, must take rapid action to prevent us falling into the same category.

### **3. FEES & CHARGES**

3.1. Fees and charges are set on three separate bases.

- Fees that are set centrally over which the Council has no control i.e. premises licences and penalty notices.
- Fees that are set on a cost recovery basis i.e. Building Control, taxi licences and Street Trading. The Council is required to make sure that fees are set at a level that does not generate a profit compared to the cost of providing the service
- Fees that are discretionary where the Council has full control. These are the commercial services that operate where the Council is in competition with the private sector i.e. Pre Application (Planning) advice, pest control, trade waste, bulky waste and green waste.

3.2. For the setting of the 2023/24 draft budget a comprehensive review has been undertaken to analyse the fees set on a cost recovery basis. This analysis has identified that no increase in fees is possible for Building Control and Markets as the cost of these services are being fully recovered. Land Charges have been uplifted by 6%.

3.3. Other fee generating services i.e. food safety, private water supply testing, licences (excluding premises) and stray dogs were found to be under recovering their costs and therefore the fees have been uplifted as detailed in Annex H.

3.4. Discretionary fees have been increased by 10% where possible i.e. Pest Control, Trade Waste, Bulky Waste and Pre App (Planning) advice.

3.5. Green Waste licences are recommended to increase by £5, generating expected additional income of £166,000 with the increase of other discretionary and cost recovery fees expected to generate an additional £102,000.

3.6. Increasing the budget does not necessarily deliver an equivalent increase in income. Caution must be taken when considering the suggested fee increases against the backdrop of the cost of living crisis, where some residents of the District will no doubt be looking to cut back on their expenditure. This may affect Green Waste licence take up more than other services like Pest Control as it is more likely to be seen as a “nice to have” household cost.

### **4. KEY RISKS AND NEXT STEPS**

4.1. As part of our contract with our Leisure provider, GLL, the rapidly rising costs of utilities in our Leisure Centres falls to them, but while contractually this is the position, this increase, which is outside of our budget but expected to be an additional £620k in 2023, jeopardises the income from our Leisure Centres to the Council - which should be rising to almost £1.8m per year and is a contractual income that the Council is heavily reliant on to fund other core services.

4.2. The pandemic changed the way that many people viewed Leisure Centres. With their mandated closure, customers were forced to find alternative ways to exercise, either investing



in home equipment or using DVDs or apps. There has been a huge uptake of new products that allow users to connect to classes or training programmes from their own homes. Between this change in consumer habits and the current cost of living crisis, usage of the leisure centres has not returned to pre-pandemic levels. This change in habits has been borne out by the responses to the budget consultation.

- 4.3. Many of the facilities on offer around the district have always been loss making and disproportionately expensive to run but were supplemented by some of the more profitable elements. With those now also making a loss and utility costs rising quickly to unprecedented levels, our Leisure service is the single highest financial risk we currently face. Swimming pools can account for up to 80% of the utility cost of a leisure centre so these issues have a much higher impact in Council owned facilities where typically the desire is to provide a large pool to give sufficient space for swim classes. There is an urgent requirement for a strategic intervention to turn the centres around.
- 4.4. The budget survey highlighted the importance of leisure facilities to our residents with a strong emphasis on the swimming pools – but also an understanding of the current financial constraints and support to make changes to the service provision in order to protect them. The other theme from the survey, unsurprisingly, was that residents are finding the current economic environment extremely difficult and as such, their strongest need was for us above all else to care for their wellbeing with “Putting residents first” emerging as their highest priority, closely followed by “A good quality of life”.
- 4.5. As the Council pursues its Agile Working strategy, we expect to see our Elmfield offices freed up during 2023 and therefore able to be rented out to generate an additional income to the Council.
- 4.6. 2022/23 looks set to be a good year in terms of our ambitions to invest with one recent high profile investment and another smaller one currently in due diligence. It should be remembered though that last year only a fraction of the expected budget was spent and while the MTFs carries an expectation of high levels of investment over the next few years, these are our ambitions but appropriate opportunities may not present themselves. With this in mind we have reduced the investment expectation over the next few years.
- 4.7. As well as attempting to manage these key risks and find any means to reduce expenditure, the Council does try to increase its income where possible and this is reflected in the rises in some (but not all) of the Fees and Charges where we have attempted to keep pace with the costs of providing that service. Outside of new projects that generate revenue as discussed above, it’s often difficult for Councils to raise additional income as most of our services are provided to residents who are also struggling with the effects of inflation on their own households.
- 4.8. In our forecast we have assumed that the rebasing of business rates, which was anticipated several years ago will not happen till 2025.
- 4.9. The Executive have committed to holding an away day to discuss the options available to bring future budgets back into balance and to reverse the drain on reserves. These measures are unlikely to be easy or welcome but will be necessary to reverse the current financial trend which is unsustainable.

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**Detail of base budget changes by cost centre**

**Annex A**

	2022/23 budget	Pay inflation	Reverse one offs	Budget change	2023/24 budget	2021/2022 Actual	2022/2023 Budget	2023/2024 Estimate
Assets	(2,757,694)	60,279	85,996	131,114	(2,480,305)	(2,710,662)	(2,757,694)	(2,480,305)
Waste & Environmental	6,485,483	24,571		582,913	7,092,966	5,984,668	6,485,483	7,092,966
Comms & Marketing	165,158	11,539		90	176,787	124,238	165,158	176,787
Contracts	(255,532)	13,780		556,699	314,947	1,210,998	(255,532)	314,947
Corporate Finance	1,744,832	88,627		(178,838)	1,654,621	1,674,062	1,744,832	1,654,621
Corporate Responsibility	1,482,436	45,795	(97,000)	244,470	1,675,701	1,213,109	1,482,436	1,675,701
Customer Experience	1,010,417	88,945	8,060	36,879	1,144,301	813,585	1,010,417	1,144,301
Development Management	494,210	146,094	166,000	23,857	830,162	323,187	494,210	830,162
Env'l & Regulatory Services	95,748	7,174		10	102,932	91,563	95,748	102,932
Finance	750,015	43,282		34,973	828,270	731,995	750,015	828,270
Insight & Intelligence	1,171,647	35,478	(650,000)	37,230	594,355	525,874	1,171,647	594,355
Localities	642,402	23,208		(24,389)	641,221	553,527	642,402	641,221
Operational Services	1,241,235	124,683	(25,000)	366,352	1,707,271	1,460,770	1,241,235	1,707,271
People	276,205	19,725		23,000	318,931	265,112	276,205	318,931
Technology	1,180,850	93,103		140,318	1,414,271	1,027,873	1,180,850	1,414,271
	13,727,413	826,284	(511,944)	1,974,678	16,016,432	13,289,897	13,727,413	16,016,432

**Assets:**

This budget covers our operational buildings, commercial properties and our climate change programme. The impact of rising utility costs in 2023/24 is estimated at £253,000 for our operational buildings which is in part offset by anticipated additional rental income of £75,000 (not full year) for our Elmfield offices from Q2 next year. Most of the payment plans for our Investment Property income, put into place during the pandemic have now come to an end. The staff in this department have successfully recovered a significant amount of the deferred rent from 2020/21 & 2021/22 and now work with our credit controller to manage rent collections ongoing.

The Climate Change programme has benefited from significant investment in additional fixed term resource in the last two financial years in order to help deliver on the Council's Priorities. There is over £100,000 in earmarked reserves which will fund initiatives going forward.

**Waste & Environmental:**

This budget covers grounds maintenance and waste and contains large parts of the Ubico budget. Work is being carried out to develop a range of options to deliver long term revenue savings from the Waste Service to offset the unsustainable annual increases seen in the last 3 financial years. The income budget for Green Waste has been increased by £124,000 reflecting a proposed uplift of £5 in license fees for 2023/24. There are also inflationary increases in Bulky Waste, Trade Waste and Environmental Cleansing totalling £136,000 which offset an £80,000 increase in the Suez contract.

The Ubico budget has been increased by £754,000. This figure reflects the general uplift in pay inflation in response to the cost of living crisis, the significant increase in fuel costs and other inflationary pressures around goods and services.

**Communications and Marketing:**

Individual Business Managers have input into their marketing spend but work directly with the specialists in the Comms team who bring their expertise to each task and find the most effective and cost efficient way to reach the largest number of people. It is a priority to increase our engagement with residents via Social Media as well as more traditional channels. There are no material changes to the 2023/24 budget.

**Contracts:**

The main item in this budget is the Leisure contract. The expected growth in budget comes from an income contingency offsetting 50% of the contracted Management Fee due for the year, shown in the table above. GLL, who have the contract to operate the Leisure Centres are doing their best to return to a profitable operation and the Council are contractually entitled to receive the full Management Fee, however the substantial rise in utility costs, estimated to be an increase of £620k since 2019 coupled with a huge drop in facility usage since the pandemic, is delaying that return to profitability which in turn jeopardises the viability of our leisure offering. Steps are being taken to reduce losses in the short to medium term while we work with GLL to try to stabilise and improve the situation. Leisure contract income forms a huge part of the Council's revenue and is a crucial source of income which underwrites core statutory services. The current situation in this service area represents one of the largest ongoing threats

#### Corporate Finance:

This section covers centralised services like Legal and Treasury. The large reduction in expenditure reflects the culmination of Fixed Term posts funded by grants or specific earmarked reserves and brought in to support the Council's Covid response which expire at the end of the 2022/23 financial year. There are no other significant changes in the 2023/24 budget.

#### Corporate Responsibility:

These are central governance costs, members costs, election costs etc. The one off adjustment in the table reflects the reversal of the interim Monitoring Officer post in the 2022/23 budget and the one off additional contribution to the CAB for their continued Covid response. The recurring growth in the table includes the creation of a new Strategic Director of Governance which will encompass the responsibilities of the Monitoring Officer on a permanent basis.

#### Customer Experience:

There are a variety of services contained in this area from Customer Services and Front of House to Homelessness.

#### Development Management:

Planning applications, appeals, conservation and flood defence are covered by this budget which has seen a modest increase in both income and costs. There is a risk around Planning income in 2023/24 in that the high cost of borrowing and level of inflation could delay both major and domestic applications coming forward until the economic situation is more certain. At this stage, the income budget has prudently been retained at the same level as 2022/23.

#### Environmental and Regulatory Services:

There are no significant changes to highlight in this budget although a growth request has been put forward for additional resource.

#### Finance:

There are no significant changes to highlight in this budget although a growth request has been put forward for additional resource.

#### Insight and Intelligence:

The main focus of this budget is planning policy. The review of the Local Plan is underway and will finish in 2023/24. £650,000 was included in the base budget in 2022/23 to fund this extensive piece of work plus an additional £100,000 was put into earmarked reserves from the General Fund surplus last financial year. The £650,000 has been reversed and can be seen in the table. Unspent funds from the 2022/23 allocation will be available to spend on this next year and an additional request for funding forms part of the growth requests. The increased estimated cost to complete the work is mainly driven by the breakdown of the joint Oxfordshire plan which means that more work will have to be done by individual Councils.

#### Localities:

These are the budgets for communities, arts and tourism. There is a fixed term contract post that is coming to an end at the beginning of 2023/24 but there are no other material changes to this budget.

#### Operational Services:

This department covers all aspects of benefit payments and revenue collection, including fraud investigation. It also covers Car Parking, Pollution Control, Food Safety and Markets. There are a number of modest revenue savings that have been identified and removed from legacy budget lines. There is material growth in this budget from the transfer of On Street Parking Enforcement to Oxfordshire County Council on 1st April 2023 with a loss of budgeted income to this Council of £169,000. There is a modest saving in the Publica resource budget as fewer wardens will be required going forward. Other material growth is in Resident Services. The number of households presenting as homeless has tripled since March 2020 and is continuing to rise. The Council is able to provide 22 units of homelessness accommodation in its own properties with the excess demand utilising Bed & Breakfasts or Hotels. An additional £250,000 has been included in the budget to replace the Housing Benefit Subsidy the Council is not able to claim for the use of Bed & Breakfasts and Hotels.

#### People:

People covers human resources and training. There are no significant changes to highlight in this budget although a growth request for additional funding has been received.

#### Technology:

This budget predominantly covers ICT. There are increases in software licence support & maintenance to reflect the current market rate increases, which are linked to inflation. These rises have been deferred and negotiated down where possible and, as much as we can, we've found or generated savings to offset them. Additional cyber security protection is required to increase the Council's resilience and is included in the base budget as part of the software licence support costs.

## 2023/24 Proposed Revenue Budget comparison to prior year

## Annex B

2021/2022 Actual £	Expenditure by Service Area	2022/2023 Budget £	2023/2024 Estimate £
(2,710,662)	Assets	(2,757,694)	(2,480,305)
5,984,668	Waste & Environmental	6,485,483	7,092,966
124,238	Communications & Marketing	165,158	176,787
1,210,998	Contracts	(255,532)	314,947
1,674,062	Corporate Finance	1,744,832	1,654,621
1,213,109	Corporate Responsibility	1,482,436	1,675,701
813,585	Customer Experience	1,010,417	1,144,301
323,187	Development Management	494,210	830,162
91,563	Environmental & Regulatory Services	95,748	102,932
731,995	Finance	750,015	828,270
525,874	Insight & Intelligence	1,171,647	594,355
553,527	Localities	642,402	641,221
1,460,770	Operational Services	1,241,235	1,707,271
265,112	People	276,205	318,931
1,027,873	Technology	1,180,850	1,414,271
<b>13,289,899</b>	<b>Total Cost of Services</b>	<b>13,727,413</b>	<b>16,016,432</b>
<b>2021/2022 Actual £</b>	<b>Expenditure by Type</b>	<b>2022/2023 Budget £</b>	<b>2023/2024 Estimate £</b>
1,092,243	Employees	1,029,844	1,258,686
937,320	Premises Related Expenditure	1,283,494	1,560,865
4,381	Transport Related Expenditure	16,500	16,310
3,746,923	Supplies & Services	5,523,807	5,077,119
17,573,621	Third Party Payments	18,569,718	20,368,757
15,381,453	Transfer Payments	15,112,480	14,000,000
1,723,465	Capital Charges	1,769,650	1,731,690
<b>40,459,406</b>	<b>Total Cost</b>	<b>43,305,493</b>	<b>44,013,427</b>
(27,169,508)	Income	(29,578,080)	(27,996,996)
<b>13,289,898</b>	<b>Total Cost of Services</b>	<b>13,727,413</b>	<b>16,016,432</b>

## 2023/24 Proposed Revenue Budget comparison to prior year

## Annex B

	2022/2023 Budget £	2023/2024 Estimate £
<b>Total Cost of Services</b>	<b>13,727,413</b>	<b>16,016,432</b>
Capital Expenditure funded through revenue	540,100	540,100
Minimum Revenue Provision	454,902	813,391
Temporary loans interest	0	0
Interest on Long Term Borrowing	102,857	522,375
Capital charges - depreciation and amortisation	(1,769,650)	(1,731,690)
<b>Net Operating Expenditure</b>	<b>13,055,622</b>	<b>16,160,608</b>
Treasury and Investment Income	(1,139,501)	(2,157,124)
<b>Net Expenditure</b>	<b>11,916,121</b>	<b>14,003,484</b>
<u>Contributions to / (from):</u>		
General Fund Balance	1,609,731	(350,129)
Net contribution to / (from) Earmarked Reserves	(826,239)	257,748
<b>Balance to be met from Government Grants &amp; Council Tax</b>	<b>12,699,613</b>	<b>13,911,103</b>
Transfers to / (from) Collection Fund	(210,394)	(199,508)
Revenue Support Grant	(79,268)	(215,801)
New Homes Bonus	(2,378,105)	(1,579,635)
Rural Services Delivery Grant	(133,225)	(148,899)
Services Grant	(148,000)	(86,796)
Funding Guarantee Grant	(96,000)	(910,864)
Renewable Energy Schemes	(211,745)	(272,090)
Retained Business Rates (NNDR)	(4,161,675)	(4,877,237)
<b>Net Requirement</b>	<b>5,281,201</b>	<b>5,620,273</b>
<b>Taxbase</b>	<b>46,172.42</b>	<b>47,078.85</b>
<b>Council Tax (at Band D)</b>	<b>£114.38</b>	<b>£119.38</b>

Post	Details	Cost	FTE	Proposal	Additional comments
£					
Democratic Services Asst	Currently there are 2.2 FTE permanent staff in the team which is not sufficient to support 49 Councillors and a busy meeting schedule. This 22hr post supports the production of committee agendas, Forward Plan and Members Allowances.	12,033	0.59	1 yr fixed	WODC specific
Biodiversity Land Management Officer	This post has delivered Land Management Plans, established the Windrush in Witney Partnership and is contributing to the Biodiversity projects under the Prosperity Fund. The benefits of making the post permanent are being able to deliver key priorities of the Climate Change Strategy, be the lead delivery officer for Biodiversity net gain, project manage the Biodiversity Toolkit and support volunteer & community projects.	46,859	1.00	1 yr fixed	WODC specific
Climate Change Officer	This post had implemented the Council's Carbon Action Plan, developed a PSDS bid for Carterton Leisure Centre and designed the Impact Assessment Tool to evaluate the sustainability of Council Priorities and projects. The benefits of the post being permanent are the management and development of the Impact Assessment Tool, assist in decarbonisation projects and provide recommendations on recycling and waste opportunities	39,137	1.00	1 yr fixed	WODC specific
HR Specialists x 3	HR is the beating heart of an organisation, ensuring that the most important asset, it's people, operate to the optimum level. Investment in this department will increase its capacity through hiring 3 specialists. This in turn will increase HR's capability and elevate the service, partnering strategically hand in glove with the wider businesses. Ultimately it is to enable the HR function to effectively support the drive for increased productivity and efficiencies through our people and processes from ever limited resources. The HR functionality is the key to unlocking the organisational potential, and that of its people. It is imperative we develop our culture and diversity, whilst communicating our broader offering, break down the silos, to not only attract best-in-class talent, but also to support the development of in-house talent, that we retain and grow over a longer time. This will reduce spend on agency fees by further developing the recruitment and talent team, create succession planning and targeted career pathways.	23,000	3.00	Permanent, needs other Councils to participate though.	Shared posts. Other councils likely supportive pending additional info
Waste Partnership Manager	WODC contributes 10k p.a. towards the total cost of £80,477 this year. The contributions are based on £50k from county, £10k x 5 WCAs to cover salary, on costs, and give a little bit of budget for conferences, projects etc as they arise. In addition to being responsible for coordinating county-wide waste and recycling organising the meetings and agenda content, supporting the chair etc. The postholder has a wealth of industry knowledge and contacts, which has proved immensely valuable in our responding to the Government consultations surrounding the Environment Bill and the implications for local authorities. With 2024 and the new waste service coming, translation of the new legislation policies is going to be the next big issue faced and with no guidance coming from Government on how Extended Producer Responsibility (EPR) or Deposit Return Scheme (DRS) is going to operate, there's going to need to be work done to support the implementation and protect the Oxfordshire Partner Councils interests. If the Partnership Manager post is removed, then the partnership will simply fold as there isn't the necessary resource available at any of the Oxfordshire authorities to take this on.	10,250	1.00	1 yr fixed then review	Shared post across County
Woodgreen Reception/Executive Asst	The change of administration at WODC has had a significant impact on the current Executive Assistant. The demands on her time, when coupled with her role providing support to the Management Team and the return to civic events (which are currently exceptionally high) means that she is struggling to meet the requirements of the role. Some temporary support is being provided via an agency at a cost of £600 per week. In addition Reception cover has been requested at the Woodgreen office as the decision was previously made to focus customer interaction on the Town Centre location. Salary reduced by £10k	31,275	1.00	Permanent	WODC specific Hopefully if the new flexible chamber and committee rooms can be rented out this post could coordinate that and set rooms up and this additional income would offset some of the cost.
Finance Business Partner	The demands on the Finance team with increased audit requirements and a requirement for more support being given to other areas of the business has meant that additional resource is needed. More work required to determine exactly where the best place to add this in the structure is. Finance is under review with further resource requests possible.	20,000	1.00	Permanent	Shared post. Forest potentially supportive dependent on where this sits in the structure.
Empty Homes Co-Ordinator	Dealing with empty properties can have social, regenerative, financial and strategic benefits. To support this a Long Term Empty Strategy 2019-2024 was implemented across all 3 Districts and an Empty Home Coordinator post created. The post has contributed to 1,574 properties being removed from the long term empty database across the 3 partnership Councils since April 2021. The post is directly responsible for investigating properties reported to be empty, working with individual owners encouraging property sales. People purchasing empty homes increase local economic activity by providing for new expenditure on the houses themselves. The effect on the local economy goes beyond the immediate spend by the homeowner and each £1 spent will generate further economic activity that would not have existed without it. Empty homes are prone to anti-social behavior and can lock communities into a spiral of decline. The cost of dealing with this can fall to the emergency services with the cost of a single fire service callout being £1,970 and the police around £1,000.	8,060	0.81	1 yr fixed	Shared post
Environment and Regulatory Services	To cover regulatory duties and include the expansion of HMO licensing, dealing with poor housing conditions in the private rented sector, the better regulation of caravan and campsites and traveller sites and the processing of new fit and proper person applications, the capacity to enforce the Minimum Energy Efficiency Regulations, to engage with housing work targeted at energy efficiency and fuel property, to meet our air quality management responsibilities, ensuring the monitoring and delivery of the new action plans and meeting the new requirements of the Environment Act 2021, and to be able to respond effectively to an increasing number of private water supply investigations as a result of tightening regulations.	32,000	3.00	Permanent	3 shared posts but likely to be a WODC specific officer aimed at Housing inspections.
Flooding/Land Drainage	Additional capacity to be shared with one other Council in the partnership - proposed budget reduced by £15k	39,000	0.50	Permanent	Supported by FOD & WODC so cost has increased since last iteration.
Asset Management	Replacement for current consultancy spend. Should generate equivalent savings plus improve rental income by circa £75k from 2024. WODC has a large estate portfolio and an appetite to invest over the coming years. This post would support that.	63,000	1.00	Permanent	WODC specific - should generate at least equivalent savings

**Budget increase proposals**

Post	Details	Cost	FTE	Proposal	Additional comments
		<b>£</b>			
Cyber Security	These are the additional Cyber resources already approved by Cabinet. Council approval as a growth item is required to add it to budget.	71,190	1.00	Permanent	WODC specific
Climate Change Manager	Fixed term post made permanent. Post already approved by cabinet, currently funded from priorities reserve. This can either continue being funded from there for 23/24 or be added to the budget as growth.	53,030	1.00	Permanent	WODC specific
Market Towns Officer	Post was a Covid funded post ref regeneration of high streets. Now moving on to rural prosperity fund. Post already approved by cabinet, currently funded from priorities reserve. This can either continue being funded from there for 23/24 or be added to the budget as growth.	35,960	1.00	Permanent	WODC specific
		<b>Total</b>	<b>484,794</b>	<b>17</b>	

Digital Transformation of Development Management	This is a shared cost across three Publica Councils to facilitate Planning moving to a better software platform that allows on site access to the system bringing increased efficiency to the service.	166,000			One off additional budget
Implement leisure strategy and review income generation	Funding to manage the strategic development of key income generating services. If we can't turn Leisure around we risk reputational damage, the loss of services and up to £1.5m income per year. Immediate intervention is required at a strategic level in this area. We have other commercially focused services which are undergoing transformation and will need to be supported but the primary focus is leisure. The form of the leisure support will be determined by the outputs from the work being done currently by the consultant Publica have engaged.	95,100			Per annum funding for two years
		<b>261,100</b>			



Scheme	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32	Total £
IT Provision - Systems & Strategy	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	1,000,000
Deployment of High Speed Broadband	1,230,366										1,230,366
Update Financial Management System (Agresso)		25,000									25,000
Idox System Upgrade (Planning)		150,000									150,000
Play Parks	100,000										100,000
Council Buildings Maintenance Programme	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
IT Equipment - PCs, Copiers etc	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	400,000
Improvement Grants/Disabled Facilities Grants	807,750	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	800,000	8,007,750
Community Grants Fund	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	200,000	2,000,000
EVCP Woolgate	167,000										167,000
Affordable Housing	1,761,875										1,761,875
Electric vehicle recharging points	200,000										200,000
Replacement dog and litter bins	25,000	25,000	25,000	25,000	12,000	12,000	12,000	12,000	12,000	12,000	172,000
Weighbridge at Bulking Station			25,000					25,000			50,000
Replacement Street Sweepers					200,000	200,000	200,000	200,000	200,000		1,000,000
Ubico Fleet - Replace Vehicle Hire Costs	1,080,000		1,080,000								2,160,000
In-cab technology			40,000								40,000
Shop Mobility - Replacement stock	10,000				10,000				10,000		30,000
CCTV upgrading	300,000										300,000
Carterton Swinbrook Public Art (S106)	44,500										44,500
Chipping Norton Creative Project	28,297										28,297
Raleigh Crescent Play Area (s. 106)	75,000										75,000
Agile Working		2,150,000									2,150,000
Chipping Norton LC roof replacement		1,000,000									1,000,000
Madley Park Playing Field project	6,165										6,165
Cottsway - Lavendar Place Affordable Housing	99,000										99,000
Cottsway - Blenheim Court Growth Deal	170,500										170,500
Carterton Leisure Centre Upgrade PSDS	1,300,000										1,300,000
Replacement waste and recycling fleet		2,000,000	4,500,000								6,500,000
Town Centre Shop building renovation project	51,197										51,197
Investment Strategy for Recovery	22,599,538	5,000,000	5,000,000	5,000,000							37,599,538
	<b>30,596,188</b>	<b>11,690,000</b>	<b>12,010,000</b>	<b>6,365,000</b>	<b>1,562,000</b>	<b>1,552,000</b>	<b>1,552,000</b>	<b>1,577,000</b>	<b>1,562,000</b>	<b>1,352,000</b>	<b>69,818,188</b>

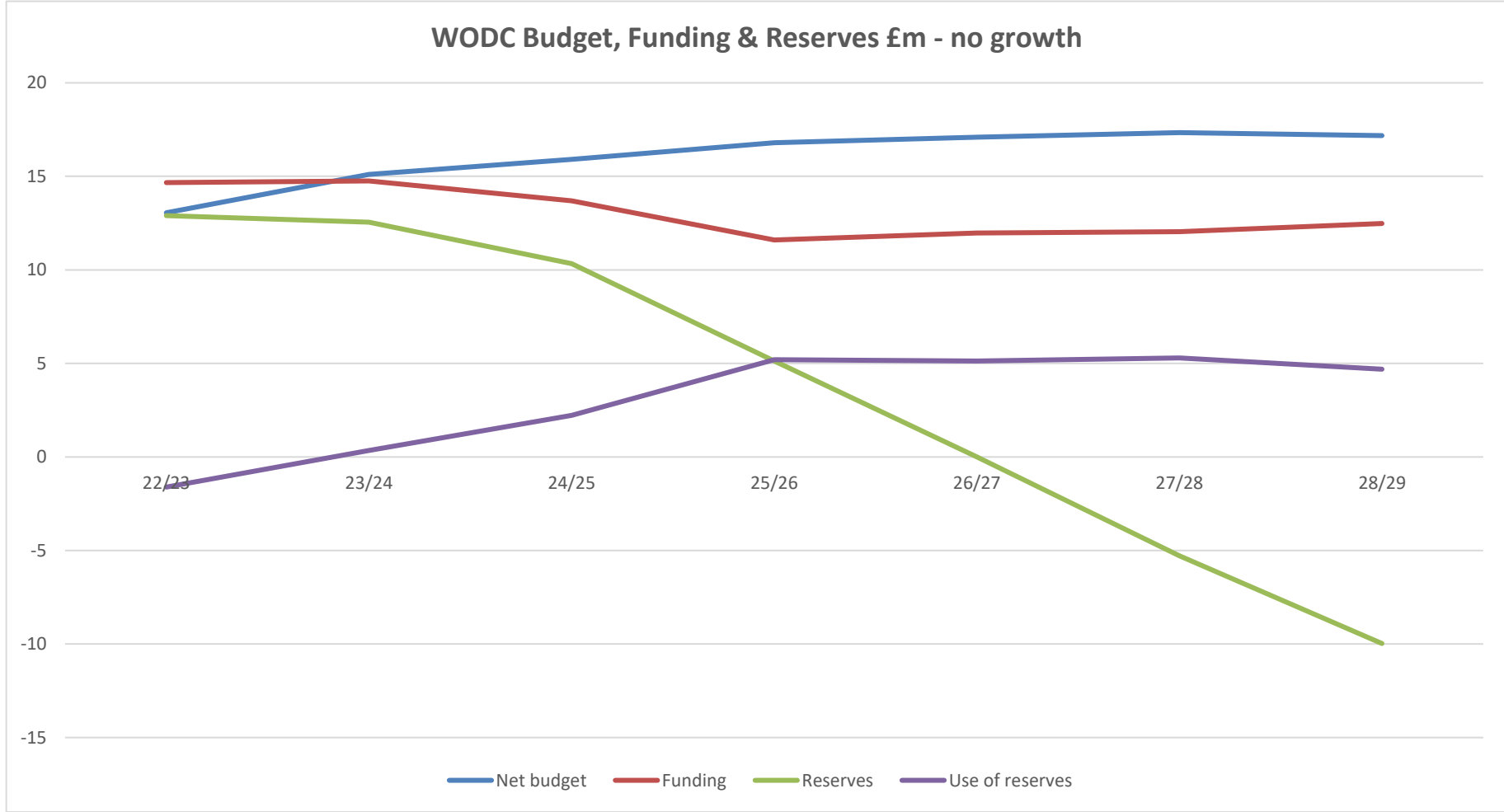
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# Medium Term Financial Strategy Updated February 2023

# Annex E

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
<b>Inflation</b>			5%	3%	2%	2%	2%	2%	2%	2%
Taxbase	1.0279	1.0196	1.018	1.016	1.020	1.020	1.020	1.020	1.020	1.020
Base	13,518,681	13,055,622	15,105,712	15,910,823	16,800,758	17,096,857	17,338,250	17,173,519	17,137,468	17,363,539
Inflationary uplift			755,286	477,325	336,015	341,937	346,765	343,470	342,749	347,271
Inflation - Publica	502,649	517,120	137,899							
Inflation - Electricity & Gas		253,171								
Inflation - Ubico	(39,335)	754,099								
Leisure contract contingency		558,613								
MRP movement	332,431	358,489	206,250	135,500	127,500		(109,831)	29,000	(60,429)	
Interest on External Borrowing	(75,193)	419,518	272,464	202,781	23,853	(59,679)	(59,679)	(66,536)	(56,250)	(45,964)
One-off growth - reversal of prior year	(32,500)	(772,000)	(282,339)	(95,100)						
Recurring growth	355,922	270,081								
Identified Savings via Publica Shareholder Forum			(113,000)	(9,000)	(30,000)					
Budget growth items pending approval	263,072	745,894	185,000	275,000						
Covid income reduction	(1,770,104)									
Investment Strategy income		(1,054,896)	(356,448)	(96,571)	(161,269)	(40,866)	(341,986)	(341,986)		
<b>Target Budget (NOE)</b>	<b>13,055,622</b>	<b>15,105,712</b>	<b>15,910,823</b>	<b>16,800,758</b>	<b>17,096,857</b>	<b>17,338,250</b>	<b>17,173,519</b>	<b>17,137,468</b>	<b>17,363,539</b>	<b>17,664,845</b>
<b>Financed by:</b>										
Revenue Support Grant	79,268	215,801								
Business Rates Share & Renewables	4,373,420	5,149,327	5,149,327	272,090	272,090	272,090	272,090	272,090	272,090	272,090
Baseline Funding Level post 2022				2,861,375	2,861,375	2,861,375	2,861,375	2,861,375	2,861,375	2,861,375
New Homes Bonus	2,378,105	1,579,635								
Potential Government replacement funding			1,000,000	500,000	500,000	500,000	500,000	500,000	500,000	500,000
Funding Guarantee Grant		910,864								
Rural Services Delivery & Services grants	229,225	235,695								
Investment Income - Pooled Funds	1,139,501	1,102,228	1,137,499	1,173,899	1,211,464	1,250,231	1,290,238	1,331,526	1,374,135	1,418,107
Use of earmarked reserves	826,239	(257,748)	346,849	392,410	354,314					
Collection Fund	210,394	199,508	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Council Tax	5,281,201	5,620,273	5,960,944	6,299,780	6,674,105	7,060,883	7,460,463	7,873,201	8,299,465	8,739,630
<b>Use of GF reserves</b>	<b>(1,609,731)</b>	<b>350,129</b>	<b>2,216,204</b>	<b>5,201,204</b>	<b>5,123,509</b>	<b>5,293,671</b>	<b>4,689,353</b>	<b>4,199,276</b>	<b>3,956,474</b>	<b>3,773,643</b>
TaxBase	46,172	47,078	47,925	48,692	49,666	50,659	51,672	52,706	53,760	54,835
Band D	114.38	119.38	124.38	129.38	134.38	139.38	144.38	149.38	154.38	159.38
<b>Tax increase</b>	<b>4.57%</b>	<b>4.37%</b>	<b>4.19%</b>	<b>4.02%</b>	<b>3.86%</b>	<b>3.72%</b>	<b>3.59%</b>	<b>3.46%</b>	<b>3.35%</b>	<b>3.24%</b>
General fund balance	12,901,681	12,551,552	10,335,349	5,134,144	10,635	(5,283,036)	(9,972,389)	(14,171,665)	(18,128,139)	(21,901,782)

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## AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES

PARISH	BASIC AMOUNT OF COUNCIL TAX			BANDINGS								
	WODC	PARISHES	TOTAL	A	B	C	D	E	F	G	H	
	£	£	£	£	£	£	£	£	£	£	£	
ALVESCOT	119.38	74.78	194.16	129.44	151.01	172.59	194.16	237.31	280.45	323.60	388.32	
ASCOTT-UNDER-WYCHWOOD	119.38	70.65	190.03	126.69	147.80	168.92	190.03	232.26	274.49	316.72	380.06	
ASTHAL	119.38	23.67	143.05	95.37	111.26	127.16	143.05	174.84	206.63	238.42	286.10	
ASTON,COTE,SHIFFORD & CHIMNEY	119.38	49.74	169.12	112.75	131.54	150.33	169.12	206.70	244.28	281.87	338.24	
BAMPTON	119.38	118.62	238.00	158.67	185.11	211.56	238.00	290.89	343.78	396.67	476.00	
BLACK BOURTON	119.38	110.96	230.34	153.56	179.15	204.75	230.34	281.53	332.71	383.90	460.68	
BLADON	119.38	99.92	219.30	146.20	170.57	194.93	219.30	268.03	316.77	365.50	438.60	
BLENHEIM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
BRIZE NORTON	119.38	79.52	198.90	132.60	154.70	176.80	198.90	243.10	287.30	331.50	397.80	
BROADWELL	119.38	9.39	128.77	85.85	100.15	114.46	128.77	157.39	186.00	214.62	257.54	
BRUERN	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
BURFORD TOWN COUNCIL	119.38	104.74	224.12	149.41	174.32	199.22	224.12	273.92	323.73	373.53	448.24	
CARTERTON TOWN COUNCIL	119.38	76.99	196.37	130.91	152.73	174.55	196.37	240.01	283.65	327.28	392.74	
CASSINGTON	119.38	80.45	199.83	133.22	155.42	177.63	199.83	244.24	288.64	333.05	399.66	
CHADLINGTON	119.38	49.25	168.63	112.42	131.16	149.89	168.63	206.10	243.58	281.05	337.26	
CHARLBURY TOWN COUNCIL	119.38	94.22	213.60	142.40	166.13	189.87	213.60	261.07	308.53	356.00	427.20	
CHASTLETON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CHILSON	119.38	8.87	128.25	85.50	99.75	114.00	128.25	156.75	185.25	213.75	256.50	
CHIPPING NORTON TOWN COUNCIL	119.38	120.84	240.22	160.15	186.84	213.53	240.22	293.60	346.98	400.37	480.44	
CHURCHILL & SARSDEN	119.38	94.71	214.09	142.73	166.51	190.30	214.09	261.67	309.24	356.82	428.18	
CLANFIELD	119.38	66.47	185.85	123.90	144.55	165.20	185.85	227.15	268.45	309.75	371.70	
COMBE	119.38	42.67	162.05	108.03	126.04	144.04	162.05	198.06	234.07	270.08	324.10	
CORBURY & WYCHWOOD	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CORNWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CRAWLEY	119.38	29.57	148.95	99.30	115.85	132.40	148.95	182.05	215.15	248.25	297.90	
CURBRIDGE & LEW	119.38	51.79	171.17	114.11	133.13	152.15	171.17	209.21	247.25	285.28	342.34	
DUCKLINGTON	119.38	60.73	180.11	120.07	140.09	160.10	180.11	220.13	260.16	300.18	360.22	
ENSTONE	119.38	67.61	186.99	124.66	145.44	166.21	186.99	228.54	270.10	311.65	373.98	
EYNHAM	119.38	100.85	220.23	146.82	171.29	195.76	220.23	269.17	318.11	367.05	440.46	
FAWLER	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
FIFIELD	119.38	18.95	138.33	92.22	107.59	122.96	138.33	169.07	199.81	230.55	276.66	
FILKINS & BROUGHTON	119.38	93.81	213.19	142.13	165.81	189.50	213.19	260.57	307.94	355.32	426.38	

**AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES**

**Schedule 3**

PARISH	BASIC AMOUNT OF COUNCIL TAX			A	B	C	D	E	F	G	H
	WODC	PARISHES	TOTAL								
	£	£	£								
FINSTOCK	119.38	81.36	200.74	133.83	156.13	178.44	200.74	245.35	289.96	334.57	401.48
FREELAND	119.38	96.56	215.94	143.96	167.95	191.95	215.94	263.93	311.91	359.90	431.88
FULBROOK	119.38	28.13	147.51	98.34	114.73	131.12	147.51	180.29	213.07	245.85	295.02
GLYMPTON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
GRAFTON & RADCOT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
GREAT TEW	119.38	4.30	123.68	82.45	96.20	109.94	123.68	151.16	178.65	206.13	247.36
HAILEY	119.38	76.37	195.75	130.50	152.25	174.00	195.75	239.25	282.75	326.25	391.50
HANBOROUGH	119.38	71.37	190.75	127.17	148.36	169.56	190.75	233.14	275.53	317.92	381.50
HARDWICK WITH YELFORD	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
HEYTHROP	119.38	16.17	135.55	90.37	105.43	120.49	135.55	165.67	195.79	225.92	271.10
HOLWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
IDBURY	119.38	10.76	130.14	86.76	101.22	115.68	130.14	159.06	187.98	216.90	260.28
KELMSCOTT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KENCOT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KIDDINGTON WITH ASTERLEIGH	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KINGHAM	119.38	77.15	196.53	131.02	152.86	174.69	196.53	240.20	283.88	327.55	393.06
LANGFORD	119.38	65.57	184.95	123.30	143.85	164.40	184.95	226.05	267.15	308.25	369.90
LEAFIELD	119.38	174.71	294.09	196.06	228.74	261.41	294.09	359.44	424.80	490.15	588.18
LITTLE FARINGDON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
LITTLE TEW	119.38	12.90	132.28	88.19	102.88	117.58	132.28	161.68	191.07	220.47	264.56
LYNEHAM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
MILTON-UNDER-WYCHWOOD	119.38	67.66	187.04	124.69	145.48	166.26	187.04	228.60	270.17	311.73	374.08
MINSTER LOVELL	119.38	62.20	181.58	121.05	141.23	161.40	181.58	221.93	262.28	302.63	363.16
NORTH LEIGH	119.38	50.28	169.66	113.11	131.96	150.81	169.66	207.36	245.06	282.77	339.32
NORTHMOOR	119.38	25.42	144.80	96.53	112.62	128.71	144.80	176.98	209.16	241.33	289.60
OVER NORTON	119.38	153.92	273.30	182.20	212.57	242.93	273.30	334.03	394.77	455.50	546.60
RAMSDEN	119.38	120.83	240.21	160.14	186.83	213.52	240.21	293.59	346.97	400.35	480.42
ROLLRIGHT	119.38	52.09	171.47	114.31	133.37	152.42	171.47	209.57	247.68	285.78	342.94
ROUSHAM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
SALFORD	119.38	52.66	172.04	114.69	133.81	152.92	172.04	210.27	248.50	286.73	344.08
SANDFORD ST MARTIN	119.38	57.35	176.73	117.82	137.46	157.09	176.73	216.00	255.28	294.55	353.46



**AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES**

**Schedule 3**

PARISH	BASIC AMOUNT OF COUNCIL TAX			BANDINGS							
	WODC	PARISHES	TOTAL	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£	£	£	£
SHILTON	119.38	35.02	154.40	102.93	120.09	137.24	154.40	188.71	223.02	257.33	308.80
SHIPTON-UNDER-WYCHWOOD	119.38	55.39	174.77	116.51	135.93	155.35	174.77	213.61	252.45	291.28	349.54
SOUTH LEIGH	119.38	55.62	175.00	116.67	136.11	155.56	175.00	213.89	252.78	291.67	350.00
SPELSBURY	119.38	56.04	175.42	116.95	136.44	155.93	175.42	214.40	253.38	292.37	350.84
STANDLAKE	119.38	36.90	156.28	104.19	121.55	138.92	156.28	191.01	225.74	260.47	312.56
STANTON HARCOURT	119.38	71.01	190.39	126.93	148.08	169.24	190.39	232.70	275.01	317.32	380.78
STEEPLE BARTON	119.38	35.73	155.11	103.41	120.64	137.88	155.11	189.58	224.05	258.52	310.22
STONESFIELD	119.38	51.90	171.28	114.19	133.22	152.25	171.28	209.34	247.40	285.47	342.56
SWERFORD	119.38	83.02	202.40	134.93	157.42	179.91	202.40	247.38	292.36	337.33	404.80
SWINBROOK & WIDFORD	119.38	17.23	136.61	91.07	106.25	121.43	136.61	166.97	197.33	227.68	273.22
TACKLEY	119.38	56.50	175.88	117.25	136.80	156.34	175.88	214.96	254.05	293.13	351.76
TAYNTON	119.38	50.15	169.53	113.02	131.86	150.69	169.53	207.20	244.88	282.55	339.06
WESTCOT BARTON	119.38	11.41	130.79	87.19	101.73	116.26	130.79	159.85	188.92	217.98	261.58
WESTWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
WITNEY TOWN COUNCIL	119.38	166.83	286.21	190.81	222.61	254.41	286.21	349.81	413.41	477.02	572.42
WOODSTOCK	119.38	90.21	209.59	139.73	163.01	186.30	209.59	256.17	302.74	349.32	419.18
WOOTTON	119.38	53.99	173.37	115.58	134.84	154.11	173.37	211.90	250.42	288.95	346.74
WORTON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76

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## AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24

## Schedule 4

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL £	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
ALVESCOT	1,734.03	256.28	119.38	74.78	2,184.47	1,456.31	1,699.03	1,941.75	2,184.47	2,669.91	3,155.35	3,640.78	4,368.94
ASCOTT-UNDER-WYCHWOOD	1,734.03	256.28	119.38	70.65	2,180.34	1,453.56	1,695.82	1,938.08	2,180.34	2,664.86	3,149.38	3,633.90	4,360.68
ASTHAL	1,734.03	256.28	119.38	23.67	2,133.36	1,422.24	1,659.28	1,896.32	2,133.36	2,607.44	3,081.52	3,555.60	4,266.72
ASTON,COTE,SHIFFORD & CHIMNEY	1,734.03	256.28	119.38	49.74	2,159.43	1,439.62	1,679.56	1,919.49	2,159.43	2,639.30	3,119.18	3,599.05	4,318.86
BAMPTON	1,734.03	256.28	119.38	118.62	2,228.31	1,485.54	1,733.13	1,980.72	2,228.31	2,723.49	3,218.67	3,713.85	4,456.62
BLACK BOURTON	1,734.03	256.28	119.38	110.96	2,220.65	1,480.43	1,727.17	1,973.91	2,220.65	2,714.13	3,207.61	3,701.08	4,441.30
BLADON	1,734.03	256.28	119.38	99.92	2,209.61	1,473.07	1,718.59	1,964.10	2,209.61	2,700.63	3,191.66	3,682.68	4,419.22
BLENHEIM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
BRIZE NORTON	1,734.03	256.28	119.38	79.52	2,189.21	1,459.47	1,702.72	1,945.96	2,189.21	2,675.70	3,162.19	3,648.68	4,378.42
BROADWELL	1,734.03	256.28	119.38	9.39	2,119.08	1,412.72	1,648.17	1,883.63	2,119.08	2,589.99	3,060.89	3,531.80	4,238.16
BRUERN	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
BURFORD TOWN COUNCIL	1,734.03	256.28	119.38	104.74	2,214.43	1,476.29	1,722.33	1,968.38	2,214.43	2,706.53	3,198.62	3,690.72	4,428.86
CARTERTON TOWN COUNCIL	1,734.03	256.28	119.38	76.99	2,186.68	1,457.79	1,700.75	1,943.72	2,186.68	2,672.61	3,158.54	3,644.47	4,373.36
CASSINGTON	1,734.03	256.28	119.38	80.45	2,190.14	1,460.09	1,703.44	1,946.79	2,190.14	2,676.84	3,163.54	3,650.23	4,380.28
CHADLINGTON	1,734.03	256.28	119.38	49.25	2,158.94	1,439.29	1,679.18	1,919.06	2,158.94	2,638.70	3,118.47	3,598.23	4,317.88
CHARLBURY TOWN COUNCIL	1,734.03	256.28	119.38	94.22	2,203.91	1,469.27	1,714.15	1,959.03	2,203.91	2,693.67	3,183.43	3,673.18	4,407.82
CHASTLETON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CHILSON	1,734.03	256.28	119.38	8.87	2,118.56	1,412.37	1,647.77	1,883.16	2,118.56	2,589.35	3,060.14	3,530.93	4,237.12
CHIPPING NORTON TOWN COUNC	1,734.03	256.28	119.38	120.84	2,230.53	1,487.02	1,734.86	1,982.69	2,230.53	2,726.20	3,221.88	3,717.55	4,461.06
CHURCHILL & SARSDEN	1,734.03	256.28	119.38	94.71	2,204.40	1,469.60	1,714.53	1,959.47	2,204.40	2,694.27	3,184.13	3,674.00	4,408.80
CLANFIELD	1,734.03	256.28	119.38	66.47	2,176.16	1,450.77	1,692.57	1,934.36	2,176.16	2,659.75	3,143.34	3,626.93	4,352.32
COMBE	1,734.03	256.28	119.38	42.67	2,152.36	1,434.91	1,674.06	1,913.21	2,152.36	2,630.66	3,108.96	3,587.27	4,304.72
CORNBURY & WYCHWOOD	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CORNWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CRAWLEY	1,734.03	256.28	119.38	29.57	2,139.26	1,426.17	1,663.87	1,901.56	2,139.26	2,614.65	3,090.04	3,565.43	4,278.52
CURBRIDGE & LEW	1,734.03	256.28	119.38	51.79	2,161.48	1,440.99	1,681.15	1,921.32	2,161.48	2,641.81	3,122.14	3,602.47	4,322.96
DUCKLINGTON	1,734.03	256.28	119.38	60.73	2,170.42	1,446.95	1,688.10	1,929.26	2,170.42	2,652.74	3,135.05	3,617.37	4,340.84
ENSTONE	1,734.03	256.28	119.38	67.61	2,177.30	1,451.53	1,693.46	1,935.38	2,177.30	2,661.14	3,144.99	3,628.83	4,354.60
EYNSHAM	1,734.03	256.28	119.38	100.85	2,210.54	1,473.69	1,719.31	1,964.92	2,210.54	2,701.77	3,193.00	3,684.23	4,421.08
FAWLER	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
FIFIELD	1,734.03	256.28	119.38	18.95	2,128.64	1,419.09	1,655.61	1,892.12	2,128.64	2,601.67	3,074.70	3,547.73	4,257.28
FILKINS & BROUGHTON	1,734.03	256.28	119.38	93.81	2,203.50	1,469.00	1,713.83	1,958.67	2,203.50	2,693.17	3,182.83	3,672.50	4,407.00

**AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24**

**Schedule 4**

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
FINSTOCK	1,734.03	256.28	119.38	81.36	2,191.05	1,460.70	1,704.15	1,947.60	2,191.05	2,677.95	3,164.85	3,651.75	4,382.10
FREELAND	1,734.03	256.28	119.38	96.56	2,206.25	1,470.83	1,715.97	1,961.11	2,206.25	2,696.53	3,186.81	3,677.08	4,412.50
FULBROOK	1,734.03	256.28	119.38	28.13	2,137.82	1,425.21	1,662.75	1,900.28	2,137.82	2,612.89	3,087.96	3,563.03	4,275.64
GLYMPTON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
GRAFTON & RADCOT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
GREAT TEW	1,734.03	256.28	119.38	4.30	2,113.99	1,409.33	1,644.21	1,879.10	2,113.99	2,583.77	3,053.54	3,523.32	4,227.98
HAILEY	1,734.03	256.28	119.38	76.37	2,186.06	1,457.37	1,700.27	1,943.16	2,186.06	2,671.85	3,157.64	3,643.43	4,372.12
HANBOROUGH	1,734.03	256.28	119.38	71.37	2,181.06	1,454.04	1,696.38	1,938.72	2,181.06	2,665.74	3,150.42	3,635.10	4,362.12
HARDWICK WITH YELFORD	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
HEYTHROP	1,734.03	256.28	119.38	16.17	2,125.86	1,417.24	1,653.45	1,889.65	2,125.86	2,598.27	3,070.69	3,543.10	4,251.72
HOLWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
IDBURY	1,734.03	256.28	119.38	10.76	2,120.45	1,413.63	1,649.24	1,884.84	2,120.45	2,591.66	3,062.87	3,534.08	4,240.90
KELMSCOTT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KENCOT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KIDDINGTON WITH ASTERLEIGH	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KINGHAM	1,734.03	256.28	119.38	77.15	2,186.84	1,457.89	1,700.88	1,943.86	2,186.84	2,672.80	3,158.77	3,644.73	4,373.68
LANGFORD	1,734.03	256.28	119.38	65.57	2,175.26	1,450.17	1,691.87	1,933.56	2,175.26	2,658.65	3,142.04	3,625.43	4,350.52
LEAFIELD	1,734.03	256.28	119.38	174.71	2,284.40	1,522.93	1,776.76	2,030.58	2,284.40	2,792.04	3,299.69	3,807.33	4,568.80
LITTLE FARINGDON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
LITTLE TEW	1,734.03	256.28	119.38	12.90	2,122.59	1,415.06	1,650.90	1,886.75	2,122.59	2,594.28	3,065.96	3,537.65	4,245.18
LYNEHAM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
MILTON-UNDER-WYCHWOOD	1,734.03	256.28	119.38	67.66	2,177.35	1,451.57	1,693.49	1,935.42	2,177.35	2,661.21	3,145.06	3,628.92	4,354.70
MINSTER LOVELL	1,734.03	256.28	119.38	62.20	2,171.89	1,447.93	1,689.25	1,930.57	2,171.89	2,654.53	3,137.17	3,619.82	4,343.78
NORTH LEIGH	1,734.03	256.28	119.38	50.28	2,159.97	1,439.98	1,679.98	1,919.97	2,159.97	2,639.96	3,119.96	3,599.95	4,319.94
NORTHMOOR	1,734.03	256.28	119.38	25.42	2,135.11	1,423.41	1,660.64	1,897.88	2,135.11	2,609.58	3,084.05	3,558.52	4,270.22
OVER NORTON	1,734.03	256.28	119.38	153.92	2,263.61	1,509.07	1,760.59	2,012.10	2,263.61	2,766.63	3,269.66	3,772.68	4,527.22
RAMSDEN	1,734.03	256.28	119.38	120.83	2,230.52	1,487.01	1,734.85	1,982.68	2,230.52	2,726.19	3,221.86	3,717.53	4,461.04
ROLLRIGHT	1,734.03	256.28	119.38	52.09	2,161.78	1,441.19	1,681.38	1,921.58	2,161.78	2,642.18	3,122.57	3,602.97	4,323.56
ROUSHAM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
SALFORD	1,734.03	256.28	119.38	52.66	2,162.35	1,441.57	1,681.83	1,922.09	2,162.35	2,642.87	3,123.39	3,603.92	4,324.70
SANDFORD ST MARTIN	1,734.03	256.28	119.38	57.35	2,167.04	1,444.69	1,685.48	1,926.26	2,167.04	2,648.60	3,130.17	3,611.73	4,334.08

**AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24**

**Schedule 4**

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
SHILTON	1,734.03	256.28	119.38	35.02	2,144.71	1,429.81	1,668.11	1,906.41	2,144.71	2,621.31	3,097.91	3,574.52	4,289.42
SHIPTON-UNDER-WYCHWOOD	1,734.03	256.28	119.38	55.39	2,165.08	1,443.39	1,683.95	1,924.52	2,165.08	2,646.21	3,127.34	3,608.47	4,330.16
SOUTH LEIGH	1,734.03	256.28	119.38	55.62	2,165.31	1,443.54	1,684.13	1,924.72	2,165.31	2,646.49	3,127.67	3,608.85	4,330.62
SPELSBURY	1,734.03	256.28	119.38	56.04	2,165.73	1,443.82	1,684.46	1,925.09	2,165.73	2,647.00	3,128.28	3,609.55	4,331.46
STANDLAKE	1,734.03	256.28	119.38	36.90	2,146.59	1,431.06	1,669.57	1,908.08	2,146.59	2,623.61	3,100.63	3,577.65	4,293.18
STANTON HARCOURT	1,734.03	256.28	119.38	71.01	2,180.70	1,453.80	1,696.10	1,938.40	2,180.70	2,665.30	3,149.90	3,634.50	4,361.40
STEEPLE BARTON	1,734.03	256.28	119.38	35.73	2,145.42	1,430.28	1,668.66	1,907.04	2,145.42	2,622.18	3,098.94	3,575.70	4,290.84
STONESFIELD	1,734.03	256.28	119.38	51.90	2,161.59	1,441.06	1,681.24	1,921.41	2,161.59	2,641.94	3,122.30	3,602.65	4,323.18
SWERFORD	1,734.03	256.28	119.38	83.02	2,192.71	1,461.81	1,705.44	1,949.08	2,192.71	2,679.98	3,167.25	3,654.52	4,385.42
SWINBROOK & WIDFORD	1,734.03	256.28	119.38	17.23	2,126.92	1,417.95	1,654.27	1,890.60	2,126.92	2,599.57	3,072.22	3,544.87	4,253.84
TACKLEY	1,734.03	256.28	119.38	56.50	2,166.19	1,444.13	1,684.81	1,925.50	2,166.19	2,647.57	3,128.94	3,610.32	4,332.38
TAYNTON	1,734.03	256.28	119.38	50.15	2,159.84	1,439.89	1,679.88	1,919.86	2,159.84	2,639.80	3,119.77	3,599.73	4,319.68
WESTCOT BARTON	1,734.03	256.28	119.38	11.41	2,121.10	1,414.07	1,649.74	1,885.42	2,121.10	2,592.46	3,063.81	3,535.17	4,242.20
WESTWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
WITNEY TOWN COUNCIL	1,734.03	256.28	119.38	166.83	2,276.52	1,517.68	1,770.63	2,023.57	2,276.52	2,782.41	3,288.31	3,794.20	4,553.04
WOODSTOCK	1,734.03	256.28	119.38	90.21	2,199.90	1,466.60	1,711.03	1,955.47	2,199.90	2,688.77	3,177.63	3,666.50	4,399.80
WOOTTON	1,734.03	256.28	119.38	53.99	2,163.68	1,442.45	1,682.86	1,923.27	2,163.68	2,644.50	3,125.32	3,606.13	4,327.36
WORTON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38

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## BASIC AMOUNTS OF COUNCIL TAX 2023/24

Schedules I-2

PARISH	TAX BASE	PARISH PRECEPT £	BAND D COUNCIL TAX PARISHES £	BAND D COUNCIL TAX DISTRICT £	TOTAL BAND D COUNCIL TAX £
ALVESCOT	211.28	15,800	74.78	119.38	194.16
ASCOTT-UNDER-WYCHWOOD	254.77	18,000	70.65	119.38	190.03
ASTHAL	158.45	3,750	23.67	119.38	143.05
ASTON,COTE,SHIFFORD & CHIMNEY	606.48	30,166	49.74	119.38	169.12
BAMPTON	1,330.46	157,815	118.62	119.38	238.00
BLACK BOURTON	122.69	13,614	110.96	119.38	230.34
BLADON	400.31	40,000	99.92	119.38	219.30
BLENHEIM	25.01	0	0.00	119.38	119.38
BRIZE NORTON	583.09	46,367	79.52	119.38	198.90
BROADWELL	70.31	660	9.39	119.38	128.77
BRUERN	36.53	0	0.00	119.38	119.38
BURFORD	853.24	89,369	104.74	119.38	224.12
CARTERTON	5,622.36	432,879	76.99	119.38	196.37
CASSINGTON	333.21	26,806	80.45	119.38	199.83
CHADLINGTON	382.92	18,859	49.25	119.38	168.63
CHARLBURY	1,362.25	128,352	94.22	119.38	213.60
CHASTLETON	68.84	0	0.00	119.38	119.38
CHILSON	56.34	500	8.87	119.38	128.25
CHIPPING NORTON	2,852.40	344,684	120.84	119.38	240.22
CHURCHILL & SARSDEN	355.97	33,714	94.71	119.38	214.09
CLANFIELD	363.17	24,140	66.47	119.38	185.85
COMBE	333.63	14,236	42.67	119.38	162.05
CORNBURY & WYCHWOOD	27.85	0	0.00	119.38	119.38
CORNWELL	26.77	0	0.00	119.38	119.38
CRAWLEY	81.15	2,400	29.57	119.38	148.95
CURBRIDGE & LEW	424.78	22,000	51.79	119.38	171.17
DUCKLINGTON	641.92	38,985	60.73	119.38	180.11
ENSTONE	581.06	39,284	67.61	119.38	186.99
EYNSHAM	2,142.95	216,113	100.85	119.38	220.23

**BASIC AMOUNTS OF COUNCIL TAX 2023/24**

Schedules I-2

<b>PARISH</b>	<b>TAX BASE</b>	<b>PARISH PRECEPT</b> £	<b>BAND D COUNCIL TAX PARISHES</b> £	<b>BAND D COUNCIL TAX DISTRICT</b> £	<b>TOTAL BAND D COUNCIL TAX</b> £
FAWLER	47.21	0	0.00	119.38	119.38
FIFIELD	105.55	2,000	18.95	119.38	138.33
FILKINS & BROUGHTON POGGS	218.53	20,500	93.81	119.38	213.19
FINSTOCK	293.86	23,907	81.36	119.38	200.74
FREELAND	713.23	68,870	96.56	119.38	215.94
FULBROOK	242.09	6,811	28.13	119.38	147.51
GLYMPTON	44.60	0	0.00	119.38	119.38
GRAFTON & RADCOT	30.48	0	0.00	119.38	119.38
GREAT TEW	93.13	400	4.30	119.38	123.68
HAILEY	509.41	38,905	76.37	119.38	195.75
HANBOROUGH	1,415.17	101,000	71.37	119.38	190.75
HARDWICK WITH YELFORD	51.53	0	0.00	119.38	119.38
HEYTHROP	74.20	1,200	16.17	119.38	135.55
HOLWELL	26.65	0	0.00	119.38	119.38
IDBURY	74.32	800	10.76	119.38	130.14
KELMSCOTT	44.82	0	0.00	119.38	119.38
KENCOT	65.05	0	0.00	119.38	119.38
KIDDINGTON WITH ASTERLEIGH	51.29	0	0.00	119.38	119.38
KINGHAM	390.91	30,158	77.15	119.38	196.53
LANGFORD	156.32	10,250	65.57	119.38	184.95
LEAFIELD	375.73	65,643	174.71	119.38	294.09
LITTLE FARINGDON	41.67	0	0.00	119.38	119.38
LITTLE TEW	100.78	1,300	12.90	119.38	132.28
LYNEHAM	86.36	0	0.00	119.38	119.38
MILTON-UNDER-WYCHWOOD	798.10	54,000	67.66	119.38	187.04
MINSTER LOVELL	691.49	43,009	62.20	119.38	181.58
NORTH LEIGH	994.38	50,000	50.28	119.38	169.66
NORTHMOOR	188.82	4,800	25.42	119.38	144.80
OVER NORTON	199.42	30,694	153.92	119.38	273.30



**BASIC AMOUNTS OF COUNCIL TAX 2023/24**

Schedules I-2

<b>PARISH</b>	<b>TAX BASE</b>	<b>PARISH PRECEPT</b> £	<b>BAND D COUNCIL TAX PARISHES</b> £	<b>BAND D COUNCIL TAX DISTRICT</b> £	<b>TOTAL BAND D COUNCIL TAX</b> £
RAMSDEN	182.08	22,000	120.83	119.38	240.21
ROLLRIGHT	243.36	12,676	52.09	119.38	171.47
ROUSHAM	27.50	0	0.00	119.38	119.38
SALFORD	128.18	6,750	52.66	119.38	172.04
SANDFORD ST MARTIN	137.50	7,885	57.35	119.38	176.73
SHILTON	282.45	9,890	35.02	119.38	154.40
SHIPTON-UNDER-WYCHWOOD	701.34	38,847	55.39	119.38	174.77
SOUTH LEIGH	168.93	9,396	55.62	119.38	175.00
SPELSBURY	153.82	8,620	56.04	119.38	175.42
STANDLAKE	677.59	25,000	36.90	119.38	156.28
STANTON HARCOURT	492.86	35,000	71.01	119.38	190.39
STEEPLE BARTON	603.38	21,560	35.73	119.38	155.11
STONESFIELD	718.71	37,299	51.90	119.38	171.28
SWERFORD	88.65	7,360	83.02	119.38	202.40
SWINBROOK & WIDFORD	101.54	1,750	0.00	119.38	119.38
TACKLEY	502.82	28,409	56.50	119.38	175.88
TAYNTON	79.76	4,000	50.15	119.38	169.53
WESTCOT BARTON	87.62	1,000	11.41	119.38	130.79
WESTWELL	48.29	0	0.00	119.38	119.38
WITNEY	11,159.31	1,861,708	166.83	119.38	286.21
WOODSTOCK	1,708.78	154,145	90.21	119.38	209.59
WOOTTON	300.50	16,225	53.99	119.38	173.37
WORTON	48.60	0	0.00	119.38	119.38
					0.00
<b>AVERAGE COUNCIL TAX LEVY</b>			<b>98.18</b>	<b>119.38</b>	<b>217.56</b>
<b>TAX BASE FOR THE DISTRICT</b>	<b>47,078.85</b>				
<b>TOTAL PRECEPTS</b>		<b>4,622,260</b>			

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PARISH	← TAXBASE →			← PRECEPT →			← BAND D COUNCIL TAX →		
	2022/2023	2023/2024	%	2022/2023	2023/2024	%	2022/2023	2023/2024	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
ALVESCOT	205.72	211.28	2.70	14,500	15,800	8.97	70.48	74.78	6.10
ASCOTT-UNDER-WYCHWOOD	256.05	254.77	(0.50)	20,000	18,000	(10.00)	78.11	70.65	(9.55)
ASTHAL	157.19	158.45	0.80	3,700	3,750	1.35	23.54	23.67	0.55
ASTON,COTE,SHIFFORD & CHIMNEY	597.45	606.48	1.51	29,715	30,166	1.52	49.74	49.74	0.00
BAMPTON	1,240.76	1,330.46	7.23	142,750	157,815	10.55	115.05	118.62	3.10
BLACK BOURTON	125.40	122.69	(2.16)	13,490	13,614	0.92	107.58	110.96	3.14
BLADON	396.90	400.31	0.86	45,000	40,000	(11.11)	113.38	99.92	(11.87)
BLENHEIM	24.95	25.01	0.24	0	0	0.00	0.00	0.00	0.00
BRIZE NORTON	494.52	583.09	17.91	34,510	46,367	34.36	69.78	79.52	13.96
BROADWELL	71.58	70.31	(1.77)	600	660	10.00	8.38	9.39	12.05
BRUERN	36.83	36.53	(0.81)	0	0	0.00	0.00	0.00	0.00
BURFORD	801.85	853.24	6.41	80,736	89,369	10.69	100.69	104.74	4.02
CARTERTON	5,498.57	5,622.36	2.25	411,042	432,879	5.31	74.75	76.99	3.00
CASSINGTON	330.62	333.21	0.78	22,919	26,806	16.96	69.32	80.45	16.06
CHADLINGTON	381.74	382.92	0.31	14,980	18,859	25.89	39.24	49.25	25.51
CHARLBURY	1,352.69	1,362.25	0.71	127,446	128,352	0.71	94.22	94.22	0.00
CHASTLETON	70.51	68.84	(2.37)	0	0	0.00	0.00	0.00	0.00
CHILSON	56.97	56.34	(1.11)	300	500	66.67	5.27	8.87	68.31
CHIPPING NORTON	2,820.59	2,852.40	1.13	340,840	344,684	1.13	120.84	120.84	0.00
CHURCHILL & SARSDEN	347.77	355.97	2.36	35,803	33,714	(5.83)	102.95	94.71	(8.00)
CLANFIELD	360.00	363.17	0.88	21,140	24,140	14.19	58.72	66.47	13.20
COMBE	338.67	333.63	(1.49)	14,029	14,236	1.48	41.42	42.67	3.02
CORNBURY & WYCHWOOD	27.85	27.85	0.00	0	0	0.00	0.00	0.00	0.00
CORNWELL	27.72	26.77	(3.43)	0	0	0.00	0.00	0.00	0.00
CRAWLEY	80.67	81.15	0.60	2,400	2,400	0.00	29.75	29.57	(0.61)
CURBRIDGE & LEW	377.54	424.78	12.51	22,500	22,000	(2.22)	59.60	51.79	(13.10)
DUCKLINGTON	642.05	641.92	(0.02)	37,130	38,985	5.00	57.83	60.73	5.01
ENSTONE	569.45	581.06	2.04	33,530	39,284	17.16	58.88	67.61	14.83
EYNESHAM	2,146.05	2,142.95	(0.14)	167,053	216,113	29.37	77.84	100.85	29.56

PARISH PRECEPTS AND TAXBASE 2022/23 & 2023/24

Supplementary Annex G (CONT'D)

PARISH	← TAXBASE →			← PRECEPT →			← BAND D COUNCIL TAX →		
	2022/2023	2023/2024	%	2022/2023	2023/2024	%	2022/2023	2023/2024	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
FAWLER	48.54	47.21	(2.74)	0	0	0.00	0.00	0.00	0.00
FIFIELD	104.41	105.55	1.09	6,000	2,000	(66.67)	57.47	18.95	(67.03)
FILKINS & BROUGHTON POGGS	218.99	218.53	(0.21)	18,500	20,500	10.81	84.48	93.81	11.04
FINSTOCK	293.52	293.86	0.12	23,727	23,907	0.76	80.84	81.36	0.64
FREELAND	707.63	713.23	0.79	68,331	68,870	0.79	96.56	96.56	0.00
FULBROOK	244.94	242.09	(1.16)	6,192	6,811	10.00	25.28	28.13	11.27
GLYMPTON	42.77	44.60	4.28	0	0	0.00	0.00	0.00	0.00
GRAFTON & RADCOT	31.68	30.48	(3.79)	0	0	0.00	0.00	0.00	0.00
GREAT TEW	92.08	93.13	1.14	0	400	0.00	0.00	4.30	0.00
HAILEY	500.94	509.41	1.69	36,100	38,905	7.77	72.06	76.37	5.98
HANBOROUGH	1,377.89	1,415.17	2.71	96,259	101,000	4.93	69.86	71.37	2.16
HARDWICK WITH YELFORD	52.13	51.53	(1.15)	0	0	0.00	0.00	0.00	0.00
HEYTHROP	66.62	74.20	11.38	1,200	1,200	0.00	18.01	16.17	(10.22)
HOLWELL	26.13	26.65	1.99	0	0	0.00	0.00	0.00	0.00
IDBURY	73.13	74.32	1.63	0	800	0.00	0.00	10.76	0.00
KELMSCOTT	42.59	44.82	5.24	0	0	0.00	0.00	0.00	0.00
KENCOT	63.86	65.05	1.86	0	0	0.00	0.00	0.00	0.00
KIDDINGTON WITH ASTERLEIGH	51.05	51.29	0.47	0	0	0.00	0.00	0.00	0.00
KINGHAM	387.79	390.91	0.80	29,463	30,158	2.36	75.98	77.15	1.54
LANGFORD	157.58	156.32	(0.80)	10,500	10,250	(2.38)	66.63	65.57	(1.59)
LEAFIELD	374.93	375.73	0.21	63,686	65,643	3.07	169.86	174.71	2.86
LITTLE FARINGDON	41.61	41.67	0.14	0	0	0.00	0.00	0.00	0.00
LITTLE TEW	101.42	100.78	(0.63)	1,500	1,300	(13.33)	14.79	12.90	(12.78)
LYNEHAM	87.51	86.36	(1.31)	0	0	0.00	0.00	0.00	0.00
MILTON-UNDER-WYCHWOOD	792.45	798.10	0.71	54,000	54,000	0.00	68.14	67.66	(0.70)
MINSTER LOVELL	685.51	691.49	0.87	45,541	43,009	(5.56)	66.43	62.20	(6.37)
NORTH LEIGH	933.06	994.38	6.57	50,000	50,000	0.00	53.59	50.28	(6.18)
NORTHMOOR	186.63	188.82	1.17	4,483	4,800	7.07	24.02	25.42	5.83
OVER NORTON	197.81	199.42	0.81	21,715	30,694	41.35	109.78	153.92	40.21

PARISH	TAXBASE			PRECEPT			BAND D COUNCIL TAX		
	← 2022/2023	2023/2024 →	%	← 2022/2023	2023/2024 →	%	← 2022/2023	2023/2024 →	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
RAMSDEN	182.16	182.08	(0.04)	20,289	22,000	8.43	111.38	120.83	8.48
ROLLRIGHT	245.00	243.36	(0.67)	12,307	12,676	3.00	50.23	52.09	3.70
ROUSHAM	25.72	27.50	6.92	0	0	0.00	0.00	0.00	0.00
SALFORD	128.18	128.18	0.00	6,811	6,750	(0.90)	53.14	52.66	(0.90)
SANDFORD ST MARTIN	141.57	137.50	(2.87)	7,107	7,885	10.95	50.20	57.35	14.24
SHILTON	286.40	282.45	(1.38)	6,600	9,890	49.85	23.04	35.02	52.00
SHIPTON-UNDER-WYCHWOOD	694.15	701.34	1.04	38,450	38,847	1.03	55.39	55.39	0.00
SOUTH LEIGH	166.44	168.93	1.50	8,543	9,396	9.98	51.33	55.62	8.36
SPELSBURY	150.88	153.82	1.95	7,833	8,620	10.05	51.92	56.04	7.94
STANDLAKE	673.44	677.59	0.62	25,000	25,000	0.00	37.12	36.90	(0.59)
STANTON HARCOURT	469.85	492.86	4.90	35,062	35,000	(0.18)	74.62	71.01	(4.84)
STEEPLE BARTON	605.76	603.38	(0.39)	21,560	21,560	0.00	35.59	35.73	0.39
STONESFIELD	712.48	718.71	0.87	36,251	37,299	2.89	50.88	51.90	2.00
SWERFORD	89.73	88.65	(1.20)	3,360	7,360	119.05	37.45	83.02	121.68
SWINBROOK & WIDFORD	96.29	101.54	5.45	1,750	1,750	0.00	18.17	17.23	(5.17)
TACKLEY	495.87	502.82	1.40	28,017	28,409	1.40	56.50	56.50	0.00
TAYNTON	79.84	79.76	(0.10)	4,000	4,000	0.00	50.10	50.15	0.10
WESTCOT BARTON	85.04	87.62	3.03	1,000	1,000	0.00	11.76	11.41	(2.98)
WESTWELL	47.80	48.29	1.03	0	0	0.00	0.00	0.00	0.00
WITNEY	10,965.64	11,159.31	1.77	1,829,398	1,861,708	1.77	166.83	166.83	0.00
WOODSTOCK	1,657.26	1,708.78	3.11	149,073	154,145	3.40	89.95	90.21	0.29
WOOTTON	299.93	300.50	0.19	8,932	16,225	81.65	29.78	53.99	81.30
WORTON	49.12	48.60	(1.06)	0	0	0.00	0.00	0.00	0.00
<b>TOTAL TAXBASE (No.)</b>	<b>46,172.41</b>	<b>47,078.85</b>	<b>1.96</b>						
<b>TOTAL PRECEPT(£)</b>				<b>4,424,653</b>	<b>4,622,260</b>	<b>4.47</b>			
<b>AVERAGE 'BAND D' COUNCIL TAX (£)</b>							<b>95.83</b>	<b>98.18</b>	<b>2.45</b>

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# West Oxfordshire District Council

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[www.westoxon.gov.uk](http://www.westoxon.gov.uk)

## Fees and Charges 2023/2024

Increase 20%

Planning Services General Administration		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total charge £ p	VAT Status
Access to Information/Inspection of Background Documents	Charge per document (after Committee date)	0.75	1.00	0.00	1.00	Non vatable
	Where documents are listed under a general description (after Committee date) During 5 days prior to Committee date only	6.50	8.00	0.00	8.00	Non vatable
	<i>Note: Members of the public may only inspect background documents 3 days prior to Committee date or thereafter.</i>					
	Administration Charge for Services Rendered	30 percent	30 percent		30 % + VAT	Vatable
Minutes/Agendas	Per Annum	206.10	247.00	49.40	296.40	Vatable
	Single Agenda	5.45	7.00	1.40	8.40	Vatable
Parish/Town Councils Per Annum		22.45	25.00	5.00	30.00	Vatable
Brownfields Register		0.00	15.00	3.00	18.00	Vatable
Self-Build register	Part 1 – for those who meet criteria (with local connections).	0.00	25.00	5.00	30.00	Vatable
	Part 2 – for those who meet national criteria, but not local connection.	0.00	10.00	2.00	12.00	Vatable

Libraries						
Dyeline Prints (Any type, with due regard to copyright restrictions)	A2 Size	8.50	10.00	2.00	12.00	Vatable
	A1 Size	10.70	13.00	2.60	15.60	Vatable
	From Paper Roll Larger than A1 Size	13.75	17.00	3.40	20.40	Vatable
Photocopying - (per sheet)	A4 size and foolscap	0.20	1.00	0.20	1.20	Vatable
	A3 size	0.20	1.00	0.20	1.20	Vatable
	A4 & A3 Colour Copies	0.30	1.00	0.20	1.20	Vatable
Local Plan		22.05	25.00	0.00	25.00	Non vatable



Increase 20%

Planning Services		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Planning Applications – Maps	Up to 6 maps (one charge for the set):					
	1:500 scale*	4.40	5.00	0.00	5.00	Non vatable
	plus admin fee #	11.75	14.00	2.80	16.80	Vatable
	1:1250 scale*	15.65	19.00	0.00	19.00	Non vatable
	plus admin fee #	11.45	14.00	2.80	16.80	Vatable
Planning Applications – Maps	1:2500 scale*	64.70	78.00	0.00	78.00	Non vatable
	plus admin fee #	11.75	13.00	2.60	15.60	Vatable
*All maps are provided by the National maps Centre and are subject to change if the O.S. increase their fees						
# Only one admin fee is charged regardless of the number of maps purchased.						
Planning Applications - Weekly Press Lists		197.00	236.00	47.20	283.20	Vatable
Planning Decision Notices	Notice requested	11.75	14.00	2.80	16.80	Vatable
Compilation of Agreement. Minimum charge increased at Officer's discretion	Section 52 Agreement Per copy of Agreement	21.50	26.00	5.20	31.20	Vatable
	Section 106 Agreements Per copy of Agreement	19.00	23.00	4.60	27.60	Vatable
Tree Preservation Orders: Per copy of order		18.40	22.00	4.40	26.40	Vatable
Valuation Fee		At Cost	At Cost	-	At Cost	Vatable
High Hedges Complaint- £500- zero-rated VAT		500.00	600.00	0.00	600.00	Non vatable
Planning application fees are set by central government. Use this link to CLG planning portal.		<a href="http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf">http://ecab.planningportal.co.uk/uploads/english_application_fees.pdf</a>				

Increase 6%

Planning Services		2022/2023	2023/2024	VAT	2023/2024	VAT Status
		Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
Local Search Fees	Con29 only	127.50	135.50	27.10	162.60	Vatable
	Part II	0.00	21.50	4.30	25.80	Vatable
	Additional Questions	0.00	21.50	4.30	25.80	Vatable

No increase

Standard Legal and Estates Fees for Property Transactions		2022/2023	2023/2024	VAT	2023/2024	VAT Status
		Basic Charge £ p	Basic Charge £ p	£ p	Total Charge £ p	
Legal Fee	New Commercial Lease		500.00	100.00	600.00	Vatable
	Renewal Leases		100.00	20.00	120.00	Vatable
	Deed of Variation (at Tenant request)		250.00	50.00	300.00	Vatable
	Licence to Alter £250 £150 £400		250.00	50.00	300.00	Vatable
	Licence to Assign / Underlet £250 £150 £400		250.00	50.00	300.00	Vatable
	Deed of Grant/Release £500 £250 £750		500.00	100.00	600.00	Vatable
	Deed of Surrender £250 £150 £400		250.00	50.00	300.00	Vatable
	Licence for Use £150 £150 £300		150.00	30.00	180.00	Vatable
Estates Fee	Disposal - (at other party request) £500 £500 £1000		500.00	100.00	600.00	Vatable
	Deed of Variation (at Tenant request)		150.00	30.00	180.00	Vatable
	Licence to Alter £250 £150 £400		150.00	30.00	180.00	Vatable
	Licence to Assign / Underlet £250 £150 £400		150.00	30.00	180.00	Vatable
	Deed of Grant/Release £500 £250 £750		250.00	50.00	300.00	Vatable
	Deed of Surrender £250 £150 £400		150.00	30.00	180.00	Vatable
	Licence for Use £150 £150 £300		150.00	30.00	180.00	Vatable
	Letter Licence n/a £50 £50		50.00	10.00	60.00	Vatable
Schedule of Condition: depending on size of property £100 - £500						
Disposal - (at other party request)		500.00	100.00	600.00	Vatable	

Increase 10%

Planning Services: Pre Application Planning Advice		2022/2023	2023/2024	VAT	2023/2024	VAT Status
		Basic Charge	Basic Charge		Total Charge	
		£ p	£ p	£ p	£ p	
<b>Written Advice</b> 1-2 dwellings	less than 0.5ha (outline) less than 500m <sup>2</sup> floorspace Change of use	182.70	201.00	40.20	241.20	Vatable
<b>Meeting &amp; Written Advice</b> 1-2 dwellings	Meeting up to 1 hour Each additional meeting per hour	366.00 183.00	403.00 201.00	80.60 40.20	483.60 241.20	Vatable Vatable
<b>Written Advice</b> 3-14 dwellings	0.5-0.99ha (outline) 500-999m <sup>2</sup> floorspace	366.45	403.00	80.60	483.60	Vatable
<b>Meeting &amp; Written Advice</b> 3-14 dwellings	Meeting up to 1 hour Each additional meeting per hour	733.00 183.00	806.00 201.00	161.20 40.20	967.20 241.20	Vatable Vatable
<b>Written Advice</b> 15-100 dwellings	1-3.0 ha (outline) 1000-2999m <sup>2</sup> floorspace	732.90	806.00	161.20	967.20	Vatable
<b>Meeting &amp; Written Advice</b> 15-100 dwellings	Meeting(s) up to 2 hours Each additional meeting £183 per hour	1,465.00 183.00	1,612.00 201.00	322.40 40.20	1,934.40 241.20	Vatable Vatable
<b>Strategic Development sites.</b>	Meetings held in the context of an emerging Development Plan as an intrinsic part of the decision as to whether to allocate the site or not will be free.	2,988.00	3,287.00	657.40	3,944.40	Vatable
	At the point detailed site/design matters are discussed a fee is payable to cover a further 3 hours of meetings. Each additional meeting per hour	183.00	201.00	40.20	241.20	Vatable
<b>Design Supplement.</b>	For all non-Listed Building enquiries where a design input is required before a response can be made. This <b>does not</b> apply to enquiries relating solely	60.90	67.00	13.40	80.40	Vatable
<b>Advertisement Consent.</b>	Written Advise	182.70	201.00	40.20	241.20	Vatable
	Meeting & Written Advice	244.00	268.00	53.60	321.60	Vatable
<b>Informal quick responses.</b>	An e-mail description of the proposals along with payment of the £ 30 fee will be required. An informal response will be given by phone or e-mail within 3 working days of receipt. No meetings/ letters will be produced.	30.00	33.00	6.60	39.60	Vatable
<b>Season Ticket.</b>	Regular developers, agents or landowners may wish to negotiate a "season ticket" where, upon payment of an up front fee to cover the estimated cost of enquiries likely to be made during the coming year the need to complete the forms and payments for each enquiry can be avoided NB If the estimate is materially exceeded subsequent meetings will be charged at the standard rates above.					
Solicitor/agent letters requiring confirmation that conditions have been discharged or satisfied.		182.70	201.00	40.20	241.20	Vatable

Increase 10%

Resources		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Administration	Freedom of Information enquiries (charge per hr for search costs over the £450 'Appropriate Limit'):	25.00	25.00	0.00	25.00	Non vatable
	Freedom of Information photocopying - per sheet	0.15	1.00	0.00	1.00	Non vatable
Summons Costs - Council Tax/NNDR	Council Tax - Summons on application for Liability Order*	65.00	65.00	0.00	65.00	Non vatable
	Council Tax - Costs of Liability Order hearing*	45.00	45.00	0.00	45.00	Non vatable
	NNDR - Summons on application for Liability Order*	75.00	75.00	0.00	75.00	Non vatable
	NNDR - Costs of Liability Order hearing* * As approved by the Magistrates Court	45.00	45.00	0.00	45.00	Non vatable
Miscellaneous properties	Garage rents	12.60	13.00	2.60	15.60	Vatable

Increase 10%

Environmental & Regulatory Services: Water Supplies		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Private Water Supplies	Risk Assessment or Investigation (fee per hour)	56.25	62.00	0.00	62.00	Non vatable
	Sampling – each visit – fixed fee	110.25	121.00	0.00	121.00	Non vatable
	Granting and Authorisation - fixed fee plus hourly rate applies	110.25	121.00	0.00	121.00	Non vatable
Sample Analysis	Taken under Regulation 10					
	Taken during check monitoring	at cost	at cost		at cost	Non vatable
	Taken during audit monitoring					
Regulation of Pollution from Industrial Sources <i>Fees as laid down by the Secretary of State</i>	<b>- Environmental Permitting Regulations 2010</b> <i>Please refer to <a href="http://www.gov.uk/local-authority-environmental-permit">www.gov.uk/local-authority-environmental-permit</a></i>					
Environmental Information Regulations – Search Fees	Basic administration charge	27.55	30.00	6.00	36.00	Vatable
	Contaminated Land information request	88.20	97.00	19.40	116.40	Vatable

Increase 5%

Environmental & Regulatory Services: Food Health & Safety		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Export of Food Products	Food Export Health Certificate (including first hour of officer time)	60.00	64.00	0.00	64.00	Non vatable
	DEFRA Export Health Certificate	0.00	126.00	0.00	126.00	Non vatable
	Officer hourly rate after first hour	42.00	45.00	0.00	45.00	Non vatable
Other Products & Services	E-learning	35.00	35.00	0.00	35.00	Non vatable
	Safer Food, Better Business Information Pack	15.00	15.00	0.00	15.00	Non vatable
	Food Hygiene Rating Re-visit	180.00	190.00	0.00	190.00	Non vatable
	Condemned Food Certificate	90.00	95.00	0.00	95.00	Non vatable

Increase 10%

Environmental & Regulatory Services: Licencing Animal Welfare		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Breeding of Dogs <sup>1</sup>	New Application	385.90	424.00	0.00	424.00	Non vatable
	Renewal (1 to 3 years depending on rating + annual inspection)	303.20	334.00	0.00	334.00	Non vatable
Horse Riding Establishments <sup>1</sup>	New Application	441.00	485.00	0.00	485.00	Non vatable
	Renewal (1 to 3 years depending on rating + annual inspection)	303.20	334.00	0.00	334.00	Non vatable
Pet Shops	New Application	297.70	327.00	0.00	327.00	Non vatable
	Renewal (1 to 3 years depending on rating)	253.60	279.00	0.00	279.00	Non vatable
Keeping or Training Animals for Exhibition	New Application	297.70	327.00	0.00	327.00	Non vatable
	Renewal (3 years)	253.60	279.00	0.00	279.00	Non vatable
Home Boarding for Dogs (Day-time or overnight care within the home environment)	New Application	297.70	327.00	0.00	327.00	Non vatable
	Renewal (1 to 3 years depending on rating)	253.60	279.00	0.00	279.00	Non vatable
Providing Boarding in Kennels	Dogs - New Application – up to 50 dogs	297.70	327.00	0.00	327.00	Non vatable
	Dogs - Renewal (1 to 3 years depending on rating) – up to 50 dogs	253.60	279.00	0.00	279.00	Non vatable
	Dogs - New Application – over 50 dogs	347.30	382.00	0.00	382.00	Non vatable
	Dogs - Renewal (1 to 3 years depending on rating)– over 50 dogs	303.20	334.00	0.00	334.00	Non vatable
	Cats - New Application – up to 50 cats	297.70	327.00	0.00	327.00	Non vatable
	Cats - Renewal (1 to 3 years depending on rating) – up to 50 cats	253.60	279.00	0.00	279.00	Non vatable
	Cats - New Application – over 50 cats	347.30	382.00	0.00	382.00	Non vatable
	Cats - Renewal (1 to 3 years depending on rating)– over 50 cats	303.20	334.00	0.00	334.00	Non vatable
<b>Total charge is the amount as shown plus veterinary fees</b>						

Increase 10%

Environmental & Regulatory Services: Licencing Animal Welfare		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Providing Day Care for Dogs	New Application – up to 50 dogs	270.00	297.00	0.00	297.00	Non vatable
	Renewal (1 to 3 years depending on rating) – up to 50 dogs	253.60	279.00	0.00	279.00	Non vatable
	New Application – over 50 dogs	347.30	382.00	0.00	382.00	Non vatable
	Renewal (1 to 3 years depending on rating)– over 50 dogs	303.20	334.00	0.00	334.00	Non vatable
Supplementary Fees	Franchise Licence – Dog Boarding only <sup>1</sup>	121.30	133.00	0.00	133.00	Non vatable
	Host Fee <sup>2</sup>	143.35	158.00	0.00	158.00	Non vatable
	Additional Activity <sup>3</sup>	49.60	55.00	0.00	55.00	Non vatable
	Variation Fee e.g. amendment to a licence	27.60	30.00	0.00	30.00	Non vatable
	Inspection Fee <sup>4</sup>	132.30	146.00	0.00	146.00	Non vatable
	Re-Rating Fee <sup>5</sup>	137.80	152.00	0.00	152.00	Non vatable
<sup>1</sup> Host fees will be required in addition to this licence						
<sup>2</sup> Required per host family of a dog boarding franchise						
<sup>3</sup> Payable in addition to the appropriate licence fees where more than one activity is undertaken at the same premises						
<sup>4</sup> Payable if an inspection is required in addition to the initial inspection required included within the licence fee						
<sup>5</sup> Inspection and licence amendment for re-rating of the current star rating						
Dangerous Wild Animals	New Application <sup>1</sup>	369.35	406.00	0.00	406.00	Non vatable
	Renewal (2 years) <sup>1</sup>	325.25	358.00	0.00	358.00	Non vatable
Zoos	s14(2) dispensation - New Application <sup>1</sup>	1,284.40	1,413.00	0.00	1,413.00	Non vatable
	s14(2) dispensation - Renewal (6 years) <sup>1</sup>	1,736.45	1,910.00	0.00	1,910.00	Non vatable
	No dispensation - New Application <sup>1</sup>	2,050.65	2,256.00	0.00	2,256.00	Non vatable
	No dispensation - Renewal (6 years) <sup>1</sup>	2,888.55	3,177.00	0.00	3,177.00	Non vatable
<sup>1</sup> Total charge is the amount as shown plus veterinary fees						

No increase

Environmental & Regulatory Services: Licencing Taxis		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Drivers Licence	Hackney Carriage / Private Hire / Dual - 3 year – new application	262.50	263.00	0.00	263.00	Non vatable
	Hackney Carriage / Private Hire / Dual - 3 year – renewal	194.25	194.00	0.00	194.00	Non vatable
	Single Private Hire to Dual Licence transfer	56.65	57.00	0.00	57.00	Non vatable
Vehicle Licence – all 1 year	Hackney Carriage vehicle – new application	262.50	263.00	0.00	263.00	Non vatable
	Hackney Carriage vehicle – renewal	194.25	194.00	0.00	194.00	Non vatable
	Private Hire vehicle – new application	262.50	263.00	0.00	263.00	Non vatable
	Private Hire vehicle – renewal	194.25	194.00	0.00	194.00	Non vatable
	Transfer of vehicle licence – to another person	26.25	26.00	0.00	26.00	Non vatable
	Transfer of vehicle licence – to another vehicle (1 year)	189.00	189.00	0.00	189.00	Non vatable
	Transfer of vehicle licence – to another vehicle (remainder of plate)	90.30	90.00	0.00	90.00	Non vatable
	Temporary vehicle (Insurance Company)	262.50	263.00	0.00	263.00	Non vatable
	Change of registration number	90.30	90.00	0.00	90.00	Non vatable
Private Hire Operators	Operator Licence – 5 year – new application	420.00	420.00	0.00	420.00	Non vatable
	Operator Licence – 1 year – new application / renewal	105.00	105.00	0.00	105.00	Non vatable
Other Fees	Knowledge Test	78.75	79.00	0.00	79.00	Non vatable
	Replacement driver's badge	29.40	29.00	0.00	29.00	Non vatable
	Replacement external plate	34.65	35.00	0.00	35.00	Non vatable
	Replacement internal plate	29.40	29.00	0.00	29.00	Non vatable
	Vehicle bracket	10.50	11.00	0.00	11.00	Non vatable
	Administration charge for any other requests	26.25	26.00	0.00	26.00	Non vatable



No increase

Environmental & Regulatory Services: Licencing Street Trading		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Street Trading Licences	Witney & Chipping Norton – annual	2,892.82	2,893.00	0.00	2,893.00	Non vatable
	Witney & Chipping Norton – 3 months	862.14	862.00	0.00	862.00	Non vatable
	All other consents – annual	1,933.99	1,934.00	0.00	1,934.00	Non vatable
	All other consents – 3 months	620.81	621.00	0.00	621.00	Non vatable
	Individual Trader Day Rate (per stall)	67.18	67.00	0.00	67.00	Non vatable

Environmental & Regulatory Services: Markets						
Chipping Norton	per day per 10' frontage or pro-rata	22.39	22.00	4.40	26.40	Vatable
	per day casual	31.18	31.00	6.20	37.20	Vatable
	plus per canopy, per pitch, per day	3.30	3.00	0.60	3.60	Vatable
Witney	per day per 10' frontage or pro-rata	23.38	23.00	4.60	27.60	Vatable
	per day casual	31.67	32.00	6.40	38.40	Vatable
	plus per canopy, per pitch, per day	3.30	3.00	0.60	3.60	Vatable
	Farmers Market - per site	349.39	349.00	69.80	418.80	Vatable

Increase 10%

Environmental & Regulatory Services: Licencing Other		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Scrap Metal	Dealer (Site) Licence – New Application / Renewal	587.14	646.00	0.00	646.00	Non vatable
	Collector's Licence – New Application / Renewal	587.14	646.00	0.00	646.00	Non vatable
Cosmetic Piercing (Accupuncture, Tattoo, Ear Piercing & Electrolysis)	Premises registration (includes 1 practitioner)	206.76	227.00	0.00	227.00	Non vatable
	Personal registration (each additional practitioner at a registered premises)	153.20	169.00	0.00	169.00	Non vatable
Sex Shop, Sex Cinema or Sexual Entertainment Venue	<b>Please contact <a href="mailto:ers@publicagroup.uk">ers@publicagroup.uk</a> to discuss your requirements</b>					
Houses in Multiple Occupation	HMO Licence (3 years)	683.55	752.00	0.00	752.00	Non vatable
<b>Advisory Services</b>						
The council offers regulatory service support and advice as part of the Better Business for all partnership ( <a href="https://www.thegrowthhub.biz/support-hub/better-business-for-all">https://www.thegrowthhub.biz/support-hub/better-business-for-all</a> ); please contact <a href="mailto:ers@publicagroup.uk">ers@publicagroup.uk</a> to discuss your requirements.						

Alcohol &amp; Entertainment (Licensing Act 2003)

Fees as laid down by the Secretary of State – please refer to [www.gov.uk](http://www.gov.uk)

Increase 10%
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Environmental & Regulatory Services: Licencing Caravan & Campsites		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
New site application	– 5 or less units	347.30	382.00	0.00	382.00	Non vatable
	– 6 to 24 units	463.05	509.00	0.00	509.00	Non vatable
	– 25 to 99 units	556.75	612.00	0.00	612.00	Non vatable
	– 100 to 199 units	639.45	703.00	0.00	703.00	Non vatable
	– 200 units and over	733.15	806.00	0.00	806.00	Non vatable
Annual Fee for existing site licence	– 5 or less units	292.15	321.00	0.00	321.00	Non vatable
	– 6 to 24 units	385.90	424.00	0.00	424.00	Non vatable
	– 25 to 99 units	479.60	528.00	0.00	528.00	Non vatable
	– 100 to 199 units	556.75	612.00	0.00	612.00	Non vatable
	– 200 units and over	644.95	709.00	0.00	709.00	Non vatable
Other Fees	Transfer / amendment of existing site licence	110.25	121.00	0.00	121.00	Non vatable
	Change Site Conditions	110.25	121.00	0.00	121.00	Non vatable
	Site Rules Deposit	55.15	61.00	0.00	61.00	Non vatable
	Administrative and other expenses to serve notice under the Mobile Homes Act	330.75	364.00	0.00	364.00	Non vatable

Set by legislation

Environmental & Regulatory Services: Licencing Gambling Act		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Betting Premises (excluding Tracks)	New Premises	471.68	471.68	0.00	471.68	Non vatable
	Vary Premises	471.68	471.68	0.00	471.68	Non vatable
	Transfer of Premises	105.53	105.53	0.00	105.53	Non vatable
	Reinstatement of Premises	211.01	211.01	0.00	211.01	Non vatable
	Provisional Statement	471.68	471.68	0.00	471.68	Non vatable
	New Premises with Provisional	86.88	86.88	0.00	86.88	Non vatable
	Annual Fee	186.20	186.20	0.00	186.20	Non vatable
Notification of change		31.00	31.00	0.00	31.00	Non vatable
For all other premises licence fees, please contact <a href="mailto:ers@publicagroup.uk">ers@publicagroup.uk</a> .						
The fees for gaming machine permits are set nationally – please refer to <a href="http://www.gamblingcommission.gov.uk">www.gamblingcommission.gov.uk</a>						
Lotteries and Amusements ( <i>Fees set nationally</i> )	Small Lottery – new application	40.00	40.00	0.00	40.00	Non vatable
	Small Lottery – renewal	20.00	20.00	0.00	20.00	Non vatable

Set by legislation

Environmental & Regulatory Services: Premises		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Number of people						
*Events that exceed 5,000 people will be liable for an additional fee to be charged on an application for a premises licence authorising the event.	5,000-9,999	1,000.00	1,000.00	0.00	1,000.00	Non vatable
	10,000-14,999	2,000.00	2,000.00	0.00	2,000.00	Non vatable
	15,000-19,999	4,000.00	4,000.00	0.00	4,000.00	Non vatable
	20,000-29,999	8,000.00	8,000.00	0.00	8,000.00	Non vatable
	30,000-39,999	16,000.00	16,000.00	0.00	16,000.00	Non vatable
	40,000-49,999	24,000.00	24,000.00	0.00	24,000.00	Non vatable
	50,000-59,999	32,000.00	32,000.00	0.00	32,000.00	Non vatable
	60,000-69,999	40,000.00	40,000.00	0.00	40,000.00	Non vatable
	70,000-79,999	48,000.00	48,000.00	0.00	48,000.00	Non vatable
	80,000-89,999	56,000.00	56,000.00	0.00	56,000.00	Non vatable
	90,000 and over	64,000.00	64,000.00	0.00	64,000.00	Non vatable
<b>Note: Fees are determined by Government</b>						

Set by legislation

Environmental & Regulatory Services: Community Safety & Licensing (Licensing Act 2003) Premises Licences		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Fees relating to applications for premises licences, club premises certificates, variations, (but not changes of name and address etc or changes of designated premises supervisor) the conversion of existing licences, and conversion/variations should be graduated using five bands as shown:	BAND A	100.00	100.00	0.00	100.00	Non vatable
	BAND B	190.00	190.00	0.00	190.00	Non vatable
	BAND C	315.00	315.00	0.00	315.00	Non vatable
	BAND D	450.00	450.00	0.00	450.00	Non vatable
	BAND E	635.00	635.00	0.00	635.00	Non vatable
The annual charges payable by those holding licences and club premises certificates:	BAND A	70.00	70.00	0.00	70.00	Non vatable
	BAND B	180.00	180.00	0.00	180.00	Non vatable
	BAND C	295.00	295.00	0.00	295.00	Non vatable
	BAND D	320.00	320.00	0.00	320.00	Non vatable
	BAND E	350.00	350.00	0.00	350.00	Non vatable
Particular types of premises which do not have non-domestic rateable values would be allocated to Band A The various non-domestic rateable values should be allocated to bands in the following way: Note:*Non-Domestic rateable value	BAND A				*£0-£4,300	Non vatable
	BAND B				*£4,301-£33,000	Non vatable
	BAND C				*£33,001-£87,000	Non vatable
	BAND D				*£87,001-£125,000	Non vatable
	BAND E				*£125,001 and over	Non vatable
<b>*No fee or annual charge would be payable by church halls, chapel halls or other premises of a similar nature and village halls, parish and community halls or other premises of a similar nature for a premises licence authorising only the provision of regulated entertainment. No fee or annual charge would be payable by a school providing education for pupils up to year 13 or a sixth form college for a premises licence authorising only the provision of regulated entertainment carried on by the school or sixth form college.</b>						
Temporary Events Notice		21.00	21.00	0.00	21.00	Non vatable
Personal Licence		37.00	37.00	0.00	37.00	Non vatable
Minor Variations procedure		89.00	89.00	0.00	89.00	Non vatable
<b>Note: Fees determined by Government</b>						

Set by legislation

Environmental & Regulatory Services: Community Safety & Licensing (Licensing Act 2003) Miscellaneous Fees		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
	Application for a grant or renewal of personal licence	37.00	37.00	0.00	37.00	Non vatable
	Temporary event notices	21.00	21.00	0.00	21.00	Non vatable
	Theft, loss etc of premises licence or summary	10.50	10.50	0.00	10.50	Non vatable
	Application for a provisional statement where premises being built, etc	195.00	195.00	0.00	195.00	Non vatable
	Notification of change of name or address	10.50	10.50	0.00	10.50	Non vatable
	Application to vary to specify individual as premises supervisor	23.00	23.00	0.00	23.00	Non vatable
	Application for transfer of premises licence	23.00	23.00	0.00	23.00	Non vatable
	Interim authority notice following death etc. of licence holder	23.00	23.00	0.00	23.00	Non vatable
	Theft, loss etc of certificate or summary	10.50	10.50	0.00	10.50	Non vatable
	Notification of change of name or alteration of club rules	10.50	10.50	0.00	10.50	Non vatable
	Change of relevant registered address of club	10.50	10.50	0.00	10.50	Non vatable
	Theft, loss etc of temporary event notice	10.50	10.50	0.00	10.50	Non vatable
	Theft, loss etc of personal licence	10.50	10.50	0.00	10.50	Non vatable
	Duty to notify change of name or address	10.50	10.50	0.00	10.50	Non vatable
	Right of freeholder etc to be notified of licensing matters	21.00	21.00	0.00	21.00	Non vatable
<b>Note: Fees determined by Government</b>						

Set by legislation

Environmental & Regulatory Services: Environmental Services Penalty Notices		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Fine for Dog Fouling		50.00	50.00	0.00	50.00	Non vatable
Off Street Parking enforcement	Higher Level Contravention paid after service of charge certificate*	105.00	105.00	0.00	105.00	Non vatable
	Higher Level Contravention paid after 14 days but before service of charge certificate*	70.00	70.00	0.00	70.00	Non vatable
	Higher level contravention paid within 14 days*	35.00	35.00	0.00	35.00	Non vatable
	Lower Level Contravention paid after service of charge certificate*	75.00	75.00	0.00	75.00	Non vatable
	Lower level contravention paid within 14 days*	50.00	50.00	0.00	50.00	Non vatable
	Lower level contravention paid within 14 days*	25.00	25.00	0.00	25.00	Non vatable
<b>Operational Guidance to Local Authorities: Parking Policy and enforcement. Department for Transport. Traffic Management Act 2004</b>						
Nuisance parking	Fixed penalty notices (FPN's)*	100.00	100.00	0.00	100.00	Non vatable
	If paid within 14 days	75.00	75.00	0.00	75.00	Non vatable
Abandoned vehicles	Fixed penalty notices (FPN's)*	200.00	200.00	0.00	200.00	Non vatable
	If paid within 14 days	150.00	150.00	0.00	150.00	Non vatable
*statutory fee						

Set by legislation

Environmental & Regulatory Services: Penalty Notices		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Depositing litter	Fixed penalty notices (FPN's)*	80.00	80.00	0.00	80.00	Non vatable
	If paid within 14 days	60.00	60.00	0.00	60.00	Non vatable
Graffiti & Fly-posting	Fixed penalty notices (FPN's)*	80.00	80.00	0.00	80.00	Non vatable
	If paid within 14 days	60.00	60.00	0.00	60.00	Non vatable
Unauthorised distribution of free printed matter	Fixed penalty notices (FPN's)*	80.00	80.00	0.00	80.00	Non vatable
	If paid within 14 days	60.00	60.00	0.00	60.00	Non vatable
Failure to comply with a waste receptacles notice	Fixed penalty notices (FPN's)*	80.00	80.00	0.00	80.00	Non vatable
	If paid within 14 days	60.00	60.00	0.00	60.00	Non vatable
Failure to comply with a street litter control notice	Fixed penalty notices (FPN's)*	110.00	110.00	0.00	110.00	Non vatable
	If paid within 14 days	83.00	83.00	0.00	83.00	Non vatable
Failure to comply with a litter clearing notice	Fixed penalty notices (FPN's)*	110.00	110.00	0.00	110.00	Non vatable
	If paid within 14 days	83.00	83.00	0.00	83.00	Non vatable
Failure to produce waste documents	Fixed penalty notices (FPN's)*	300.00	300.00	0.00	300.00	Non vatable
	If paid within 14 days	180.00	180.00	0.00	180.00	Non vatable
Failure to produce authority to transport waste	Fixed penalty notices (FPN's)*	300.00	300.00	0.00	300.00	Non vatable
	If paid within 14 days	180.00	180.00	0.00	180.00	Non vatable
Smoking in smoke free premises or work vehicles	Fixed penalty notices (FPN's)*	50.00	50.00	0.00	50.00	Non vatable
	If paid within 14 days	30.00	30.00	0.00	30.00	Non vatable
Failure to display no smoking signs	Fixed penalty notices (FPN's)*	200.00	200.00	0.00	200.00	Non vatable
	If paid within 14 days	150.00	150.00	0.00	150.00	Non vatable
Unlawful deposit of waste	Fixed penalty notices (FPN's)*	400.00	400.00	0.00	400.00	Non vatable
	If paid within 10 days	200.00	200.00	0.00	200.00	Non vatable
Householder Duty of Care	Fixed penalty notices (FPN's)*	400.00	400.00	0.00	400.00	Non vatable
	If paid within 10 days	200.00	200.00	0.00	200.00	Non vatable
Smoke and Carbon Monoxide Regulations	Fixed penalty notices (FPN's)*	5,000.00	5,000.00	0.00	5,000.00	Non vatable
Housing Act 2004 Charging for Notices	Charge for Notice served	355.00	355.00	0.00	355.00	Non vatable
Minimum Energy Performance Certificate	The Energy Efficiency (Private Rented Property) (England and Wales) Regulations 2015.	5,000.00	5,000.00	0.00	5,000.00	Non vatable
*statutory fee						



No increase
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## BUILDING CONTROL – GENERAL NOTES

### THE BUILDING ACT 1984 : THE BUILDING REGULATIONS 2010 (As amended)

The building owner or agent must make a building regulations application and pay a fee for the construction of new works. All work must comply with the 2010 Building Regulations (as amended).

The person carrying out the building works is to liaise with and meet the requirements of the Local Authority Building Control and give the required notice for certain key stages of works as detailed in the guidance below.

The charges set out on the following pages have been set in accordance with the Building (Local Authority Charges) Regulations 2010. The tables give the charges for various categories of work.

#### Full Plans Applications Charges

The 'charges' shown in the following tables relate to Full Plans Applications. For the definition and details of Full Plans Applications please visit the respective Council's website.

#### Building Notice Applications Charges

Where building work is of a relatively minor nature, the Building Notice charge is the same for the Full Plans Application charge except for Cotswold District Council where the Building Notice charge is as shown on the relevant Tables.

For the definition and details of Building Notice Applications please visit the respective Council's website.

A Building Notice Application will not, in the majority of situations, be accepted for new dwellings. It is also likely that new dwellings may potentially attract additional charges depending on what level of design input has been achieved by the applicant.

#### Regularisation Applications (Retrospective Works) Charges

The charge required when depositing an application for regularisation (or reversion) is 100% of the appropriate charge as listed in the following tables **excluding VAT**, with an additional 50% premium added to it. This type of application is exempt from VAT.

For the definition and details of Regularisation Applications please visit the respective Council's website.

#### Works to provide access and facilities for disabled persons

Charges are not payable when the proposed work is to provide access and facilities in an existing dwelling or an extension to store equipment or provide medical treatment for a disabled person. In order to claim exemption, the appropriate evidence as to the relevance of the adaptation for the person's disability must accompany the application.

No increase

Building Control	2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
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**TABLE A – NEW DWELLINGS** e.g. flats, houses with total floor area of less than 300m<sup>2</sup> )

Dwellings 1	Full Plans Charge	606.00	606.00	121.20	727.20	Vatable
	Building Notice Charge	660.00	660.00	132.00	792.00	Vatable
Dwellings 2+		Price on application				
<p>a) Where more than 1 dwelling is proposed, charges will be calculated on an individual application basis; please contact Building Control for a competitive quotation.</p> <p>b) New dwellings over 300m<sup>2</sup> in floor area – charges to be</p> <p>c) No additional fees are payable for different associated garages, built at the same time as the dwelling(s) concerned.</p> <p>d) Local Authority Building Control (LABC) can provide competitively priced 10 year Structural Warranties for new housing (including conversions, social housing, self-build and completed housing) and commercial buildings. For more details and prices contact 0845 0540505 or <a href="http://www.labcwarranty.co.uk">www.labcwarranty.co.uk</a></p>						

**TABLE B – DOMESTIC AND COMMERCIAL EXTENSIONS TO A SINGLE BUILDING**

Erection / Extension of a garage (30m <sup>2</sup> to 60m <sup>2</sup> )	Full Plans Charge	296.00	296.00	59.20	355.20	Vatable
	Building Notice Charge	325.00	325.00	65.00	390.00	Vatable
Garage conversion to habitable accommodation	Full Plans Charge	222.00	222.00	44.40	266.40	Vatable
	Building Notice Charge	244.00	244.00	48.80	292.80	Vatable
Loft conversion up to 100m <sup>2</sup>	Full Plans Charge	591.00	591.00	118.20	709.20	Vatable
	Building Notice Charge	650.00	650.00	130.00	780.00	Vatable
Loft conversion over 100m <sup>2</sup>		Price on application				
Extension up to 20m <sup>2</sup>	Full Plans Charge	458.00	458.00	91.60	549.60	Vatable
	Building Notice Charge	503.00	503.00	100.60	603.60	Vatable
Extension 20m <sup>2</sup> up to 60m <sup>2</sup>	Full Plans Charge	606.00	606.00	121.20	727.20	Vatable
	Building Notice Charge	660.00	660.00	132.00	792.00	Vatable
Extension 60m <sup>2</sup> up to 100m <sup>2</sup>	Full Plans Charge	762.00	762.00	152.40	914.40	Vatable
	Building Notice Charge	838.00	838.00	167.60	1,005.60	Vatable
Extension over 100m <sup>2</sup>		Price on application				
<b>Notes:</b>						
a) References to floor area relate to the total internal area of all storeys.						
b) Where more than one extension is proposed, the floor areas must be added together to determine the total charge.						
c) Some alterations to buildings to improve facilities for disabled persons are exempt from charges. For details and advice please contact us.						

**TABLE C – ALL OTHER WORK**

Under £1,000	Full Plans Charge	111.00	111.00	22.20	133.20	Vatable
	Building Notice Charge	122.00	122.00	24.40	146.40	Vatable
£1,001 to £5,000	Full Plans Charge	222.00	222.00	44.40	266.40	Vatable
	Building Notice Charge	244.00	244.00	48.80	292.80	Vatable
£5,001 to £10,000	Full Plans Charge	296.00	296.00	59.20	355.20	Vatable
	Building Notice Charge	326.00	326.00	65.20	391.20	Vatable
£10,001 to £20,000	Full Plans Charge	407.00	407.00	81.40	488.40	Vatable
	Building Notice Charge	448.00	448.00	89.60	537.60	Vatable
£20,001 to £30,000	Full Plans Charge	577.00	577.00	115.40	692.40	Vatable
	Building Notice Charge	635.00	635.00	127.00	762.00	Vatable
£30,001 to £40,000	Full Plans Charge	704.00	704.00	140.80	844.80	Vatable
	Building Notice Charge	774.00	774.00	154.80	928.80	Vatable
£40,001 to £50,000	Full Plans Charge	813.00	813.00	162.60	975.60	Vatable
	Building Notice Charge	894.00	894.00	178.80	1,072.80	Vatable
£50,001 to £60,000	Full Plans Charge	998.00	998.00	199.60	1,197.60	Vatable
	Building Notice Charge	1,098.00	1,098.00	219.60	1,317.60	Vatable
£60,001 to £70,000	Full Plans Charge	1,073.00	1,073.00	214.60	1,287.60	Vatable
	Building Notice Charge	1,180.00	1,180.00	236.00	1,416.00	Vatable
£70,001 to £80,000	Full Plans Charge	1,183.00	1,183.00	236.60	1,419.60	Vatable
	Building Notice Charge	1,300.00	1,300.00	260.00	1,560.00	Vatable
Over £80,000		Price on application				

For competitive quotations for projects over £80,000 please contact the 01993 861651 or by emailing [building.control@westoxon.gov.uk](mailto:building.control@westoxon.gov.uk) building control team on

No increase

Building Control	2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
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**TABLE C – ALL OTHER WORK *continued***

Electrical installations if not using a competent electrical engineer	Full Plans Charge	460.00	460.00	92.00	552.00	Vatable
	Building Notice Charge	506.00	506.00	101.20	607.20	Vatable
New windows install by non FENSA opp – up to 8 windows	Full Plans Charge	120.00	120.00	24.00	144.00	Vatable
	Building Notice Charge	132.00	132.00	26.40	158.40	Vatable
New windows install by non FENSA opp – over to 8 windows	Price on application					

**Notes on additional services:**

a) Local Authority Building Control (LABC) can provide competitively priced 10 year Structural Warranties for new commercial buildings.

For more details and prices contact 0845 0540505 or [www.labcwarranty.co.uk](http://www.labcwarranty.co.uk).

b) SAP/EPC and SBEM calculations can be provided – price on application.

c) Air pressure testing can be provided – price on application.

For more information please contact:

The building control team on 01993 861651 or Email: [building.control@westoxon.gov.uk](mailto:building.control@westoxon.gov.uk)

**TABLE D – ADDITIONAL SERVICES**

<b>Additional Services</b>	Charge to administer an application which has not been visited for 10 years.	146.00	146.00	29.20	175.20	Vatable
	Services will be charged on an hourly rate of £ 73.00 per hour (including VAT).	73.00	73.00	14.60	87.60	Vatable
<p>Other relevant services not covered by the previous tables may be undertaken on a 'cost recovery' basis. The following are examples of additional services which the Council may provide:</p> <ul style="list-style-type: none"> <li>· Provision of Completion Certificates e.g. where requested more than six months after completion of the building work</li> <li>· Advisory work in connection with i) demolition of buildings and ii) dangerous structures</li> </ul>						

Increase 10%

Environmental Services		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
<b>Dog Control (Release of an impounded Stray Dog)</b>	Statutory Fee	25.00	25.00	0.00	25.00	Non vatable
	Kennelling per day	22.00	24.00	0.00	24.00	Non vatable
	Administration Fee	36.50	40.00	0.00	40.00	Non vatable
	Delivery Charge (Optional return of dog to owner by the kennels)	53.90	59.00	11.80	70.80	Vatable
Note: The cost of veterinary treatment will be passed on in full to the dog owner. Owners in receipt of an income-related benefit shall only be charged for kennelling and the delivery charge (if requested), plus any veterinary costs incurred. This only applies in respect of the first recorded stray. Thereafter, full charges apply.						
<b>Dog Chipping</b>	Standard (subject to availability)	18.20	20.00	4.00	24.00	Vatable
	Concessionary (subject to availability)	18.20	20.00	4.00	24.00	Vatable
<b>Other Services</b>	Public Sewer Searches*	30.00	30.00	0.00	30.00	Non vatable
	Chipping Norton Mop Fair	5,250.00	5,250.00	1,050.00	5,250.00	Exempt
	Woodstock Fair	2,625.00	2,625.00	525.00	2,625.00	Exempt
<b>Home Improvement Agency:</b>	Agency Fees for Grant-aided Works up to £5,000	17% of cost	15% of cost			As Applicable
	Agency Fees for balance of Grant-aided Works Above £5,000	14% of cost	15% of cost			As Applicable
	Small Repairs Fee - Estimates quoted at £20 per hour plus VAT (if applicable) plus cost of materials used					As Applicable
	Agency Fees for balance of Grant-aided Works Above £5,000	14% of cost	15% of cost			As Applicable
	Small Repairs Fee - Estimates quoted at £20 per hour plus VAT (if applicable) plus cost of materials used					As Applicable
<b>*statutory fee</b>						

Increase 8%

Street Signage, Naming and Numbering		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Address and Street Name Amendments	Change of address	66.67	72.00	0.00	72.00	Non vatable
	Allocating a name to a property or allocating a number to a named property	66.67	72.00	0.00	72.00	Non vatable
	Change of a commercial building address	66.67	72.00	0.00	72.00	Non vatable
	Change of street name at residents, developers or parish/town council request	399.42	431.00	0.00	431.00	Non vatable
	Plus additional charge per property/unit where consultation with existing residents	44.10	48.00	0.00	48.00	Non vatable
Naming and numbering of a block of flats	Block of flats: up to 20 flats	199.50	215.00	0.00	215.00	Non vatable
	Block of flats: 21-50 flats	0.00	300.00	0.00	300.00	Non vatable
	Block of flats: 51+ flats	0.00	400.00	0.00	400.00	Non vatable
Naming and numbering of new properties including commercial buildings	Per Unit up to 5 plots	66.67	72.00	0.00	72.00	Non vatable
	6 - 25 plots	564.27	609.00	0.00	609.00	Non vatable
	26 - 75 plots	877.59	948.00	0.00	948.00	Non vatable
	76 - 150 plots	1,253.80	1,354.00	0.00	1,354.00	Non vatable
	151 - 250 plots	1,567.23	1,693.00	0.00	1,693.00	Non vatable
	251 - 350 plots	1,880.76	2,031.00	0.00	2,031.00	Non vatable
	351 - 500 plots	2,194.18	2,370.00	0.00	2,370.00	Non vatable
Additional charges where new street names are required:	501 or more plots	2,507.61	2,708.00	0.00	2,708.00	Non vatable
	1 - 5 new street names	250.85	271.00	0.00	271.00	Non vatable
	6 - 10 new street names	501.48	542.00	0.00	542.00	Non vatable
Additional charge where new Court names are required	10 or more new street names	627.06	677.00	0.00	677.00	Non vatable
	Per Court name	0.00	160.00	0.00	160.00	Non vatable
Charge for a developer amending plans after naming and numbering has commenced		133.35	144.00	0.00	144.00	Non vatable
Providing a Letter of Certification	Per letter of address certification	0.00	25.00	0.00	25.00	Non vatable
Charges for preparing site location plans and supervising the installation of street nameplates	1-4 Nameplates	209.90	209.90	41.98	251.88	Vatable
	5-8 Nameplates	269.80	269.80	53.96	323.76	Vatable
	9-12 Nameplates	329.80	329.80	65.96	395.76	Vatable
	13-16 Nameplates	389.80	389.80	77.96	467.76	Vatable
	17-20 Nameplates	449.80	449.80	89.96	539.76	Vatable
	21-24 Nameplates	509.70	509.70	101.94	611.64	Vatable
	25-28 Nameplates	569.60	569.60	113.92	683.52	Vatable
29+ Nameplates	599.50	599.50	119.90	719.40	Vatable	
<b>The charges above include all necessary administration, site visits to carry out existing address checks, establishing any new street names required and the publishing of the new addresses to relevant organisations</b>						

Increase 10%

Environmental Services: Pest Control		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Pest Control - Domestic	Rats & Mice (per course of treatment)	58.90	65.00	13.00	78.00	Vatable
	<i>Note: Pest Control for rats and mice will be charged at the survey rate for occupiers of domestic premises in receipt of an income-related benefit</i>	19.50	21.00	4.20	25.20	Vatable
	Wasps	56.60	62.00	12.40	74.40	Vatable
	Second & Subsequent wasps nests treated during the same visit	28.10	31.00	6.20	37.20	Vatable
	Other Insects	74.10	82.00	16.40	98.40	Vatable
	Other Insects - all following visits	39.60	44.00	8.80	52.80	Vatable
	Abortive Calls and Surveys	19.50	21.00	4.20	25.20	Vatable
Pest Control - Commercial	All pests (except wasps) per hour (min 1 hour)	94.20	104.00	20.80	124.80	Vatable
	Wasps (includes materials)	94.20	104.00	20.80	124.80	Vatable
	Abortive Calls and Surveys per ½ hour (min ½ hour)	47.10	52.00	10.40	62.40	Vatable

Increase 10%

Environmental Services: Trade Waste		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Commercial & Schedule 1 Waste (Refuse) Cost per collection	180 Litre Bin (Schedule 1 only)	5.40	6.00	0.00	6.00	Non vatable
	240 Litre Bin	7.20	8.00	0.00	8.00	Non vatable
	360 Litre Bin	11.20	12.00	0.00	12.00	Non vatable
	660 Litre Bin	14.60	16.00	0.00	16.00	Non vatable
	1,100 Litre Bin	20.70	23.00	0.00	23.00	Non vatable
	660 Litre Bin - Clinical	14.40	16.00	0.00	16.00	Non vatable
Commercial & Schedule 1 Waste (Refuse) Annual once per week collection	180 Litre Bin (Schedule 1 only)	280.80	312.00	0.00	312.00	Non vatable
	240 Litre Bin	374.40	416.00	0.00	416.00	Non vatable
	360 Litre Bin	582.40	624.00	0.00	624.00	Non vatable
	660 Litre Bin	759.20	832.00	0.00	832.00	Non vatable
	1,100 Litre Bin	1,076.40	1,196.00	0.00	1,196.00	Non vatable
	660 Litre Bin - Clinical	748.80	832.00	0.00	832.00	Non vatable
Commercial & Schedule 1 Waste (Recycling) Cost per collection	180 Litre Bin (Schedule 1 only)	3.53	4.00	0.00	4.00	Non vatable
	240 Litre Bin	4.74	5.00	0.00	5.00	Non vatable
	360 Litre Bin	7.34	7.00	0.00	7.00	Non vatable
	660 Litre Bin	10.15	10.00	0.00	10.00	Non vatable
	1,100 Litre Bin	14.41	14.00	0.00	14.00	Non vatable
Commercial & Schedule 1 Waste (Food)	23 Litre Caddy	3.90	4.00	0.80	4.80	Vatable
	140 Litre Bin	4.85	5.00	1.00	6.00	Vatable
	240 Litre Bin	5.68	6.00	1.20	7.20	Vatable
	360 Litre Bin	6.67	7.00	1.40	8.40	Vatable
	660 Litre Bin	9.14	9.00	1.80	10.80	Vatable
These charges are net of VAT as per a change in HMRC policy but may be subject to future review						

Increase 10%

Environmental Services:		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Prepaid items	*Pre paid plastic sacks - per sack (Refuse)	2.90	3.00	0.00	3.00	Non vatable
	*Pre paid stickers - per sticker (Refuse)	2.90	3.00	0.00	3.00	Non vatable
	*Pre paid plastic sacks - per sack (Recycling)	2.40	3.00	0.00	3.00	Non vatable
	*Pre paid stickers - per sticker (Recycling)	2.40	3.00	0.00	3.00	Non vatable
<b>*Service to be available where wheeled bins are unsuitable</b>						
For Domestic use only:- Bulky household waste charges	Contaminated bin	106.60	117.00	0.00	117.00	Non vatable
<b>Waste collection from commercial establishments. (See page 12.27 for chargeable items)</b>						
Green Waste Collection		40.00	45.00	0.00	45.00	Non vatable
Recovery of Abandoned Trolleys (per trolley)		55.40	61.00	12.20	73.20	Vatable
Container Delivery	Black Boxes & Food Caddies*	5.30	5.00	0.00	5.00	Non vatable
	Household Waste Bin 240ltr*	10.50	11.00	0.00	11.00	Non vatable
	Larger Waste Bins 1100 & 660ltrs*	21.00	21.00	0.00	21.00	Non vatable
Emptying of litter/dog waste bins	Per empty	0.00	8.37	0.00	8.37	Non vatable

Increase 10%

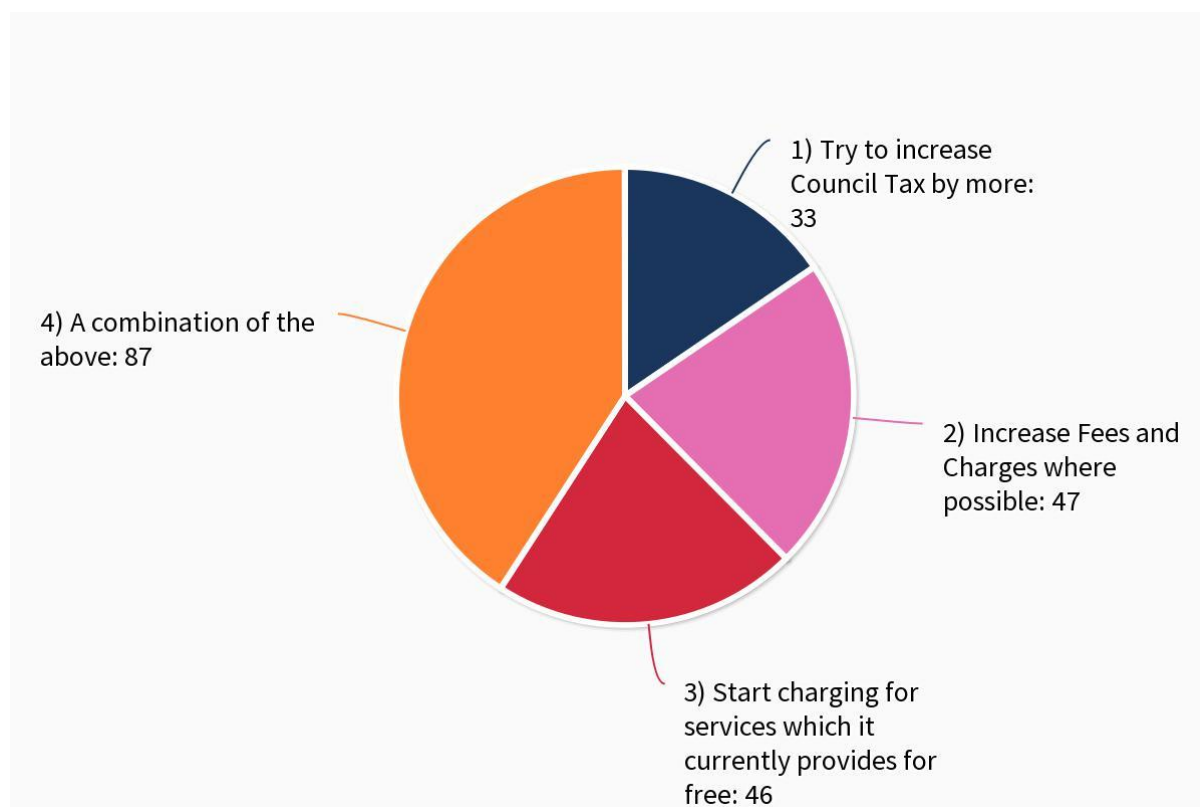
Bulky Household Waste Collection Service		2022/2023 Basic Charge £ p	2023/2024 Basic Charge £ p	VAT £ p	2023/2024 Total Charge £ p	VAT Status
Normal Household items*	Up to 4 items	30.00	33.00	0.00	33.00	Non vatable
	Each additional item with a limit of up to two additional items	10.00	11.00	0.00	11.00	Non vatable
Non - standard household items	Non - standard household items	30.00	33.00	0.00	33.00	Non vatable
Please refer to <a href="http://www.Westoxon.gov.uk">www.Westoxon.gov.uk</a> for the up to date list of collectable items.						
Note: The Council will not collect the following items: Asbestos, Bricks, Builders Rubble, Car Shells, Chemicals, Gas Bottles, Oil Drums, Paint, Trailers, Vehicle Engines (or other parts) or Vehicle wheels/tyres						



**West Oxfordshire District Council Budget Consultation 2023/24**

We received a good response to our budget survey which we appreciate as we welcome resident’s views. All free text suggestions from question 3 which related specifically to the leisure service have been passed on to the leisure management team and our leisure operator, and all free text responses on question 5 related to the Council are printed in full below.

Q1) Do you think that in order to increase income the Council should..

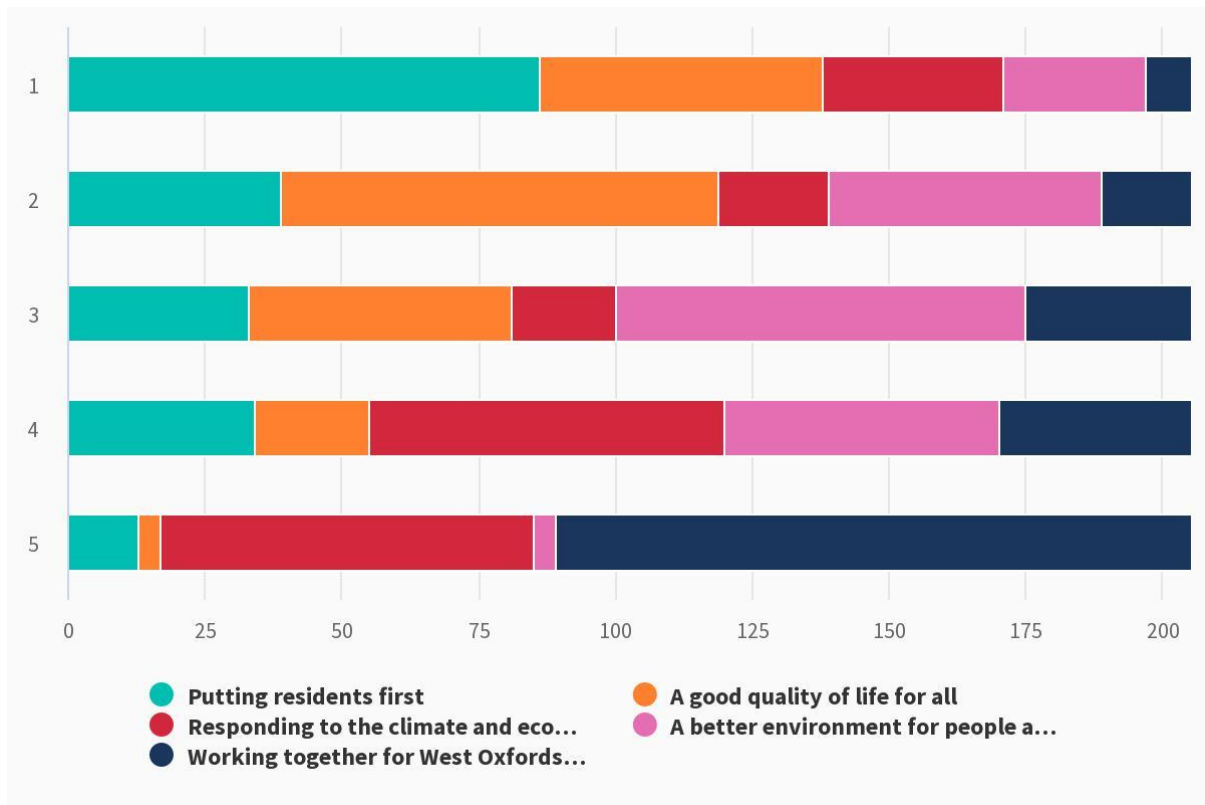


Q2) The Council is proposing the following priorities, which have been developed after consultation with residents. Please rank them in order of importance to you:

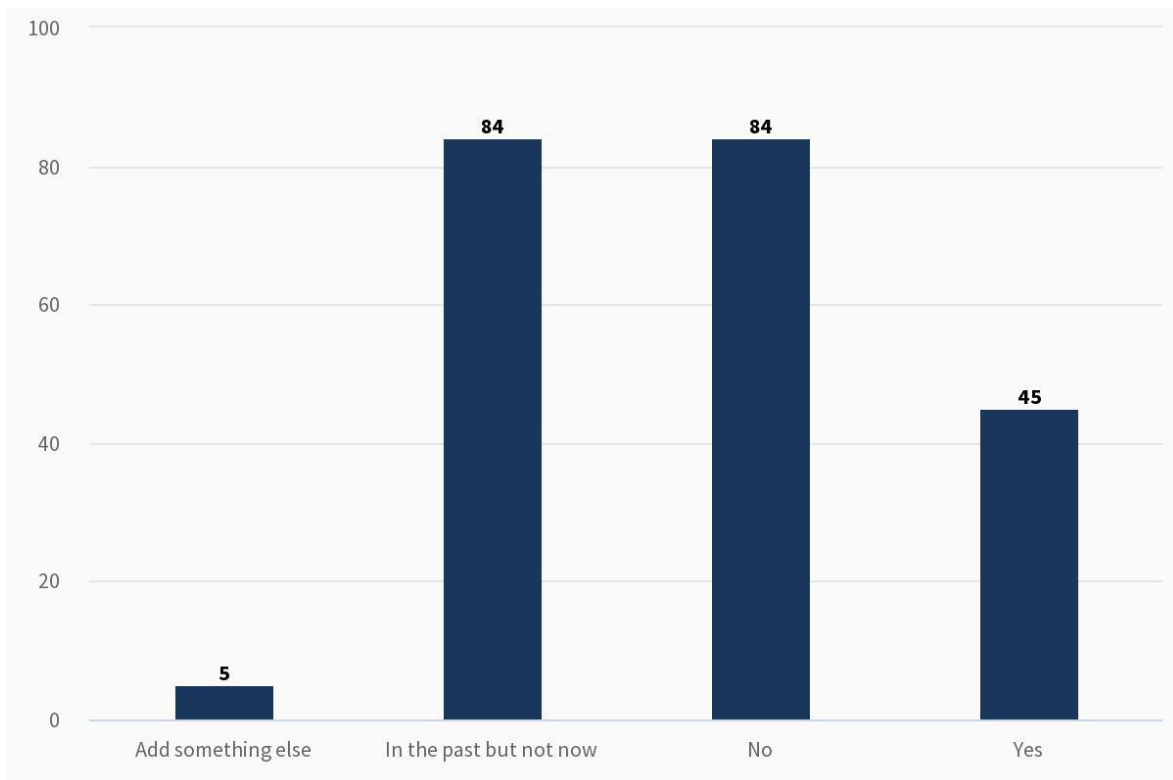
1. Putting Residents First
2. Enabling a Good Quality of Life for All
3. Creating a Better Environment for People and Wildlife
4. Responding to the Climate and Ecological Emergency
5. Working Together for West Oxfordshire

The bar chart below shows the priorities ranked by respondents i.e. “Putting residents first” (in green) was the highest priority of most residents featuring strongly in the top half of the table, closely followed by “A good

quality of life for all” (in orange). The lowest priority was “Working together for West Oxfordshire” (dark blue) which you can see most heavily in the bottom half of the table.



Q3)a) Do you use the Council's leisure centres?

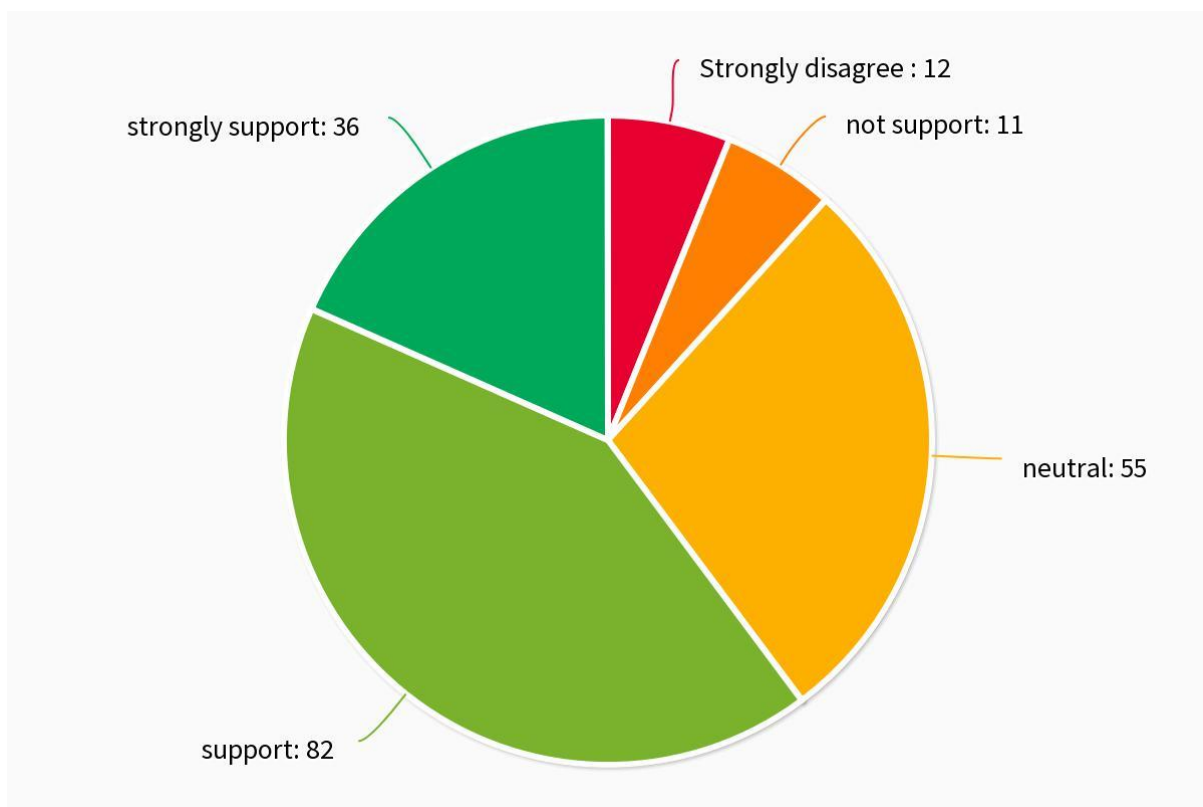




The word cloud shows the most frequently used words or phrases. Swimming featured highly in the responses. While residents are aware that the Council is the main provider of access to swimming pools, many of the comments centred around the type of swimming sessions they would like to see. All suggestions for this and other types of facility have been passed to the leisure team and through them to GLL, our leisure provider and will be taken into consideration when planning the way forward for the leisure service.

We highlighted a list of potential measures that we could consider introducing in order to reduce the financial strain on the Leisure Service and asked what level of support there was for them if it helped to keep the centres open and the pools in use.

- Pools closing one day a week
- Limiting usage of the outdoor pool to the warmest months
- Restricting Leisure Centre opening hours, again at times of very low usage
- Closure of smaller facilities at quieter periods
- Temporary closure of some high loss making facilities such as underutilised pitches



Q5. Are there any other comments you would like to make on our priorities or any other aspect of the Council's spending and service delivery?

- More mental health support for children and young adults.
- Spend money on a safe footpath from Carterton to Witney. I currently HAVE TO use my car to get to Witney.
- This was a really poor survey. Forcing choices between options when I don't agree with anything listed
- "I fully understand the need to cut costs in these times of extremely high energy prices. Cutbacks are inevitable. However I would strongly disagree with the statement 'reduce the pool opening by a few carefully chosen hours per week during the winter season at times when they have extremely low usage' With a bit more care, everyone can still be catered for but as it is, it seems it is just the late 'swim for fitness' sessions that have been axed and there is now little opportunity to swim at either Witney or Carterton most weekday evenings after 8:30 and none at all after 9pm. Whilst I realise that such sessions have been poorly attended prior to the turn of year, this has historically always been the case in the run up to Christmas. It would have made sense to axe the sessions temporarily then. But to close such sessions in January seems self-defeating. Last night I counted 29 people at one point during the 7:30-8:30 session - one off capacity I believe. It is well known that January is the one month where attendance at Leisure Centres can almost be guaranteed. Witney and Carterton pools are 5 miles apart and many people use both interchangeably depending on available sessions. It therefore makes perfect sense to avoid duplication and trim similar sessions that are running at both simultaneously. But to cut back at both at the same time defies logic. Would it not make more sense to keep a swim for fitness session open at one of these pools and close the corresponding session at the other? Perhaps alternate pools throughout the week? As it stands there is no Swim For Fitness session at either Witney or Carterton after 4pm on a Friday - not much use for the working person! Another factor regarding attendance I believe is the personal cost. Yes, it costs more to run the pools now but by increasing entry to £6.90 for the casual swimmer you are deterring people from attending at all. Surely it makes more sense to reduce it to a level where people are encouraged to attend - £4.90 (ie less than a fiver) for example. Afterall £4.90 x 10 is £49. £6.90 x 0 is zero. When sessions are poorly attended there is surely scope to reduce the cost per session to such a point where people feel they are getting value for money. The pool will be open regardless so it makes sense to have it populated."
- More better maintained football pitches and more atps
- More detailed consultations with residents: e.g. the document about the Witney Local Cycling and Walking Infrastructure Plan is really excellent
- "Since when do the council have any services for free? I pay £200 per 12 months (£2,400 per year) so I don't consider anything is free. A surplus? You shouldn't need to increase anything then!!
- I know more could be saved, having worked for OCC in the past there is a huge waste of money going on ridiculous things. As someone else said get rid of middle and higher management that haven't a clue what they're doing but get paid loads of money for doing nothing. How about stopping all the extra sick pay staff get?"
- These decisions don't take into account years, pre-pandemic of poor/inconsistent maintenance of facilities. They also don't take into account that it is impossible to phone GLL to receive updates, become a member or renew your membership. They don't take into account the poolside staff's frustration with not being able to access management when necessary. Hence people vote with their feet and either don't join because they hear of the poor service, or join for a short time and don't go back. I fit this category and GLL lost me to the University of Oxford sports centre. It takes me a round trip of 2 hours to get there and home using public transport, and the cost is more. Yet I know what I am paying for.
- The Woodstock pool isn't open most of the year and when it is, it closes too early for me to use as I'm not back from work early enough. Please don't reduce its opening hours any more.

- Q1 and Q2 are loaded questions. They are biased towards increasing spending on environmental issues, many of which residents do not support such as Market sq, High Street Closure, Further 20mph zones, removal of barriers etc. - in fact many of the proposals being pushed forward by WTC and West Oxon. There are no opportunities to register NO for these questions.
- Restart the production of a printed annual waste collection calendar/ timetable for issue to residents who cannot access the internet.
- I do not agree with any of the suggestions in question 1. I think the Council should reduce its costs by being more efficient and targeting the essential services.
- What does 'putting residents first' actually mean?
- As long as it doesn't get too busy at certain times of the day or that would put me off going even more
- Being truly environmentally sustainable would save money in the long run.
- Don't think £75k should have been/be spent on 2 electric waste vehicles, when social care services need funding. NB I do support EV's and drive 1 myself!
- I would have thought you could save money internally, getting rid of middle management etc
- Make sure your spending is under control and is very good value for OUR money
- Keep up the good work!
- Better bin service as waiting weeks for bin after broken by bin men
- "Is it necessary to keep all street lights on all night
- Some roads are so full of potholes they cause a danger to road users! I think good roads should be a priority"
- There needs to be strict adherence to builds / renovations in conservation areas. What is being allowed is not with the preservation of buildings or land and green spaces.
- "The fact that the climate and ecological emergencies have a high profile across the Council's planning and budgeting is excellent and in keeping with the principles to which the West Oxfordshire Alliance declared its commitment on coming to power. I should like to see a clearer commitment to social equality, i.e. wherever possible putting the burden of higher costs on to those residents who can afford to contribute a bit more. That is why I favoured increasing Council Taxes over increasing or introducing charges. However, although Council Tax is relatively progressive as opposed to (flat) charges, its very existence can be an intolerable burden to families that are having to choose between heating and eating. Would it be possible to exclude the lowest bands (A, B) from any increases? Another way of distributing costs more fairly would be to introduce exemptions from any new charges introduced. I appreciate that there could be administrative complications to this, but would it be relatively simple to make receipt of welfare benefits (not pension) a criterion for exemption?"
- "Question 1 needs an option for 'none of these'. What a joke. How about: Reducing wastage Increasing efficiency Resolving corruption, Not backing ludicrous schemes, Not lining your own pockets to the detriment of everyone else, Not shifting the blame of terrible decisions elsewhere- take some responsibility! Stop making non-religious residents pay for parish and church costs. "
- The cost in this area is crazy, and you are thinking of increasing try to find ways to reduce
- Q2 (priorities) - all meaningless fluffy phrases. Needs some clear objectives with targets, timeline and measures
- The centres require more advertising of activities and available services it's an overlooked facility
- I Petition you to keep the council tax rate increase at Zero percent this year to support West Oxfordshire Families through the Cost of living Crisis. You can do this. Cut the IT Budget in half, delay replacement IT, eliminate paper, Reduce the Waste cost increases by upping recycling, and lower the £0.6m increase in leisure costs.
- The bin men need to be handling the bins with care just chucking them down when they've emptied them and causing damage to the bins then we have to claim for new bins is false economy
- More for youths, give them a chance a safe place.
- "To increase funding you should be challenging OCC about the amount that's taken by the county. Being realistic about how much it ACTUALLY costs to run WODC with appropriately funded police,

fire services, road maintenance, waste collection, councillors, etc, rather than cutting back on public services. Cutting services to save money is not the same as "efficiency savings". Also, how did WODC end up with a surplus of £750k? That is poor financial planning and hides the real world cost of running WODC. A surplus implies that all services and responsibilities of WODC are in perfect order with no room for improvement. "

- You still have to heat pools when you shut the centres, cutting hours that are open only saves wages, GLL are making a fortune.
- Service delivery: pay much more attention to sewage infrastructure when assessing planning applications please.
- "No"
- "Services such as pest control should be the same charge to all no subsidies.
- The leisure centre is a priority for health and fitness and should not be sacrificed.
- Council tax should be frozen for residents whilst there is a cost of living crisis and single occupants should have a 50% discount and not a mere 25%. Any rises should be for second homes only."
- Better use of section 106 funding to provide local services such as shops and/or public transport.
- "It is quite clear that new houses have far outstripped the infrastructure in every way; surgeries, roads, parking spaces even outside your own home. Many local people feel disenfranchised and unable to stop the flood of our once rural county becoming an extension of Little London. Enough."
- All Councillors should be involved, and all views listened to
- keep things maintained so that people can be healthier and happier
- why do we have to pay for garden waste when we have such small gardens
- yes garden we have very small gardens so can not compost ourself and have to pay extra for weeds to be taken away
- More money/support for sports clubs towards grants needs to be made available. To support the council with their budget, they should look more at supporting clubs to access granting to improve facilities on offer
- Good luck as it's a very challenging time for local authority finances
- I value a clean environment above everything. Better litter removal, more bins and more notices telling people not to drop litter on our roads and countryside.
- Stop wasting money. Councils have the money but waste so much on 20 mile road schemes , restricting the high street, Witney was a nice town but it's slowly turning into dying town by council decisions .
- Change your pension scheme from defined benefit to defined contribution so it aligns with industry and the real world.
- Any attempts to reduce general opening hours of District leisure Centres in Oxfordshire should be fiercely resisted. Healthy body = healthy mind. Instead of spending tax payers' money on expensive, untested fripperies like LTN's and filter traffic zones in Oxford, the focus should be on providing value for money services for its' council-tax-paying citizens.
- Where is the EYFS funding that was never utilised? Facilities for EYFS and Primary/secondary schools need to be developed
- Think leisure centre could be proved more and some special offers
- Leisure centres need to be cleaner and less expensive
- Cutting back pool hours better than losing them all together.
- "Remove the ltns from high st.
- Stop cars parking between town & Swan Court Witney on DYL. Reduce hrs on outdoor pools during winter makes sense."
- Take notice, respond and act on the wishes of West Oxfordshire residents.
- "Get rid of the pathetic 20mph speed limits.

- Provide more services for the elderly, both in the community and at home. Being a development manager for a local residential independent living my residents awfully suffer and becoming more and more isolated.
- Consider looking into supporting local community first responder (SCAS) trained. These could be personal from West Oxfordshire that respond just for West Oxfordshire. Currently CFRs are volunteers and can be called anywhere. WODC could have there own ""pool"" of CFRs funded by West Oxfordshire residents. Having these types of resources can be hugely beneficial especially on days where the emergency services are striking. "
- Look to see how more unattended use of facilities could work. For Example have a key card entry which allows you access to whatever you have booked. Badminton, Squash, Gym could all have card entry with a number to call for any emergency. Then they could be open 24 hours and gain more revenue?
- We need a local tip / recycling centre close to Chipping Norton, nothing since Dean Pit closed and the car park facilities closed, yet the population is increasing rapidly with all the new homes - why not incorporate into the planning needs for one of the big housing developments?
- Stop spending millions on hotel rooms for migrants and use the money to keep public services alive.
- Introduce CIL payments
- A great deal of the priorities that you have seem to be for a minority of citizens
- "With regards to Q4: how long does it take to reheat a pool after heating isn't being provided? Does it cost more to heat a cold pool than maintain an existing warm one? I've heard of complaints about the pool being cold already - does that mean it's already being turned off for too long? If so, this will surely lead to a continued decline in use so creating something of a Catch-22. Can more environmentally-friendly means of heating be used? PVs on the roof to heat the pools for example? I appreciate this is an expensive capital outlay which might not be feasible but surely provides longer term improvements and contributes to responding to the climate emergency.
- Can you improve marketing of existing resources to encourage more use? I don't really know what leisure facilities are available and as someone who participates in a lot of sport myself (parkrun; running 3 times per week; home workouts), if I don't know, there's a strong chance others won't know either.
- Final comment: Please don't cut library resources!"
- Disabled/Access for all
- Why reduce opening, fixed costs will remain but you reduce potential income
- Stop spending money on useless ideas like 20 m p h. Schemes and invest it in things that really matter - increase the temp of the pool then people might use it.
- Change street lights to led or turn every other one off in highly lit zones
- Control housing development around villages or, at least ensure it suits the vernacular of the area (most don't and are just a developers mishmash of cheap materials and styles that make no esthetic contribution to the rural character of West Oxfordshire. Ensure meaningful mitigation is put in to support wildlife and reduce the impact of climate change, also, that sufficient infrastructure is in place and that the mix of housing actually meets local needs. Most of the new local developments are bout providing a dormitory for Oxford and commuters further afield and profits for developers. The huge solar development proposed is ludicrously inappropriate and will not provide the energy outcomes being touted by the developers.
- It would be good to see Council workers working rather than parked up in lay-bys smoking showing no interest in getting on with the job.
- Closing outdoor pools in the winter would be the most logical and best way to save money.
- don't spend so much on closing off oxford city; you may not like cars but the bus service is totally inadequate here.
- West Oxfordshire has a negligible effect on climate change. Council taxpayers money would be better spent on local issues. Perhaps getting the bins collected on time.
- no



- If there are no alternatives i would rather see facilities limited than costs increased. ie less opening hours.
- More facilities in the outlying villages where we get little or no help from the council. Buses have been cut, roads are in a state of disrepair, no footpaths outside the village so you cannot walk safely, especially in the dark or bad weather. We pay more council tax than those in towns but get far less for what we pay.
- "Road maintenance, road sign maintenance, street cleaning, car parking enforcement.
- Whole West Oxfordshire area looks uncared for, to outsiders it must look like we take no pride in the district."
- Re swimming pool costs - I'm not sure how closing a pool for a few hours or one day a week will reduce utility costs. The water will still need circulating and heating to stay at temperature. It seems to me that the only savings will be on lifeguarding. If you let the temperature drop, you'll then need more gas to get it back up to a temperature in which small children can learn and enjoy the water. This is a very tricky one, in my opinion. Ideally it would be better to boost pool usage and income, rather than so something which in my view won't generate significant savings.
- Supporting vulnerable residents through the cost of living crisis must be the priority.
- Charge for car parking in Witney town centre. Increasing council tax too much just adds to everyone's misery. Look into raising more money on assets by changing offices and other commercial premises to flats for example-there is a huge deficit in rental properties in Witney-this has been done in London. Perhaps give up altogether on the leisure centre? There are other gyms and facilities in Witney, better run, with longer opening hours at a competitive price. Sort out the paperwork and make more processes digital. Support the issuing of riding school licences by BHS and ABRS instead.
- If it is in your remit, sack the people who established blanket 20 mph speed limits in wholly inappropriate places in Witney.
- Your priority should be to identify efficiency savings and those that are abusing the benefits system. Not raising council or business rates for already struggling members of the community
- Roads and pathways maintained in a usable condition
- Public services such as leisure centres should be available regardless of increased costs - not closed. Spend less money on 20mph schemes that are not suitable in many areas and lack public support. Increased spending on public transport and infrastructure.
- Stop outsourcing, every outsourced service is making a profit for someone else money which should stay in the town/ county to provide the services why have the council upgraded a bin lorry to move to electric vehicles when the contractor providing the service makes a profit?
- Why spend £8m on reduced speed limits when you've got no money?
- "The limited detail provided makes it very difficult to comment on the allocations. I can't tell, for example, where public transport sits or where I can feedback on the removal of bus services to Churchill. I don't want to buy a second car, but I must now.
- The priorities above are so generic to be meaningless. What do they actually mean you would do differently? Please make this kind of consultation specific so that it is meaning and impact. I can only conclude that it has been designed to be so vague that the results will support whatever decisions you intend to make anyway. This is a really shame and missed opportunity.
- "Stop the OCC interfering with West Oxon! The money they have spent on the 20MPH scheme should have been put towards the Shores Green development!
- Please don't even think about removing free parking!!!"
- Repair the roads, cut out bike lanes,
- More needs to be spend on maintaining things the council spend money on either as facilities and infrastructure. Too often we see things broken and failing because no money has been allocated to maintain - footpaths, footbridges, trees not pollarded becoming oversized and branches and boughs falling into the river and impeding the flow. Styles and gates around local paths broken and left unrepaired

- "Adult users should directly contribute more for the leisure services they consume, as they often do for private leisure facilities.
- WODC should not be trying to 'save the planet' at our expense, that's a job for government. You could save a fortune by cutting out the food waste collections. AD produces only 10% more electricity than burning the waste at Ardley would, but consumes huge amounts of diesel, capital & manpower to collect the waste separately from other domestic waste in the first place.
- I don't understand the proposal to ""close pitches"". It was only a few days ago that you created a job to secure more pitches!
- "I do not agree with having the pool closed one day a week or limiting outdoor opening season. I do agree with measures such as improved lighting, making the old buildings more energy efficient etc and temporary closure of unused pitches.
- Please DO NOT increase council tax. Middle income families are struggling to buy food & heat their homes. Now is not the right time to increase taxes, even if that means services need to be (temporarily) cut back"
- I use my swimming pool regularly, but I am also struggling financially with the costs of swimming. I understand that the leisure centres are also struggling. IT IS IMPORTANT TO KEEP POOLS OPEN, but I really don't know what the solution is
- Two areas of concern where WODC doesn't get value for money: Its contract for road maintenance with Oxford County Council and its contract with Ubico for rubbish collection. They are not delivering on their contractual obligations to you, and you are not delivering to residents like me.
- Review all lighting in leisure centres more sensor lighting to reduce wastage. These facilities are essential to local communities and everything must be done to keep them open. Offer incentives to get people to join. Increase advertising, more referrals etc
- Reduce administration and management staff. Prioritise on only providing essential services. Stop all green and carbon net zero objectives.
- Yes stop wasting money on climate change no amount of money is going to make difference. Mother nature is going to do what it does we will just end up paying more tax. Also stop with this 20mph speed BS it has already costed us a lot and lastly open up the high streets and stop wasting money on things we don't need including supporting refugees
- Q1 - why no reduce spend option e.g. chasing non-sensical anti-car schemes and perhaps listening to residents views when proposing changes of this type. I have only been in the area for 2 years yet continually see you pushing forward with schemes against the wishes of the local residents
- I feel your priorities are only for the few and do not answer for the majority of the people. If your going to up the council tax and cut back on more valuable community equipment, then the public want to see their funding be used for the correct purpose. Not on a park and ride that doesn't even have a bus lane. Or the fact that all the speed limits have dropped which is now causing accidents and more pollution. We feel nothing has been thought out.
- Key areas should be protecting the most vulnerable in our society, addressing the climate and ecological crisis, ensuring public transport services are in place, helping with business support to help maintain employment and asking those who can afford to to pay a bit extra to help out wider society at this very difficult time.
- Have you looked at simple cost saving measures? For example I work for a Parish Council. We receive bills from WODC with 14 days payment terms. Why not change these to 28 days to reflect that most Councils only meet monthly and to save sending pointless reminders when payment is virtually certain. How much does this waste in postage? Also any thought to sending these bills electronically again saving postage.
- Mark a greater effort to get people to use the facilities. I.e underused pitches and gyms
- "Road maintenance needs to be improved. High costs of vehicle repairs are created due to potholes and other unrepaired road surfaces.
- "Because the Libdems vetoed the new reservoir they have condemned us to ongoing water shortages, hose pipe bans in summer. Also the crazy introductions of 20 mph speed limits in the county.

- If you want cycle paths widen the roads to accommodate them, do not put dotted lines on the roads where motor vehicles travel and pay exorbitantly to do so!
- As a lifelong cyclist and motor cyclist I can honestly say most of the bikes and riders are unfit to be on the road and are a danger to themselves and everybody else using the roads.No body should be cycling on the road without training, carrying written proof of it, and that the bike has been serviced and tested annually and fit for the road. They should also have third party insurance cover, as also should all pedestrians.
- Completely ban the use and sale of electric scooters, they are a complete and utter menace."
- Massive reduction in council tax our ridiculous charge for one month being in band F is approximately the annual charge in other European countries.
- On planning keep 5 year housing supply, insist all houses built to good eco standards and tackle Thames Water on sewerage and SSE on cost of delivering electricity supply.
- You need to recruit a specific individual to the recruit volunteer group to clean and maintain their own neighbourhood. We don't seem to care about where we live we just blame the 'council' for everything that is wrong and don't see the bigger picture.

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## Pay Policy Statement – West Oxfordshire District Council 2023/24

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## **1. Background**

1.1. The purpose of this Pay Policy Statement (Statement) is to meet the following requirements:

- s38 (1) of the Localism Act 2011 which requires the Council to approve a Pay Policy Statement annually prior to the commencement of the financial year;
- the Council's obligations under the associated statutory guidance set out in the Openness and Accountability in Local Pay: Guidance under section 40 of the Localism Act (February 2012) together with the Local Government Transparency Code 2015.

## **2. Scope of the Statement**

2.1. On the 1<sup>st</sup> November 2017 the majority of West Oxfordshire District Council employees TUPE transferred to the newly created wholly owned Local Authority (Teckal) Company, Publica (Support) Group Limited.

2.2. To avoid confusion and provide transparency this Statement will only apply to officers that are employees of West Oxfordshire District Council.

2.3. Details of pay for staff employed by Publica are found within Publica's statement of accounts.

2.4. The current Statement sets out the following elements:

- pay for each of the in scope officers
- remuneration of lowest paid officer
- the pay relationship between the highest paid officers and other officers
- performance related pay and bonuses, termination payments, transparency
- other aspects of remuneration.

## **3. Officers covered by the policy statement**

3.1. Below is a list of those officers covered by the Statement:

- Chief Executive (Head of Paid Service)
- Deputy Chief Executive (s151 officer)
- Director of Governance (Monitoring Officer)
- Other officers of the Council.

3.2. Those not covered by this statement include, officers who are wholly or primarily employed by Publica and who retain dual employment contracts to deliver statutory elements of their roles such as, Parking Appeal decisions or delegated planning decisions that require an employment relationship with the Council. In addition Officers mainly hosted by the Council e.g. South East England Councils (SEEC) are not included.

#### 4. General Statements

- 4.1. The Council has a range of Human Resources policies that apply equally to all officers across the Council from the highest paid to the lowest paid. These policies cover a wide range of Human Resources issues including annual leave arrangements and sickness arrangements.
- 4.2. As part of the formation of Publica, the Council determined that directly employed staff should in future adopt similar policies as the Publica employees in the interests of fairness and equity.
- 4.3. The Council uses a comprehensive job evaluation scheme to ensure equal pay compliance is adhered to.
- 4.4. Statutory roles sit outside of the job evaluation scheme and remain subject to the benchmark approach as agreed by Council.
- 4.5. The Pay and Grading structure, designed in consultation with the Trade Unions, seeks to provide flexibility for the Council to adapt to changes in pay pressures and market conditions whilst retaining equal pay protection.
- 4.6. The scheme also provides for local pay increases in addition to the national (cost of living) pay award in a similar way to incremental pay progression.

#### 5. Policy on Remuneration

- 5.1 The policy for the year 2023/24 in respect of statutory officers is to pay in line with the conclusion of a pay review commissioned as a consequence of the decision to appoint a Director of Governance to replace the current interim arrangements for the monitoring officer role with Oxford City Council.

##### Statutory Officers – Spot Salaries

Chief Executive (Head of Paid Service) - £84,117  
 Deputy Chief Executive (s 151 officer) - £80,281  
 Director of Governance (Monitoring Officer) – vacant\*

\*Current interim arrangements with Oxford City Council due to end 31 March 2023.

##### Non-Statutory Officers

- 5.2. The policy for the year 2023/2024 in respect of non-statutory officers is to pay in line with the pay & grading scheme detailed at appendix I.
- 5.3. The pay and grading scheme is made up of four levels based upon the nature of the role (Core, Implement, Guide & Translate) with each level sub divided into generic job groups (Business Manager, Level 1 Manager, Level 4 Specialist, Level 3 Specialist, Level 2 Specialist, Level 1 Specialist, Level 2 Case/Field Work, Level 1 Case/Field Work, Customer Advisor, Process & Internal Support) and specific comparable pay peer groups.

The pay levels are as follows:-

Core	£21,025 - £35,149
Implement	£26,904 - £49,355
Guide	£41,353 - £62,029
Translate	£52,269 - £78,403

At the time of publication of this policy statement, no annual pay award has been agreed for 2023/2024. These pay levels will be automatically increased by the nationally agreed annual cost of living pay award.

#### 5.4. Other factors relating to pay:

- Officers are generally placed upon the bottom pay point on appointment, but this can be varied by the approval of the appropriate appointments panel.
- A local pay award (pay levelling) can be made annually to allow progression within job groups typically to the mid-point.
- Pay levels above the Job Group mid-point need to be supported by special factors such as market conditions/market forces.
- No performance related pay exists for any Officer of the Council.
- No bonuses are available for any Officer of the Council.
- Termination benefits payable will be in line with that available to all other officers as set out in the Restructuring/Redundancy/Efficiency Policy guidelines in line with Employment Rights Act tables.
- Full Council will retain the decision to make any new appointment of an officer where the pay (incorporating all payments and benefits in kind) exceeds £100,000.
- Full Council will retain the decision to approve any severance payments where the compensation payments exceed £100,000.

5.5 The details of the payments in respect of all these officers are set out in the [Transparency page](#) of the Councils website.

5.6 None of the Statutory Officers are entitled to receive overtime payments for time worked beyond the contracted hours and out of ordinary working hours.

5.7 The Returning Officer for election purposes also receives a payment for the statutory duties undertaken by virtue of the specific, additional appointment to that role in addition to other responsibilities. For national elections and referenda the amount is set and is payable by the government. For District and Town/Parish Council elections, the fees are payable by the District Council in accordance with an approved scale.

## 6. Tax avoidance

6.1. The Council does not and will not employ senior managers in permanent positions via service companies that could be construed as avoiding tax and national insurance contributions. From time to time, the Council may employ individuals via service companies to cover interim or short-term project roles. However, the Council will comply with its responsibilities regarding the application of HMRC regulations on payments made to personal service companies (known as IR35) by applying income tax and national insurance deductions to the payment.

## 7. Market forces supplement

7.1. Evidence from market and recruitment data shows that for some professions a higher salary may be necessary to attract and retain staff. For non-statutory roles this is built into the pay & grading scheme utilising the in-built flexibility above mid-point.

## 8. Retention payment scheme

8.1. A retention payment scheme is available to all areas of the Council, and might be used in the following cases:

- Difficulty in recruiting the most suitable candidate for a post.



- Difficulty in retaining key people where their leaving would significantly affect internal and/or external service delivery.
- 8.2 All additional payments will be time limited and reviewed at predetermined intervals to reconsider their appropriateness against the prevailing job market.
- 8.3 The scheme may be applied flexibly and can mean:
- Paying someone at a higher salary level
  - Making a one off payment.
- 8.4 These can be used in combination with other benefits that the Council offers. A package to suit the particular circumstances should be used and no individual should receive benefits that equate to more than 15% above the maximum of their substantive grade.

## 9. Lowest paid employees

- 9.1. The lowest paid employees of the Council are defined as those employees (excluding Apprentices) who are in a full time or part time role, who are above the age of 21, and are paid within the Core Level (Process & Internal Support Job Group category) of the pay & grading scheme.

From 1<sup>st</sup> April 2022 the lowest Core Grade was £21,025 .This amount is subject to pay awards being pending in respect of April 2023.

- 9.2 The pay differential between the highest paid officer and the median officer is set out below:

Highest	£84,117
Median Employee	£46,274
Multiple	1.82

\*please note with regards the median employee calculation. The figure last year would have included the Head of Democratic Services, which was not replaced hence the lower figure this year.

## 10. Pay protection

- 10.1. The Council seeks to ensure that all employees receive equal pay for work of equal value. To be consistent with equal pay principles the Council's protection arrangements will not create the potential for pay inequalities (e.g. open-ended protection).
- 10.2. There may be times when the grade for an individual's role changes for reasons unrelated to their performance e.g. restructures. In such cases the protection arrangements outlined will apply for 3 years from the date of the change.

## 11. Severance payments

- 11.1. The Council has a consistent method of calculating severance payments which it applies to all employees without differentiation. The payment is intended to recompense employees for the loss of their livelihood and provide financial support whilst they seek alternative employment.
- 11.2. In line with the statutory redundancy payment scheme, the Council calculates redundancy severance payments using the following calculation. The calculation is based on an employee's

age and length of continuous local government service (please note that employees must have a minimum of 2 years' continuous service to qualify for a redundancy payment) the multiplier for the number of weeks is then applied to the employee's actual weekly earnings.

11.3. The amount of redundancy pay will be calculated as follows:

- 0.5 week's pay for each full year of service where age at time of redundancy is less than 22 years of age;
- 1 week's pay for each full year of service where age at time of redundancy is 22 years of age or above, but less than 41 years of age;
- 1.5 weeks' pay for each full year of service where age at time of redundancy is 41+ years of age.

11.4 The maximum number of service years taken into account is 20. The maximum number of weeks' pay is 30 for anyone aged 61 years of age or older with 20 years or more service

## **12. Honorarium payments**

12.1. Payment of honoraria is a method by which the Council may reward an employee who has temporarily undertaken the duties and responsibilities of a higher graded post, or to recognise a specific contribution that an employee has made to the Council.

## **13. The Real Living Wage**

13.1. The Council and Publica are committed to paying the Real Living Wage (RLW). The RLW rate from October 2022 is:

- £10.90 per hour across UK (except London - £11.95) for workers 18 years and older.

13.2 The RLW is voluntary and is independently calculated based on what people need to get by. The Government encourages all employers that can afford to do so to ensure their employees earn a wage that meets the costs of living, not just the government minimum.

13.3 For Council employees whose substantive post is less than the RLW they will automatically receive the rate set out in 14.1 above.

## **14. Other pay and conditions in operation**

- Stand by and call out payments
- Long service award

## **15. The Local Government Pension Scheme (LGPS)**

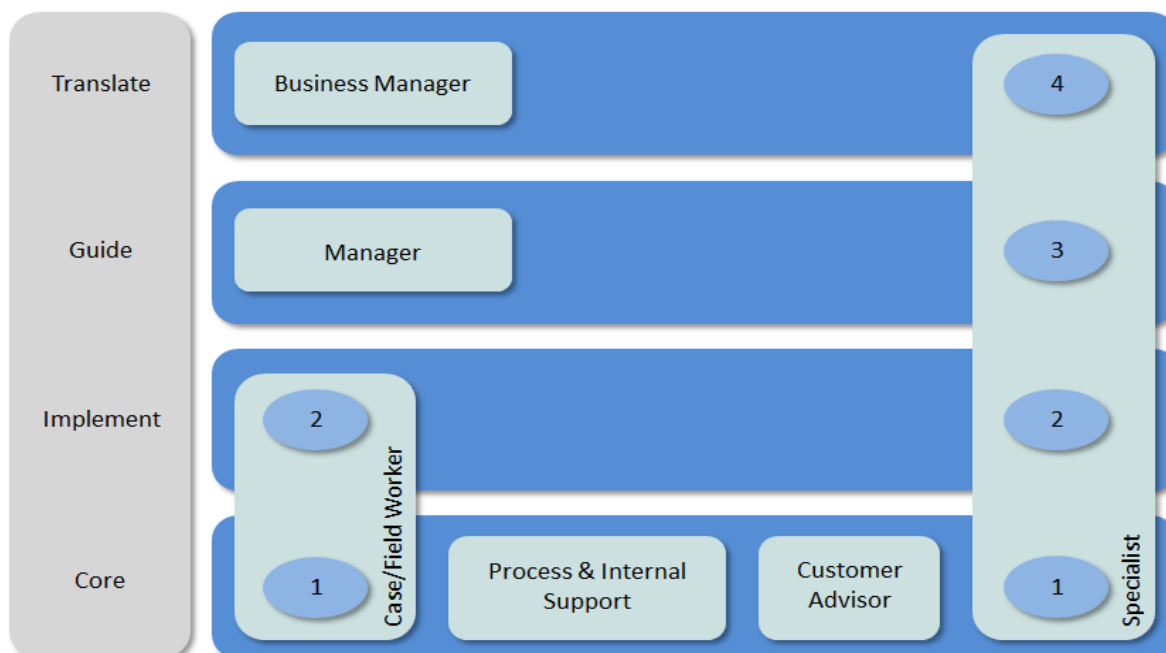
15.1. The LGPS provides for the exercise of discretion that allow retirement benefits to be enhanced. The Council will consider each case on its merits but has determined that it does not normally enhance pension benefits for any of its employees, nor does it operate any discretions under the Local Government (Discretionary Payments) (injury Allowances) Regulations 2011.

15.2. Further information regarding the [Oxfordshire County Pension Scheme pensions](#) administering body for the Council is available from the Oxfordshire County Council website.

For more information about the Statement and/or its content please contact the HR Operations Manager on 01242 264355 or via the generic HR inbox [HR@publicagroup.uk](mailto:HR@publicagroup.uk)


## Appendix I Pay &amp; Grading Framework – Non- Statutory Roles

## Evaluate framework Job Groups:



Job Groups	From (£) *	Mid-Point (£) *	Top (£) *	Pay Level
Business Manager	52,269	65,336	78,403	Translate
Level 4 Specialist	52,269	65,336	78,403	
Level 1 Manager	41,353	51,691	62,029	Guide
Level 3 Specialist	41,353	51,691	62,029	
Level 2 Specialist	32,903	41,129	49,355	Implement
Level 2 Case / Field Worker	26,904	33,630	40,356	
Level 1 Specialist	23,433	29,291	35,149	Core
Level 1 Case / Field Worker	21,025	25,841	31,009	
Customer Advisor	21,025	25,373	30,448	
Process / Internal support	21,025	25,373	30,448	

2023/2024 National Cost of Living Pay Award Pending

 <p style="text-align: center;">WEST OXFORDSHIRE DISTRICT COUNCIL</p>	<p><b>WEST OXFORDSHIRE DISTRICT COUNCIL</b></p>
<p>Name and date of Committee</p>	<p><b>Council – Wednesday 15 February 2023</b></p>
<p>Subject</p>	<p><b>Council Tax 2023/2024</b></p>
<p>Wards affected</p>	<p>All</p>
<p>Accountable member</p>	<p>Councillor Andy Graham – Leader of the Council. Email: <a href="mailto:andy.graham@westoxon.gov.uk">andy.graham@westoxon.gov.uk</a></p>
<p>Accountable officer</p>	<p>Elizabeth Griffiths – Chief Finance Officer, Section 151 Officer and Deputy Chief Executive. Email: <a href="mailto:elizabeth.griffiths@westoxon.gov.uk">elizabeth.griffiths@westoxon.gov.uk</a></p>
<p>Summary/Purpose</p>	<p>To enable the Council to calculate and set the Council Tax for 2023/2024.</p>
<p>Annexes</p>	<p>Annex A – Proposed resolution; and Annex B – Council Tax Schedules 1-4, Precepts and Tax base.</p>
<p>Recommendation</p>	<p>That Council resolves to: I. Agree the resolution set out in Annex A to the report.</p>
<p>Corporate priorities</p>	<p>N/A</p>
<p>Key Decision</p>	<p>Yes</p>
<p>Exempt</p>	<p>No</p>
<p>Consultees/ Consultation</p>	

## **I. BACKGROUND AND MAIN POINTS**

- 1.1. The Local Government Finance Act 1992, and the Localism Act 2011, requires:
  - a) the billing authority to calculate a Council Tax requirement for the year.
  - b) the Council to confirm that its basic amount of Council Tax for 2023/24 is not excessive. This covers the requirements of Chapter 4ZA Local Government Finance Act 1992 – Referendums relating to Council Tax increases.
- 1.2. At its meeting on 15th February 2023, as part of the budget setting process, the Executive is expected to recommend a Council Tax of £119.38 at Band D.
- 1.3. The Council is required to make resolutions in respect of the tax base (Schedules 1 and 2) and aggregate levels of Council Tax. The aggregate levels of Council Tax comprise the 'basic amount' - parish and district levy (Schedules 1 and 2), amounts for each Council Tax band (Schedule 3) and precepts for Oxfordshire County Council and the Police & Crime Commissioner for Thames Valley (Schedule 4).
- 1.4. The recommendations to give effect to the legal resolution of these items are necessarily framed.
- 1.5. The average parish council tax levy for 2023/24 is estimated at £98.18 (2022/23 : £95.83). Three Parish Councils have yet to confirm their precepts; and have been assumed to be at the 2022/23 level.
- 1.6. The Council is proposing a district Council Tax (at band D) of £119.38 for 2023/24. If the proposed level of District Council Tax is changed by Council then the figures in Schedules 2-4 will also need to be changed. In order to make such changes and verify them, there would need to be an adjournment of the Council meeting.
- 1.7. For the purposes of passing debts through the Courts, the Council must also formally resolve that certain officers are empowered to carry out this function. Those officers are identified at [Recommendation 8](#) in [Annex A](#).

## **2. CLIMATE CHANGE IMPLICATIONS**

- 2.1. There are no implications resulting from this report.

## **3. BACKGROUND PAPERS**

- 3.1. None

### Recommendations for the Council Tax Resolution 2023/24

- 1) For the purpose of the Local Government Finance Act 1992 Section 35(2), there are no special expenses for the District Council in 2023/24;
- 2) It be noted that at its meeting held on 11 January 2023 the Executive acknowledged the calculation of the Council Tax Base for 2023/24:
  - a) for the whole Council area as 47,078.85 [item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the “Act”)]; and
  - b) for dwellings in those parts of its area to which a Parish Precept relates as in the attached Schedule 1.
- 3) The Council Tax requirement for the Council’s own purposes for 2023/24 (excluding Parish Precepts and Special Expenses) is £119.38.
- 4) The following amounts be calculated for the year 2023/24 in accordance with Sections 31 to 36 of the Act:
  - a) £50,161,425 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act, taking into account all precepts issued to it by Parish Councils and any additional special expenses.
  - b) £39,918,892 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act.
  - c) £10,242,533 being the amount by which the aggregate at 4(a) above exceeds the aggregate at 4(b) above, calculated by the Council, in accordance with Section 31A(4) of the Act, as its Council Tax requirement for the year (Item R in the formula in Section 31B of the Act).
  - d) £217.56 being the amount at 4(c) above (Item R), all divided by Item T (2(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish Precepts and Special Expenses);
  - e) £4,622,260 being the aggregate amount of all special items (Parish Precepts and Special Expenses) referred to in Section 34(1) of the Act as per the attached Schedule 2.
  - f) £119.38 being the amount at 4(d) above less the result given by dividing the amount at 4(e) above by Item T(2(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no Parish Precept or special item relates;
  - g) the amounts shown in Schedule 2 being the amounts given by adding to the amount at 4(f) above, the amounts of the special item or items relating to dwellings in those parts of the Council’s area shown in Schedule 2 divided in each case by the amount at 2(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its Council Tax for the year for dwellings in those parts of its area to which one or more special items relate;
  - h) the amounts shown in Schedule 3 being the amounts given by multiplying the amounts at 4(f) and 4(g) above by the number which, in the proportion set out in Section 5(1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section

36(1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands;

- 5) It be noted that for the year 2023/24 the Oxfordshire County Council and the Police and Crime Commissioner for the Thames Valley have issued precepts to the Council, in accordance with Section 40 of the Local Government Finance Act 1992, for each category of dwellings in the Council's area as indicated below:

Valuation band	Oxfordshire County Council £	Police and Crime* Commissioner for Thames Valley £
A	£1,156.02	£170.85
B	£1,348.69	£199.33
C	£1,541.36	£227.80
D	£1,734.03	£256.28
E	£2,119.37	£313.23
F	£2,504.71	£370.18
G	£2,890.05	£427.13
H	£3,468.06	£512.56

\*The PCC figures are draft until formal approval expected at the end of January 2023 but not yet received.

- 6) The Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the amounts shown in Schedule 4 as the amounts of Council Tax for the year 2023/24 for each part of its area and for each of the categories of dwellings.
- 7) The Council's basic amount of Council Tax for 2023/24 is not excessive in accordance with principles approved under Section 52ZB Local Government Finance Act 1992.
- 8) The following Council/Public Officers: Chief Finance Officer, Group Manager – Resident Services, Legal Services Manager, Legal Executive, Business Manager – Operational Support, Revenues Manager, Revenues Lead and Court Officer be authorised to:
- a) collect and recover any National Non-Domestic Rates and Council Tax, and
  - b) prosecute or defend on the Council's behalf or to appear on its behalf in proceedings before a magistrate's court in respect of unpaid National Non-Domestic Rates and Council Tax.



## BASIC AMOUNTS OF COUNCIL TAX 2023/24

Schedules I-2

PARISH	TAX BASE	PARISH PRECEPT £	BAND D COUNCIL TAX PARISHES £	BAND D COUNCIL TAX DISTRICT £	TOTAL BAND D COUNCIL TAX £
ALVESCOT	211.28	15,800	74.78	119.38	194.16
ASCOTT-UNDER-WYCHWOOD	254.77	18,000	70.65	119.38	190.03
ASTHAL	158.45	3,750	23.67	119.38	143.05
ASTON,COTE,SHIFFORD & CHIMNEY	606.48	30,166	49.74	119.38	169.12
BAMPTON	1,330.46	157,815	118.62	119.38	238.00
BLACK BOURTON	122.69	13,614	110.96	119.38	230.34
BLADON	400.31	40,000	99.92	119.38	219.30
BLENHEIM	25.01	0	0.00	119.38	119.38
BRIZE NORTON	583.09	46,367	79.52	119.38	198.90
BROADWELL	70.31	660	9.39	119.38	128.77
BRUERN	36.53	0	0.00	119.38	119.38
BURFORD	853.24	89,369	104.74	119.38	224.12
CARTERTON	5,622.36	432,879	76.99	119.38	196.37
CASSINGTON	333.21	26,806	80.45	119.38	199.83
CHADLINGTON	382.92	18,859	49.25	119.38	168.63
CHARLBURY	1,362.25	128,352	94.22	119.38	213.60
CHASTLETON	68.84	0	0.00	119.38	119.38
CHILSON	56.34	500	8.87	119.38	128.25
CHIPPING NORTON	2,852.40	344,684	120.84	119.38	240.22
CHURCHILL & SARSDEN	355.97	33,714	94.71	119.38	214.09
CLANFIELD	363.17	24,140	66.47	119.38	185.85
COMBE	333.63	14,236	42.67	119.38	162.05
CORNBURY & WYCHWOOD	27.85	0	0.00	119.38	119.38
CORNWELL	26.77	0	0.00	119.38	119.38
CRAWLEY	81.15	2,400	29.57	119.38	148.95
CURBRIDGE & LEW	424.78	22,000	51.79	119.38	171.17
DUCKLINGTON	641.92	38,985	60.73	119.38	180.11
ENSTONE	581.06	39,284	67.61	119.38	186.99
EYNSHAM	2,142.95	216,113	100.85	119.38	220.23

**BASIC AMOUNTS OF COUNCIL TAX 2023/24**

Schedules I-2

<b>PARISH</b>	<b>TAX BASE</b>	<b>PARISH PRECEPT</b> £	<b>BAND D COUNCIL TAX PARISHES</b> £	<b>BAND D COUNCIL TAX DISTRICT</b> £	<b>TOTAL BAND D COUNCIL TAX</b> £
FAWLER	47.21	0	0.00	119.38	119.38
FIFIELD	105.55	2,000	18.95	119.38	138.33
FILKINS & BROUGHTON POGGS	218.53	20,500	93.81	119.38	213.19
FINSTOCK	293.86	23,907	81.36	119.38	200.74
FREELAND	713.23	68,870	96.56	119.38	215.94
FULBROOK	242.09	6,811	28.13	119.38	147.51
GLYMPTON	44.60	0	0.00	119.38	119.38
GRAFTON & RADCOT	30.48	0	0.00	119.38	119.38
GREAT TEW	93.13	400	4.30	119.38	123.68
HAILEY	509.41	38,905	76.37	119.38	195.75
HANBOROUGH	1,415.17	101,000	71.37	119.38	190.75
HARDWICK WITH YELFORD	51.53	0	0.00	119.38	119.38
HEYTHROP	74.20	1,200	16.17	119.38	135.55
HOLWELL	26.65	0	0.00	119.38	119.38
IDBURY	74.32	800	10.76	119.38	130.14
KELMSCOTT	44.82	0	0.00	119.38	119.38
KENCOT	65.05	0	0.00	119.38	119.38
KIDDINGTON WITH ASTERLEIGH	51.29	0	0.00	119.38	119.38
KINGHAM	390.91	30,158	77.15	119.38	196.53
LANGFORD	156.32	10,250	65.57	119.38	184.95
LEAFIELD	375.73	65,643	174.71	119.38	294.09
LITTLE FARINGDON	41.67	0	0.00	119.38	119.38
LITTLE TEW	100.78	1,300	12.90	119.38	132.28
LYNEHAM	86.36	0	0.00	119.38	119.38
MILTON-UNDER-WYCHWOOD	798.10	54,000	67.66	119.38	187.04
MINSTER LOVELL	691.49	43,009	62.20	119.38	181.58
NORTH LEIGH	994.38	50,000	50.28	119.38	169.66
NORTHMOOR	188.82	4,800	25.42	119.38	144.80
OVER NORTON	199.42	30,694	153.92	119.38	273.30

**BASIC AMOUNTS OF COUNCIL TAX 2023/24**

Schedules I-2

PARISH	TAX BASE	PARISH PRECEPT £	BAND D COUNCIL TAX PARISHES £	BAND D COUNCIL TAX DISTRICT £	TOTAL BAND D COUNCIL TAX £
RAMSDEN	182.08	22,000	120.83	119.38	240.21
ROLLRIGHT	243.36	12,676	52.09	119.38	171.47
ROUSHAM	27.50	0	0.00	119.38	119.38
SALFORD	128.18	6,750	52.66	119.38	172.04
SANDFORD ST MARTIN	137.50	7,885	57.35	119.38	176.73
SHILTON	282.45	9,890	35.02	119.38	154.40
SHIPTON-UNDER-WYCHWOOD	701.34	38,847	55.39	119.38	174.77
SOUTH LEIGH	168.93	9,396	55.62	119.38	175.00
SPELSBURY	153.82	8,620	56.04	119.38	175.42
STANDLAKE	677.59	25,000	36.90	119.38	156.28
STANTON HARCOURT	492.86	35,000	71.01	119.38	190.39
STEEPLE BARTON	603.38	21,560	35.73	119.38	155.11
STONESFIELD	718.71	37,299	51.90	119.38	171.28
SWERFORD	88.65	7,360	83.02	119.38	202.40
SWINBROOK & WIDFORD	101.54	1,750	0.00	119.38	119.38
TACKLEY	502.82	28,409	56.50	119.38	175.88
TAYNTON	79.76	4,000	50.15	119.38	169.53
WESTCOT BARTON	87.62	1,000	11.41	119.38	130.79
WESTWELL	48.29	0	0.00	119.38	119.38
WITNEY	11,159.31	1,861,708	166.83	119.38	286.21
WOODSTOCK	1,708.78	154,145	90.21	119.38	209.59
WOOTTON	300.50	16,225	53.99	119.38	173.37
WORTON	48.60	0	0.00	119.38	119.38
					0.00
<b>AVERAGE COUNCIL TAX LEVY</b>			<b>98.18</b>	<b>119.38</b>	<b>217.56</b>
<b>TAX BASE FOR THE DISTRICT</b>	<b>47,078.85</b>				
<b>TOTAL PRECEPTS</b>		<b>4,622,260</b>			

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## AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES

PARISH	BASIC AMOUNT OF COUNCIL TAX			BANDINGS								
	WODC	PARISHES	TOTAL	A	B	C	D	E	F	G	H	
	£	£	£	£	£	£	£	£	£	£	£	
ALVESCOT	119.38	74.78	194.16	129.44	151.01	172.59	194.16	237.31	280.45	323.60	388.32	
ASCOTT-UNDER-WYCHWOOD	119.38	70.65	190.03	126.69	147.80	168.92	190.03	232.26	274.49	316.72	380.06	
ASTHAL	119.38	23.67	143.05	95.37	111.26	127.16	143.05	174.84	206.63	238.42	286.10	
ASTON,COTE,SHIFFORD & CHIMNEY	119.38	49.74	169.12	112.75	131.54	150.33	169.12	206.70	244.28	281.87	338.24	
BAMPTON	119.38	118.62	238.00	158.67	185.11	211.56	238.00	290.89	343.78	396.67	476.00	
BLACK BOURTON	119.38	110.96	230.34	153.56	179.15	204.75	230.34	281.53	332.71	383.90	460.68	
BLADON	119.38	99.92	219.30	146.20	170.57	194.93	219.30	268.03	316.77	365.50	438.60	
BLENHEIM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
BRIZE NORTON	119.38	79.52	198.90	132.60	154.70	176.80	198.90	243.10	287.30	331.50	397.80	
BROADWELL	119.38	9.39	128.77	85.85	100.15	114.46	128.77	157.39	186.00	214.62	257.54	
BRUERN	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
BURFORD TOWN COUNCIL	119.38	104.74	224.12	149.41	174.32	199.22	224.12	273.92	323.73	373.53	448.24	
CARTERTON TOWN COUNCIL	119.38	76.99	196.37	130.91	152.73	174.55	196.37	240.01	283.65	327.28	392.74	
CASSINGTON	119.38	80.45	199.83	133.22	155.42	177.63	199.83	244.24	288.64	333.05	399.66	
CHADLINGTON	119.38	49.25	168.63	112.42	131.16	149.89	168.63	206.10	243.58	281.05	337.26	
CHARLBURY TOWN COUNCIL	119.38	94.22	213.60	142.40	166.13	189.87	213.60	261.07	308.53	356.00	427.20	
CHASTLETON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CHILSON	119.38	8.87	128.25	85.50	99.75	114.00	128.25	156.75	185.25	213.75	256.50	
CHIPPING NORTON TOWN COUNCIL	119.38	120.84	240.22	160.15	186.84	213.53	240.22	293.60	346.98	400.37	480.44	
CHURCHILL & SARSDEN	119.38	94.71	214.09	142.73	166.51	190.30	214.09	261.67	309.24	356.82	428.18	
CLANFIELD	119.38	66.47	185.85	123.90	144.55	165.20	185.85	227.15	268.45	309.75	371.70	
COMBE	119.38	42.67	162.05	108.03	126.04	144.04	162.05	198.06	234.07	270.08	324.10	
CORNBURY & WYCHWOOD	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CORNWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
CRAWLEY	119.38	29.57	148.95	99.30	115.85	132.40	148.95	182.05	215.15	248.25	297.90	
CURBRIDGE & LEW	119.38	51.79	171.17	114.11	133.13	152.15	171.17	209.21	247.25	285.28	342.34	
DUCKLINGTON	119.38	60.73	180.11	120.07	140.09	160.10	180.11	220.13	260.16	300.18	360.22	
ENSTONE	119.38	67.61	186.99	124.66	145.44	166.21	186.99	228.54	270.10	311.65	373.98	
EYNHAM	119.38	100.85	220.23	146.82	171.29	195.76	220.23	269.17	318.11	367.05	440.46	
FAWLER	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76	
FIFIELD	119.38	18.95	138.33	92.22	107.59	122.96	138.33	169.07	199.81	230.55	276.66	
FILKINS & BROUGHTON	119.38	93.81	213.19	142.13	165.81	189.50	213.19	260.57	307.94	355.32	426.38	

**AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES**

**Schedule 3**

PARISH	BASIC AMOUNT OF COUNCIL TAX			A	B	C	D	E	F	G	H
	WODC	PARISHES	TOTAL								
	£	£	£								
FINSTOCK	119.38	81.36	200.74	133.83	156.13	178.44	200.74	245.35	289.96	334.57	401.48
FREELAND	119.38	96.56	215.94	143.96	167.95	191.95	215.94	263.93	311.91	359.90	431.88
FULBROOK	119.38	28.13	147.51	98.34	114.73	131.12	147.51	180.29	213.07	245.85	295.02
GLYMPTON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
GRAFTON & RADCOT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
GREAT TEW	119.38	4.30	123.68	82.45	96.20	109.94	123.68	151.16	178.65	206.13	247.36
HAILEY	119.38	76.37	195.75	130.50	152.25	174.00	195.75	239.25	282.75	326.25	391.50
HANBOROUGH	119.38	71.37	190.75	127.17	148.36	169.56	190.75	233.14	275.53	317.92	381.50
HARDWICK WITH YELFORD	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
HEYTHROP	119.38	16.17	135.55	90.37	105.43	120.49	135.55	165.67	195.79	225.92	271.10
HOLWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
IDBURY	119.38	10.76	130.14	86.76	101.22	115.68	130.14	159.06	187.98	216.90	260.28
KELMSCOTT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KENCOT	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KIDDINGTON WITH ASTERLEIGH	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
KINGHAM	119.38	77.15	196.53	131.02	152.86	174.69	196.53	240.20	283.88	327.55	393.06
LANGFORD	119.38	65.57	184.95	123.30	143.85	164.40	184.95	226.05	267.15	308.25	369.90
LEAFIELD	119.38	174.71	294.09	196.06	228.74	261.41	294.09	359.44	424.80	490.15	588.18
LITTLE FARINGDON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
LITTLE TEW	119.38	12.90	132.28	88.19	102.88	117.58	132.28	161.68	191.07	220.47	264.56
LYNEHAM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
MILTON-UNDER-WYCHWOOD	119.38	67.66	187.04	124.69	145.48	166.26	187.04	228.60	270.17	311.73	374.08
MINSTER LOVELL	119.38	62.20	181.58	121.05	141.23	161.40	181.58	221.93	262.28	302.63	363.16
NORTH LEIGH	119.38	50.28	169.66	113.11	131.96	150.81	169.66	207.36	245.06	282.77	339.32
NORTHMOOR	119.38	25.42	144.80	96.53	112.62	128.71	144.80	176.98	209.16	241.33	289.60
OVER NORTON	119.38	153.92	273.30	182.20	212.57	242.93	273.30	334.03	394.77	455.50	546.60
RAMSDEN	119.38	120.83	240.21	160.14	186.83	213.52	240.21	293.59	346.97	400.35	480.42
ROLLRIGHT	119.38	52.09	171.47	114.31	133.37	152.42	171.47	209.57	247.68	285.78	342.94
ROUSHAM	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
SALFORD	119.38	52.66	172.04	114.69	133.81	152.92	172.04	210.27	248.50	286.73	344.08
SANDFORD ST MARTIN	119.38	57.35	176.73	117.82	137.46	157.09	176.73	216.00	255.28	294.55	353.46

**AMOUNTS OF COUNCIL TAX 2023/2024 - DISTRICT COUNCIL AND PARISHES**

**Schedule 3**

PARISH	BASIC AMOUNT OF COUNCIL TAX			BANDINGS							
	WODC	PARISHES	TOTAL	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£	£	£	£
SHILTON	119.38	35.02	154.40	102.93	120.09	137.24	154.40	188.71	223.02	257.33	308.80
SHIPTON-UNDER-WYCHWOOD	119.38	55.39	174.77	116.51	135.93	155.35	174.77	213.61	252.45	291.28	349.54
SOUTH LEIGH	119.38	55.62	175.00	116.67	136.11	155.56	175.00	213.89	252.78	291.67	350.00
SPELSBURY	119.38	56.04	175.42	116.95	136.44	155.93	175.42	214.40	253.38	292.37	350.84
STANDLAKE	119.38	36.90	156.28	104.19	121.55	138.92	156.28	191.01	225.74	260.47	312.56
STANTON HARCOURT	119.38	71.01	190.39	126.93	148.08	169.24	190.39	232.70	275.01	317.32	380.78
STEEPLE BARTON	119.38	35.73	155.11	103.41	120.64	137.88	155.11	189.58	224.05	258.52	310.22
STONESFIELD	119.38	51.90	171.28	114.19	133.22	152.25	171.28	209.34	247.40	285.47	342.56
SWERFORD	119.38	83.02	202.40	134.93	157.42	179.91	202.40	247.38	292.36	337.33	404.80
SWINBROOK & WIDFORD	119.38	17.23	136.61	91.07	106.25	121.43	136.61	166.97	197.33	227.68	273.22
TACKLEY	119.38	56.50	175.88	117.25	136.80	156.34	175.88	214.96	254.05	293.13	351.76
TAYNTON	119.38	50.15	169.53	113.02	131.86	150.69	169.53	207.20	244.88	282.55	339.06
WESTCOT BARTON	119.38	11.41	130.79	87.19	101.73	116.26	130.79	159.85	188.92	217.98	261.58
WESTWELL	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76
WITNEY TOWN COUNCIL	119.38	166.83	286.21	190.81	222.61	254.41	286.21	349.81	413.41	477.02	572.42
WOODSTOCK	119.38	90.21	209.59	139.73	163.01	186.30	209.59	256.17	302.74	349.32	419.18
WOOTTON	119.38	53.99	173.37	115.58	134.84	154.11	173.37	211.90	250.42	288.95	346.74
WORTON	119.38	0.00	119.38	79.59	92.85	106.12	119.38	145.91	172.44	198.97	238.76

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## AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24

## Schedule 4

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL £	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
ALVESCOT	1,734.03	256.28	119.38	74.78	2,184.47	1,456.31	1,699.03	1,941.75	2,184.47	2,669.91	3,155.35	3,640.78	4,368.94
ASCOTT-UNDER-WYCHWOOD	1,734.03	256.28	119.38	70.65	2,180.34	1,453.56	1,695.82	1,938.08	2,180.34	2,664.86	3,149.38	3,633.90	4,360.68
ASTHAL	1,734.03	256.28	119.38	23.67	2,133.36	1,422.24	1,659.28	1,896.32	2,133.36	2,607.44	3,081.52	3,555.60	4,266.72
ASTON,COTE,SHIFFORD & CHIMNEY	1,734.03	256.28	119.38	49.74	2,159.43	1,439.62	1,679.56	1,919.49	2,159.43	2,639.30	3,119.18	3,599.05	4,318.86
BAMPTON	1,734.03	256.28	119.38	118.62	2,228.31	1,485.54	1,733.13	1,980.72	2,228.31	2,723.49	3,218.67	3,713.85	4,456.62
BLACK BOURTON	1,734.03	256.28	119.38	110.96	2,220.65	1,480.43	1,727.17	1,973.91	2,220.65	2,714.13	3,207.61	3,701.08	4,441.30
BLADON	1,734.03	256.28	119.38	99.92	2,209.61	1,473.07	1,718.59	1,964.10	2,209.61	2,700.63	3,191.66	3,682.68	4,419.22
BLENHEIM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
BRIZE NORTON	1,734.03	256.28	119.38	79.52	2,189.21	1,459.47	1,702.72	1,945.96	2,189.21	2,675.70	3,162.19	3,648.68	4,378.42
BROADWELL	1,734.03	256.28	119.38	9.39	2,119.08	1,412.72	1,648.17	1,883.63	2,119.08	2,589.99	3,060.89	3,531.80	4,238.16
BRUERN	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
BURFORD TOWN COUNCIL	1,734.03	256.28	119.38	104.74	2,214.43	1,476.29	1,722.33	1,968.38	2,214.43	2,706.53	3,198.62	3,690.72	4,428.86
CARTERTON TOWN COUNCIL	1,734.03	256.28	119.38	76.99	2,186.68	1,457.79	1,700.75	1,943.72	2,186.68	2,672.61	3,158.54	3,644.47	4,373.36
CASSINGTON	1,734.03	256.28	119.38	80.45	2,190.14	1,460.09	1,703.44	1,946.79	2,190.14	2,676.84	3,163.54	3,650.23	4,380.28
CHADLINGTON	1,734.03	256.28	119.38	49.25	2,158.94	1,439.29	1,679.18	1,919.06	2,158.94	2,638.70	3,118.47	3,598.23	4,317.88
CHARLBURY TOWN COUNCIL	1,734.03	256.28	119.38	94.22	2,203.91	1,469.27	1,714.15	1,959.03	2,203.91	2,693.67	3,183.43	3,673.18	4,407.82
CHASTLETON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CHILSON	1,734.03	256.28	119.38	8.87	2,118.56	1,412.37	1,647.77	1,883.16	2,118.56	2,589.35	3,060.14	3,530.93	4,237.12
CHIPPING NORTON TOWN COUNC	1,734.03	256.28	119.38	120.84	2,230.53	1,487.02	1,734.86	1,982.69	2,230.53	2,726.20	3,221.88	3,717.55	4,461.06
CHURCHILL & SARSDEN	1,734.03	256.28	119.38	94.71	2,204.40	1,469.60	1,714.53	1,959.47	2,204.40	2,694.27	3,184.13	3,674.00	4,408.80
CLANFIELD	1,734.03	256.28	119.38	66.47	2,176.16	1,450.77	1,692.57	1,934.36	2,176.16	2,659.75	3,143.34	3,626.93	4,352.32
COMBE	1,734.03	256.28	119.38	42.67	2,152.36	1,434.91	1,674.06	1,913.21	2,152.36	2,630.66	3,108.96	3,587.27	4,304.72
CORNBURY & WYCHWOOD	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CORNWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
CRAWLEY	1,734.03	256.28	119.38	29.57	2,139.26	1,426.17	1,663.87	1,901.56	2,139.26	2,614.65	3,090.04	3,565.43	4,278.52
CURBRIDGE & LEW	1,734.03	256.28	119.38	51.79	2,161.48	1,440.99	1,681.15	1,921.32	2,161.48	2,641.81	3,122.14	3,602.47	4,322.96
DUCKLINGTON	1,734.03	256.28	119.38	60.73	2,170.42	1,446.95	1,688.10	1,929.26	2,170.42	2,652.74	3,135.05	3,617.37	4,340.84
ENSTONE	1,734.03	256.28	119.38	67.61	2,177.30	1,451.53	1,693.46	1,935.38	2,177.30	2,661.14	3,144.99	3,628.83	4,354.60
EYNSHAM	1,734.03	256.28	119.38	100.85	2,210.54	1,473.69	1,719.31	1,964.92	2,210.54	2,701.77	3,193.00	3,684.23	4,421.08
FAWLER	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
FIFIELD	1,734.03	256.28	119.38	18.95	2,128.64	1,419.09	1,655.61	1,892.12	2,128.64	2,601.67	3,074.70	3,547.73	4,257.28
FILKINS & BROUGHTON	1,734.03	256.28	119.38	93.81	2,203.50	1,469.00	1,713.83	1,958.67	2,203.50	2,693.17	3,182.83	3,672.50	4,407.00

**AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24**

**Schedule 4**

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
FINSTOCK	1,734.03	256.28	119.38	81.36	2,191.05	1,460.70	1,704.15	1,947.60	2,191.05	2,677.95	3,164.85	3,651.75	4,382.10
FREELAND	1,734.03	256.28	119.38	96.56	2,206.25	1,470.83	1,715.97	1,961.11	2,206.25	2,696.53	3,186.81	3,677.08	4,412.50
FULBROOK	1,734.03	256.28	119.38	28.13	2,137.82	1,425.21	1,662.75	1,900.28	2,137.82	2,612.89	3,087.96	3,563.03	4,275.64
GLYMPTON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
GRAFTON & RADCOT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
GREAT TEW	1,734.03	256.28	119.38	4.30	2,113.99	1,409.33	1,644.21	1,879.10	2,113.99	2,583.77	3,053.54	3,523.32	4,227.98
HAILEY	1,734.03	256.28	119.38	76.37	2,186.06	1,457.37	1,700.27	1,943.16	2,186.06	2,671.85	3,157.64	3,643.43	4,372.12
HANBOROUGH	1,734.03	256.28	119.38	71.37	2,181.06	1,454.04	1,696.38	1,938.72	2,181.06	2,665.74	3,150.42	3,635.10	4,362.12
HARDWICK WITH YELFORD	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
HEYTHROP	1,734.03	256.28	119.38	16.17	2,125.86	1,417.24	1,653.45	1,889.65	2,125.86	2,598.27	3,070.69	3,543.10	4,251.72
HOLWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
IDBURY	1,734.03	256.28	119.38	10.76	2,120.45	1,413.63	1,649.24	1,884.84	2,120.45	2,591.66	3,062.87	3,534.08	4,240.90
KELMSCOTT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KENCOT	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KIDDINGTON WITH ASTERLEIGH	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
KINGHAM	1,734.03	256.28	119.38	77.15	2,186.84	1,457.89	1,700.88	1,943.86	2,186.84	2,672.80	3,158.77	3,644.73	4,373.68
LANGFORD	1,734.03	256.28	119.38	65.57	2,175.26	1,450.17	1,691.87	1,933.56	2,175.26	2,658.65	3,142.04	3,625.43	4,350.52
LEAFIELD	1,734.03	256.28	119.38	174.71	2,284.40	1,522.93	1,776.76	2,030.58	2,284.40	2,792.04	3,299.69	3,807.33	4,568.80
LITTLE FARINGDON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
LITTLE TEW	1,734.03	256.28	119.38	12.90	2,122.59	1,415.06	1,650.90	1,886.75	2,122.59	2,594.28	3,065.96	3,537.65	4,245.18
LYNEHAM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
MILTON-UNDER-WYCHWOOD	1,734.03	256.28	119.38	67.66	2,177.35	1,451.57	1,693.49	1,935.42	2,177.35	2,661.21	3,145.06	3,628.92	4,354.70
MINSTER LOVELL	1,734.03	256.28	119.38	62.20	2,171.89	1,447.93	1,689.25	1,930.57	2,171.89	2,654.53	3,137.17	3,619.82	4,343.78
NORTH LEIGH	1,734.03	256.28	119.38	50.28	2,159.97	1,439.98	1,679.98	1,919.97	2,159.97	2,639.96	3,119.96	3,599.95	4,319.94
NORTHMOOR	1,734.03	256.28	119.38	25.42	2,135.11	1,423.41	1,660.64	1,897.88	2,135.11	2,609.58	3,084.05	3,558.52	4,270.22
OVER NORTON	1,734.03	256.28	119.38	153.92	2,263.61	1,509.07	1,760.59	2,012.10	2,263.61	2,766.63	3,269.66	3,772.68	4,527.22
RAMSDEN	1,734.03	256.28	119.38	120.83	2,230.52	1,487.01	1,734.85	1,982.68	2,230.52	2,726.19	3,221.86	3,717.53	4,461.04
ROLLRIGHT	1,734.03	256.28	119.38	52.09	2,161.78	1,441.19	1,681.38	1,921.58	2,161.78	2,642.18	3,122.57	3,602.97	4,323.56
ROUSHAM	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
SALFORD	1,734.03	256.28	119.38	52.66	2,162.35	1,441.57	1,681.83	1,922.09	2,162.35	2,642.87	3,123.39	3,603.92	4,324.70
SANDFORD ST MARTIN	1,734.03	256.28	119.38	57.35	2,167.04	1,444.69	1,685.48	1,926.26	2,167.04	2,648.60	3,130.17	3,611.73	4,334.08

**AGGREGATE AMOUNTS OF COUNCIL TAX 2023/24**

**Schedule 4**

PARISH	BASIC AMOUNT OF COUNCIL TAX				TOTAL	BANDINGS							
	OXON CC	PCCTV	WODC	PARISHES		A	B	C	D	E	F	G	H
	£	£	£	£		£	£	£	£	£	£	£	£
SHILTON	1,734.03	256.28	119.38	35.02	2,144.71	1,429.81	1,668.11	1,906.41	2,144.71	2,621.31	3,097.91	3,574.52	4,289.42
SHIPTON-UNDER-WYCHWOOD	1,734.03	256.28	119.38	55.39	2,165.08	1,443.39	1,683.95	1,924.52	2,165.08	2,646.21	3,127.34	3,608.47	4,330.16
SOUTH LEIGH	1,734.03	256.28	119.38	55.62	2,165.31	1,443.54	1,684.13	1,924.72	2,165.31	2,646.49	3,127.67	3,608.85	4,330.62
SPELSBURY	1,734.03	256.28	119.38	56.04	2,165.73	1,443.82	1,684.46	1,925.09	2,165.73	2,647.00	3,128.28	3,609.55	4,331.46
STANDLAKE	1,734.03	256.28	119.38	36.90	2,146.59	1,431.06	1,669.57	1,908.08	2,146.59	2,623.61	3,100.63	3,577.65	4,293.18
STANTON HARCOURT	1,734.03	256.28	119.38	71.01	2,180.70	1,453.80	1,696.10	1,938.40	2,180.70	2,665.30	3,149.90	3,634.50	4,361.40
STEEPLE BARTON	1,734.03	256.28	119.38	35.73	2,145.42	1,430.28	1,668.66	1,907.04	2,145.42	2,622.18	3,098.94	3,575.70	4,290.84
STONESFIELD	1,734.03	256.28	119.38	51.90	2,161.59	1,441.06	1,681.24	1,921.41	2,161.59	2,641.94	3,122.30	3,602.65	4,323.18
SWERFORD	1,734.03	256.28	119.38	83.02	2,192.71	1,461.81	1,705.44	1,949.08	2,192.71	2,679.98	3,167.25	3,654.52	4,385.42
SWINBROOK & WIDFORD	1,734.03	256.28	119.38	17.23	2,126.92	1,417.95	1,654.27	1,890.60	2,126.92	2,599.57	3,072.22	3,544.87	4,253.84
TACKLEY	1,734.03	256.28	119.38	56.50	2,166.19	1,444.13	1,684.81	1,925.50	2,166.19	2,647.57	3,128.94	3,610.32	4,332.38
TAYNTON	1,734.03	256.28	119.38	50.15	2,159.84	1,439.89	1,679.88	1,919.86	2,159.84	2,639.80	3,119.77	3,599.73	4,319.68
WESTCOT BARTON	1,734.03	256.28	119.38	11.41	2,121.10	1,414.07	1,649.74	1,885.42	2,121.10	2,592.46	3,063.81	3,535.17	4,242.20
WESTWELL	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38
WITNEY TOWN COUNCIL	1,734.03	256.28	119.38	166.83	2,276.52	1,517.68	1,770.63	2,023.57	2,276.52	2,782.41	3,288.31	3,794.20	4,553.04
WOODSTOCK	1,734.03	256.28	119.38	90.21	2,199.90	1,466.60	1,711.03	1,955.47	2,199.90	2,688.77	3,177.63	3,666.50	4,399.80
WOOTTON	1,734.03	256.28	119.38	53.99	2,163.68	1,442.45	1,682.86	1,923.27	2,163.68	2,644.50	3,125.32	3,606.13	4,327.36
WORTON	1,734.03	256.28	119.38	0.00	2,109.69	1,406.46	1,640.87	1,875.28	2,109.69	2,578.51	3,047.33	3,516.15	4,219.38

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PARISH	← TAXBASE →			← PRECEPT →			← BAND D COUNCIL TAX →		
	2022/2023	2023/2024	%	2022/2023	2023/2024	%	2022/2023	2023/2024	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
ALVESCOT	205.72	211.28	2.70	14,500	15,800	8.97	70.48	74.78	6.10
ASCOTT-UNDER-WYCHWOOD	256.05	254.77	(0.50)	20,000	18,000	(10.00)	78.11	70.65	(9.55)
ASTHAL	157.19	158.45	0.80	3,700	3,750	1.35	23.54	23.67	0.55
ASTON,COTE,SHIFFORD & CHIMNEY	597.45	606.48	1.51	29,715	30,166	1.52	49.74	49.74	0.00
BAMPTON	1,240.76	1,330.46	7.23	142,750	157,815	10.55	115.05	118.62	3.10
BLACK BOURTON	125.40	122.69	(2.16)	13,490	13,614	0.92	107.58	110.96	3.14
BLADON	396.90	400.31	0.86	45,000	40,000	(11.11)	113.38	99.92	(11.87)
BLENHEIM	24.95	25.01	0.24	0	0	0.00	0.00	0.00	0.00
BRIZE NORTON	494.52	583.09	17.91	34,510	46,367	34.36	69.78	79.52	13.96
BROADWELL	71.58	70.31	(1.77)	600	660	10.00	8.38	9.39	12.05
BRUERN	36.83	36.53	(0.81)	0	0	0.00	0.00	0.00	0.00
BURFORD	801.85	853.24	6.41	80,736	89,369	10.69	100.69	104.74	4.02
CARTERTON	5,498.57	5,622.36	2.25	411,042	432,879	5.31	74.75	76.99	3.00
CASSINGTON	330.62	333.21	0.78	22,919	26,806	16.96	69.32	80.45	16.06
CHADLINGTON	381.74	382.92	0.31	14,980	18,859	25.89	39.24	49.25	25.51
CHARLBURY	1,352.69	1,362.25	0.71	127,446	128,352	0.71	94.22	94.22	0.00
CHASTLETON	70.51	68.84	(2.37)	0	0	0.00	0.00	0.00	0.00
CHILSON	56.97	56.34	(1.11)	300	500	66.67	5.27	8.87	68.31
CHIPPING NORTON	2,820.59	2,852.40	1.13	340,840	344,684	1.13	120.84	120.84	0.00
CHURCHILL & SARSDEN	347.77	355.97	2.36	35,803	33,714	(5.83)	102.95	94.71	(8.00)
CLANFIELD	360.00	363.17	0.88	21,140	24,140	14.19	58.72	66.47	13.20
COMBE	338.67	333.63	(1.49)	14,029	14,236	1.48	41.42	42.67	3.02
CORNBURY & WYCHWOOD	27.85	27.85	0.00	0	0	0.00	0.00	0.00	0.00
CORNWELL	27.72	26.77	(3.43)	0	0	0.00	0.00	0.00	0.00
CRAWLEY	80.67	81.15	0.60	2,400	2,400	0.00	29.75	29.57	(0.61)
CURBRIDGE & LEW	377.54	424.78	12.51	22,500	22,000	(2.22)	59.60	51.79	(13.10)
DUCKLINGTON	642.05	641.92	(0.02)	37,130	38,985	5.00	57.83	60.73	5.01
ENSTONE	569.45	581.06	2.04	33,530	39,284	17.16	58.88	67.61	14.83
EYNHAM	2,146.05	2,142.95	(0.14)	167,053	216,113	29.37	77.84	100.85	29.56

PARISH PRECEPTS AND TAXBASE 2022/23 & 2023/24

Annex B (CONT'D)

PARISH	← TAXBASE →			← PRECEPT →			← BAND D COUNCIL TAX →		
	2022/2023	2023/2024	%	2022/2023	2023/2024	%	2022/2023	2023/2024	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
FAWLER	48.54	47.21	(2.74)	0	0	0.00	0.00	0.00	0.00
FIFIELD	104.41	105.55	1.09	6,000	2,000	(66.67)	57.47	18.95	(67.03)
FILKINS & BROUGHTON POGGS	218.99	218.53	(0.21)	18,500	20,500	10.81	84.48	93.81	11.04
FINSTOCK	293.52	293.86	0.12	23,727	23,907	0.76	80.84	81.36	0.64
FREELAND	707.63	713.23	0.79	68,331	68,870	0.79	96.56	96.56	0.00
FULBROOK	244.94	242.09	(1.16)	6,192	6,811	10.00	25.28	28.13	11.27
GLYMPTON	42.77	44.60	4.28	0	0	0.00	0.00	0.00	0.00
GRAFTON & RADCOT	31.68	30.48	(3.79)	0	0	0.00	0.00	0.00	0.00
GREAT TEW	92.08	93.13	1.14	0	400	0.00	0.00	4.30	0.00
HAILEY	500.94	509.41	1.69	36,100	38,905	7.77	72.06	76.37	5.98
HANBOROUGH	1,377.89	1,415.17	2.71	96,259	101,000	4.93	69.86	71.37	2.16
HARDWICK WITH YELFORD	52.13	51.53	(1.15)	0	0	0.00	0.00	0.00	0.00
HEYTHROP	66.62	74.20	11.38	1,200	1,200	0.00	18.01	16.17	(10.22)
HOLWELL	26.13	26.65	1.99	0	0	0.00	0.00	0.00	0.00
IDBURY	73.13	74.32	1.63	0	800	0.00	0.00	10.76	0.00
KELMSCOTT	42.59	44.82	5.24	0	0	0.00	0.00	0.00	0.00
KENCOT	63.86	65.05	1.86	0	0	0.00	0.00	0.00	0.00
KIDDINGTON WITH ASTERLEIGH	51.05	51.29	0.47	0	0	0.00	0.00	0.00	0.00
KINGHAM	387.79	390.91	0.80	29,463	30,158	2.36	75.98	77.15	1.54
LANGFORD	157.58	156.32	(0.80)	10,500	10,250	(2.38)	66.63	65.57	(1.59)
LEAFIELD	374.93	375.73	0.21	63,686	65,643	3.07	169.86	174.71	2.86
LITTLE FARINGDON	41.61	41.67	0.14	0	0	0.00	0.00	0.00	0.00
LITTLE TEW	101.42	100.78	(0.63)	1,500	1,300	(13.33)	14.79	12.90	(12.78)
LYNEHAM	87.51	86.36	(1.31)	0	0	0.00	0.00	0.00	0.00
MILTON-UNDER-WYCHWOOD	792.45	798.10	0.71	54,000	54,000	0.00	68.14	67.66	(0.70)
MINSTER LOVELL	685.51	691.49	0.87	45,541	43,009	(5.56)	66.43	62.20	(6.37)
NORTH LEIGH	933.06	994.38	6.57	50,000	50,000	0.00	53.59	50.28	(6.18)
NORTHMOOR	186.63	188.82	1.17	4,483	4,800	7.07	24.02	25.42	5.83
OVER NORTON	197.81	199.42	0.81	21,715	30,694	41.35	109.78	153.92	40.21

PARISH	TAXBASE			PRECEPT			BAND D COUNCIL TAX		
	← 2022/2023	2023/2024 →	%	← 2022/2023	2023/2024 →	%	← 2022/2023	2023/2024 →	%
	No.	No.	CHANGE	£	£	CHANGE	£	£	CHANGE
RAMSDEN	182.16	182.08	(0.04)	20,289	22,000	8.43	111.38	120.83	8.48
ROLLRIGHT	245.00	243.36	(0.67)	12,307	12,676	3.00	50.23	52.09	3.70
ROUSHAM	25.72	27.50	6.92	0	0	0.00	0.00	0.00	0.00
SALFORD	128.18	128.18	0.00	6,811	6,750	(0.90)	53.14	52.66	(0.90)
SANDFORD ST MARTIN	141.57	137.50	(2.87)	7,107	7,885	10.95	50.20	57.35	14.24
SHILTON	286.40	282.45	(1.38)	6,600	9,890	49.85	23.04	35.02	52.00
SHIPTON-UNDER-WYCHWOOD	694.15	701.34	1.04	38,450	38,847	1.03	55.39	55.39	0.00
SOUTH LEIGH	166.44	168.93	1.50	8,543	9,396	9.98	51.33	55.62	8.36
SPELSBURY	150.88	153.82	1.95	7,833	8,620	10.05	51.92	56.04	7.94
STANDLAKE	673.44	677.59	0.62	25,000	25,000	0.00	37.12	36.90	(0.59)
STANTON HARCOURT	469.85	492.86	4.90	35,062	35,000	(0.18)	74.62	71.01	(4.84)
STEEPLE BARTON	605.76	603.38	(0.39)	21,560	21,560	0.00	35.59	35.73	0.39
STONESFIELD	712.48	718.71	0.87	36,251	37,299	2.89	50.88	51.90	2.00
SWERFORD	89.73	88.65	(1.20)	3,360	7,360	119.05	37.45	83.02	121.68
SWINBROOK & WIDFORD	96.29	101.54	5.45	1,750	1,750	0.00	18.17	17.23	(5.17)
TACKLEY	495.87	502.82	1.40	28,017	28,409	1.40	56.50	56.50	0.00
TAYNTON	79.84	79.76	(0.10)	4,000	4,000	0.00	50.10	50.15	0.10
WESTCOT BARTON	85.04	87.62	3.03	1,000	1,000	0.00	11.76	11.41	(2.98)
WESTWELL	47.80	48.29	1.03	0	0	0.00	0.00	0.00	0.00
WITNEY	10,965.64	11,159.31	1.77	1,829,398	1,861,708	1.77	166.83	166.83	0.00
WOODSTOCK	1,657.26	1,708.78	3.11	149,073	154,145	3.40	89.95	90.21	0.29
WOOTTON	299.93	300.50	0.19	8,932	16,225	81.65	29.78	53.99	81.30
WORTON	49.12	48.60	(1.06)	0	0	0.00	0.00	0.00	0.00
<b>TOTAL TAXBASE (No.)</b>	<b>46,172.41</b>	<b>47,078.85</b>	<b>1.96</b>						
<b>TOTAL PRECEPT(£)</b>				<b>4,424,653</b>	<b>4,622,260</b>	<b>4.47</b>			
<b>AVERAGE 'BAND D' COUNCIL TAX (£)</b>							<b>95.83</b>	<b>98.18</b>	<b>2.45</b>

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